

**A meeting of the [Town Hall Committee](#) will take place on Monday 30<sup>th</sup> September 2019 at 10 am in the Town Hall.**

**AGENDA**

1. **APOLOGIES FOR ABSENCE**  
Apologies for absence to be received and agreed.
2. **MINUTES FROM THE MEETING HELD ON 5<sup>th</sup> AUGUST 2019**  
To approve the minutes from the meeting held on 5<sup>th</sup> August 2019.
3. **FORWARD MAINTENANCE / IMPROVEMENT PLAN**  
To review the Forward Maintenance / Improvement.
4. **FEEDBACK / MATTERS ARISING FROM THE MANAGEMENT COMMITTEE MEETINGS**
5. **FEEDBACK /MATTERS ARISING FROM THE TRUSTEES MEETINGS**
6. **TOWN HALL EVENTS**
  - a. To review the Events that have taken place.
  - b. To look at the Events Diary and Advertising..
7. **ANY OTHER BUSINESS**