

## TOWN HALL COMMITTEE

A Meeting of the Town Hall Committee was held in the Town Hall, Stokesley on Monday 30 January 2023 commencing at 10 am

### TOWN HALL COMMITTEE MEMBERSHIP

Cllrs Mike Canavan, David Oxley, Audrey Scott and Andy Wake  
Town Hall Management Advisory Committee Representatives –Mr Martin Sutton, Mr Ken Ridgeway and Mr Mike Westgarth-Taylor.

**Present:** Cllr Mike Canavan, Cllr Audrey Scott, Cllr David Oxley, Mr Ken Ridgeway and Martin Sutton Assistant Clerk -Debbie Young

### 1/30/01/23 APOLOGIES FOR ABSENCE

**RESOLVED** that the apologies from Cllr Andy Wake and Mike Westgarth-Taylor be received.

### 2/30/1/23 ELECTION OF CHAIR

**RESOLVED** that Cllr Mike Canavan be elected as Chair.

### 3/30/01/23 MINUTES FROM THE MEETING HELD ON 25 JULY 2022

**RESOLVED** that the minutes from the meeting held on 25 July 2022 be agreed as a true and accurate record.

### 4/30/01/23 FORWARD MAINTENANCE /IMPROVEMENT PLAN

Matters of concern:

**The outside notice boards** are in need of refurbishment. Ken Ridgeway is to complete this when the weather improves. Additionally, it is proposed to remove the flower baskets from above the notice boards, as the watering system is affecting the condition of the notice boards, and to replace the baskets with window boxes on the sills. However, prior to this it has been identified that the windows frames are in need of refurbishment. **RESOLVED** to take these proposals for approval at the Trustees meeting on 2 February 2023 and that the new flower box design will be presented to this committee and the Trustees for approval.

It is recognised that the **heating system** in the Town Hall could be replaced with a more energy efficient system. Two options have been identified:

- 1) The most costly option is to replace the current boiler with an air source heat pump system. Potentially this could provide both a room heating and cooling capability. This would require external units which could be placed on the internal roof.. This option could be linked with on-demand electrical water heating and the provision of solar panels on the inner roof slope. As the building is listed the Trustees are to seek advice from HDC Planning on the acceptability of external equipment.

2) A second option is to fit a new more efficient boiler.

The option for **Air Conditioning in Main Hall** is also to be examined and quotes will be compared with the air source heat pump system and boiler replacement. As units would need to be placed on the internal roof, advice to be sought from HDC Planning.

**RESOLVED** subject to approval from the Trustees at the 2 February 2023 meeting, quotes for the above three options are to be progressed with Cllr Oxley and Ken Ridgway taking the lead in defining requirements etc. The Trustees are to research funding possibilities for the above options.

**5/30/01/23 FEEDBACK / MATTERS ARISING FROM THE TOWN HALL MANAGEMENT ADVISORY COMMITTEE MEETINGS**

It was agreed Martin Sutton would replace Dorothy Blakey as a THMAC representative on this Committee.

Suggestions received as above forward maintenance plan.

The Friends continue to raise funds for the Town Hall. £122 raised at the last coffee morning.

**5/30/01/23 FEEDBACK / MATTERS ARISING FROM THE TRUSTEES MEETINGS**

The Town Hall has been self-supporting over the last 24 months – with no transfers required from Manorial Lands Trust. The Trustees had agreed not to increase room hire charges in April, but will review at the mid-point of the financial year. The kitchen charge to be increased from £11 to £15 per use from April 2023. The bar prices are to be increased from April 2023.

**6/30/01/23 TOWN HALL EVENTS**

Music events and craft fairs continue to be well supported in The Town Hall. The Music programme proving very popular.

**7/25/07/2022 ANY OTHER BUSINESS**

None

The meeting closed at 11am

The next meeting will be held on 27 March 2023.

Signed .....

Dated .....