

**A meeting of the **Town Hall Committee** will take place on  
Monday 27 September at 10 am in the Town Hall.**

**AGENDA**

1. APOLOGIES FOR ABSENCE  
Apologies for absence to be received and agreed.
2. MINUTES FROM THE MEETING HELD ON 10<sup>th</sup> FEBRUARY 2020  
To approve the minutes from the meeting held on 10<sup>TH</sup> February 2020.
3. FORWARD MAINTENANCE / IMPROVEMENT PLAN  
To review the Forward Maintenance / Improvement.
4. FEEDBACK / MATTERS ARISING FROM THE MANAGEMENT COMMITTEE MEETINGS
5. FEEDBACK /MATTERS ARISING FROM THE TRUSTEES MEETINGS
6. TOWN HALL EVENTS
  - a. To review the Events that have taken place.
  - b. To look at the Events Diary and Advertising.
7. ANY OTHER BUSINESS