

3 May 2023

Stokesley Town Council

The next meeting of Stokesley Town Council will take place on **Tuesday 9 May 2023** commencing at 7.15 pm.

The formal Agenda will be preceded by an open forum at 7.00 pm where members of the Public, the Police, and County and District Councillors are invited to speak. Please note members of the public will be allowed to make statements, ask questions, or provide evidence on items on the agenda but this will be limited to 3 minutes per person.

AGENDA

1. ELECTION OF CHAIRMAN

2. DECLARATION OF ACCEPTANCE OF OFFICE OF CHAIRMAN

3. NOTICE OF MEETING

Public notice of the meeting has been given in accordance with Schedule 12, paragraph 10(2) of the Local Government Act 1972.

4. APOLOGIES FOR ABSENCE

1. To receive the apologies for absence received in advance of the meeting.
2. To consider the reasons for absence provided.

5. ELECTION OF VICE CHAIRMAN

6. DECLARATIONS OF INTERESTS IN ITEMS ON THE AGENDA

7. COMMITTEE / AREAS OF RESPONSIBILITY STRUCTURE

To agree Committee / Areas of Responsibility membership for 2023/24, and where possible to appoint five members to ensure quoracy.

Committee / Working Group Current Membership (following elections on 5 May)

Committees

Employment Committee	Cllrs Canavan, Carey, Griffiths, Sowerby & Wake
Finance Committee	Cllrs Canavan, Carey, Cook, Oxley and Wake.
Planning Committee	Cllrs Canavan, Cook & Oxley
Health & Safety Committee	Cllrs Canavan, Johnson, Oxley, Sowerby & Wake
Open Spaces & Allotments Committee	Cllrs Griffiths, Luxton, Oxley, Sowerby & Wake (plus allotment holder representative)
Town Hall Committee	Cllrs Canavan, Oxley, Scott & Wake (3 Town Hall Management representatives)
Communications & Events Committee	Cllrs Atkinson, Johnson, Sowerby & Wake (plus non-council members)
Parking Committee	Cllrs Canavan, Carey, Griffiths & Johnson

Working Groups

River Leven Project	Cllrs Canavan, Griffiths, Oxley & Wake.
Electric Vehicle Charging Points	Cllrs Johnson & Oxley

External Bodies

Preston Educational Trust	Cllrs Canavan & Sowerby.
Lady Hullocks Trust	Mr Johnson & Mr Turland – Town Council appointed representatives.
The Globe	Cllrs Atkinson & Griffiths.
Fairtrade	Cllr Atkinson.
Climate Action	Cllr Atkinson.
Community Care Association	Cllr Luxton.

8. MINUTES

To confirm as a true record the minutes of the meeting held on 11 April 2023 and the minutes of the Annual Town Meeting held on 25 April 2023.

9. PLANNING APPLICATIONS

1. To consider Planning Applications received.
2. Planning and Development Issues.
 - a. Taylor Wimpey Estate.
 - b. British Legion Club Site, North Road.
 - c. Tilia Estate – planning conditions.

10. FINANCIAL STATEMENTS

1. To agree the monthly statements for April 2023 circulated on 3.5.23.
2. To note the payments made in April 2023 (attached at Appendix 2).
3. To receive the April 2023 Investment Income Account Statements for the Manorial Lands Trust and Town Council circulated on 3.5.23.

11. MATTERS FOR DISCUSSION

Town Council

1. Review of the Strategic Objectives for 2022/23:-
 - a. Cobblestones.
 - b. Parking.
 - c. Electrical Vehicle Charging Points.
2. To agree the Strategic Objectives for 2023/24.
3. Press Releases Approval.

4. Use of cobbled parking areas by commercial vehicles.
5. Public Toilets –
 - a. To receive the quote to repair and paint the toilet doors circulated on 28.4.23.
 - b. To consider purchasing new single sheet toilet roll holders at a cost of £135.00.
6. Interpretation Panels.
7. Jackson Drive.
8. Register of Assets of Community Value.
9. Zzoomm snagging list / reinstatement list.

Committees and Working Groups

1. To receive the minutes from the Employment Committee held on 18 April 2023.
2. To receive the minutes from the Communications and Events Committee held on 27 April 2023.

North Yorkshire Council

1. To receive the information about the Members Complaints Process under the new authority circulated on 6.4.23.

Police

1. To receive the monthly statistics report.

YLCA

1. To receive the White Rose Updates.
2. To receive the Training E—Bulletins.
3. To receive the Law and Governance Bulletins.
4. To receive the Information Requests and Vacancies Information.

Correspondence/Complaints received

1. To receive the e-mail about the damaged bench between Fairfield Road and Neasham Lane circulated on 20.4.23.
2. To receive the information from the 20s Plenty for North Yorkshire Action Group circulated on 19.4.23.
3. To receive information from SCAAG regarding 20s Plenty for Stokesley circulated on 5.5.23
4. To receive the membership invitation from Stokesley & District Community Care Association circulated on 18.4.23.

Items tabled for information

None received.

12. EXCLUSION OF THE PRESS AND PUBLIC

In accordance with Paragraph 1 (2) of The Public Bodies (Admission to Meetings) Act 1960, the Town Council can RESOLVE that the press and public be excluded from the meeting to deal with items of a confidential nature.

The next Town Council meeting will take place on Tuesday 13 June 2023.

STC – Stokesley Town Council

HDC – Hambleton District Council

NYCC – North Yorkshire County Council

PLANNING APPLICATIONS TO BE CONSIDERED AT THE
TOWN COUNCIL MEETING TO BE HELD ON 9 MAY 2023

Applications Received

ZB23/00833/LBC – The Only Weight Out Ground Floor, 25 High Street – Application of polar white self coloured fine textured K rend render to the single storey extension to the rear to conceal former patched opening in brickwork.

23/00532/ADV – The Onley Weigh Out Ground Floor, 25 High Street – Retrospective application for back illuminated sign above the ground floor bay window and non illuminated logo in the fan light above the entrance.

Applications Granted

23/00441/cat – Cromwell House, 38 College Square – Works to fell 8 trees in a conservation area.

23/00433/LBC – Tanton Hall – LBC for external alterations and part retrospective internal works to include bathroom on first floor, fireplaces to ground floor and replacement windows as amended by HDC 30/3/2023.

23/00551/FUL – 28 Station Road – revised planning application for two storey extension to side and rear of house, single storey extension to side and rear of house and porch elevation.

23/00560/FUL – 46 West Green – replacement windows.

23/00340/FUL – Ground Floor, 25 High Street – Change of use from shop to bar and restaurant with micro brewery. Signage to front elevation.

23/00341/LBC – Ground Floor, 25 High Street – Listed Building Consent for change of use from shop to bar and restaurant with micro brewery. Signage to front elevation.

23/00678/CAT The Leven, 27 High Street – works to fell 2 trees in a conservation area.

Applications Withdrawn

22/02500/LBC – 25 High Street – Change of use of rear garden area to accommodate 4no glamping pods.

STOKESLEY TOWN COUNCIL – APRIL 2023ACCOUNTS REPORTPayments

<u>Supplier</u>	<u>Reason</u>	<u>Value £</u>
Salaries	Weeks 1 - 4	5340.46
HMRC	PAYE/NIC Weeks Month 1	1019.57
Sage	IT Support	97.80
HFC Systems	Office 365 – IT support	117.24
HFC Systems	Internet Security Renewal – IT support	47.00
Zurich Municipal	Insurance	3657.69
Clear Business	Internet / Telephone	142.02
Tom Newton	Play Park Repairs – Open Spaces / Play Areas	420.00
Wigin Landscaping	Grass Cutting and Tree Work – March	2278.19
HDC	Pet Control – Open Spaces / RiverBanks	691.10
Westclean	Holiday cover cleaning – Open Spaces / Toilets	344.40
Staples	Toilet Rolls – Open Spaces / Toilets	179.95
British Gas	Electricity – Open Spaces / Toilets	40.54
Wallgate	Service Contract – Open Spaces / Toilets	1197.00
Initial	Hygiene Contract – Open Spaces / Toilets	163.49
Don Ruffles	Disposable Overalls – Open Spaces / Toilets	19.26
YLCA	YLCA Subs	896.00
Lady Hullocks	Allotment Rent	525.00
Defib Store	Defib Pads – Miscellaneous	132.00
Barclays	Bank Charges - Miscellaneous	10.00
Resident	Allotment Refund	120.00
Total		17438.71