

STOKESLEY PARISH COUNCIL
OPEN SPACES AND ALLOTMENT COMMITTEE

A Meeting of the Open Spaces and Allotments Committee
was held in the Town Hall, Stokesley on
Monday 21 November 2022 commencing at 7 pm

Open Spaces & Allotments Committee Membership

Cllr Bryn Griffiths, Cllr David Oxley, Cllr Graham Sowerby, Cllr Martin Luxton and Cllr Andy Wake.

Present: Cllrs Bryn Griffiths, Graham Sowerby, David Oxley and Andy Wake
Assistant Clerk –Mrs Debbie Young

1/21/11/22 NOTICE OF MEETING

RESOLVED that the public notice of the meeting had been provided in accordance with Schedule 12, paragraph 10(2) of the Local Government Act 1972.

2/21/11/22 MEMBERS OF THE PUBLIC

None present.

3/21/11/22 APOLOGIES FOR ABSENCE

1. **RESOLVED** that the apologies for absence from Cllr Luxton received.
2. **RESOLVED** that the reasons for absence provided be approved.

4/21/11/2022 ELECTION OF CHAIRMAN

RESOLVED that Cllr Bryn Griffiths be appointed as chairman

RESOLVED that Cllr Graham Sowerby to be lead member for the Allotments

5/21/11/2022 TERMS OF REFERENCE

RESOLVED that the new Terms of Reference for the amalgamated Open Spaces & Allotments Committee were agreed

6/21/11/22 DECLARATIONS OF INTERESTS IN ITEMS ON THE AGENDA

None declared.

7/21/11/22 MINUTES OF THE OPEN SPACES MEETING HELD ON 6 SEPTEMBER 2022

RESOLVED that the minutes of the meeting held on 6 September 2022 were agreed as a true record.

8/21/11/22 MINUTES OF THE ALLOTMENTS COMMITTEE HELD ON 25 OCTOBER 2022

RESOLVED that the minutes of the meeting held on 25 October 2022 were agreed as a true record.

9/21/11/22 OPEN SPACES MAINTENANCE SCHEDULE FOR 2022/23

- i. Grasscutting - **RESOLVED** that the contractor is keeping up the general maintenance of the grassed areas.
- ii. Tree work - **RESOLVED** the contractor is completing the program of works for the year. Approval required from the electricity board to replace the tree which is to be removed near the substation on Silver Street.
- iii. Hedges – **RESOLVED** the contractor is keeping up the service level agreement for hedge maintenance.
- iv. Quorn initiative - **RESOLVED** awaiting a response from Quorn after their meeting with their charity commission.
- v. Wildflower planting - **RESOLVED** the Climate Action Group have submitted costs to Tilia Homes, awaiting a response.

10/21/11/22 PLAY PARKS

RESOLVED awaiting quote for cost of repairs to the Play Park to be included in the budget for 2023/24

11/21/22/22 ALLOTMENTS

- i. **RESOLVED** to agree a date for the allotment judging 2023
- ii. **RESOLVED** to arrange for a larger skip to be delivered at the end of February 2023 giving tenants advanced notice.
- iii. **RESOLVED** to arrange for the gate to be repaired
- iv. **RESOLVED** to order gravel to fill the holes in the road to the allotments. Requests to be sent to allotment holders to help spread the gravel.

12/21/11/22 OPEN SPACES & ALLOTMENTS BUDGET 2023/24

RESOLVED that the following budget proposal be submitted to the Finance Committee for consideration: -

Play parks

Play Park £3735

Maintenance contingency £8265

Total £12,000

Grass Cutting

Current contract plus percentage increase = £20,000

Trees/ Hedge work

Monthly tree work - £3,000
Agreed tree maintenance as above - £5,575
Hedge Service Level Agreement - £3,870
Contingency fund = £2555
Total £15 000

Litter Bins £700	Seat Repairs £500	River Banks £600	Miscellaneous £500
Toilets £6,000	Christmas Lights/Maintenance £7,000		Christmas Lights/electric £500

Allotments
Water £300
Maintenance £1500
Total £1800

The meeting closed at 8.05 pm.

SignedDate