

STOKESLEY TOWN COUNCIL
COMMUNICATIONS AND EVENTS COMMITTEE

A Meeting of the Communications and Events Committee
was held in the Town Hall, Stokesley on Tuesday 1 February 2022

Communications and Events Committee Membership

Cllr Chris Johnson, Nigel Johnson, Cllr Graham Sowerby and Cllr Andy Wake plus non-council representatives – Mr Richard Agar, Mr Andy Price and Mrs Sue Thompson.

Present: Cllrs Chris Johnson, Nigel Johnson, David Oxley, Graham Sowerby and Andy Wake.
Non-Council Members – Mr Richard Agar and Mrs Sue Thompson
Town Clerk – Julie Mcluckie

Cllr Andy Wake was appointed Chair for this Committee following the resignation of Cllr Karen Robinson.

1/01/02/22 NOTICE OF MEETING

RESOLVED that the public notice of the meeting had been provided in accordance with Schedule 12, paragraph 10(2) of the Local Government Act 1972.

2/01/02/22 MEMBERS OF THE PUBLIC

None present.

3/01/02/22 APOLOGIES FOR ABSENCE

None received.

4/01/02/22 DECLARATIONS OF INTERESTS IN ITEMS ON THE AGENDA

None declared.

5/01/02/22 MINUTES OF THE MEETING HELD ON 19 OCTOBER 2021

RESOLVED that the minutes of the meeting held on 19 October 2021 be agreed.

6/01/02/22 EVENTS 2022

a. Queens Platinum Jubilee – 2 to 5 June 2022

Friday 3 June 2022 – Drive-In Movie – RESOLVED Mr Agar had met with the Showfield representative and had agreed where the screen would be situated and that entry to the site would be from the roundabout (see attached map – Option B). The screen is ordered, and it was agreed to show three movies across the afternoon/evening. Proposed times and movies were, 2pm – Encanto or Jungle Book, 5 pm – Grease and 8 pm – The Greatest Showman. Tickets would cost £15 per car and would be available from the Town Hall and through an on-line ticket option through the website. Toilets would be provided, and the Clerk would contact local

businesses initially to see if they wanted to set up a stall selling refreshments - £150 for hot food outlet, £100 for sweet/ice cream outlet, no alcohol would be available. It was agreed to provide each vehicle with a small bin liner, and we would ask that they take any rubbish home to limit the amount of litter picking required after each event.

Saturday 4 June 2022 – Family Street Party – RESOLVED that the screen and equipment at a cost of £5900 be ordered and that we would look for sponsorship to try and cover these costs. Professional Stewards and Security would be provided overnight before the event and during the event. The Clerk would arrange for a road closure along the High Street from North Road junction to Bridge Road junction between the hours of 10.00 to 22.30. Additional toilets would be provided. The Clerk would contact local businesses to offer them the opportunity to host a refreshment stall around the Plain at a cost of £150 for hot food, £100 for coffee, £100 for sweet/ice cream, £250 for a bar. They would be asked to provide information of what they would propose to supply and proposed pricing. Other businesses along the High Street would be encouraged to set up tables and chairs outside their premises along with outdoor trading if they wanted to. Traditional fun fair rides x 4 would also be invited to attend at a cost of £75 per ride. The Clerk would contact HDC to see if they could supply additional litter bins for the event and at what cost. The day's events will include live music, displays by local dance and theatre groups, plus children and adult fancy dress competition and best dressed Queen and King competition. High Street businesses will be encouraged to decorate their premises and a prize will be offered for the best display.

The Farmers Market will be set up on the Y'Thai triangle and College Square. Parking suspension required for College Square, Y'Thai triangle, The Plain and the shops adjacent up to the Town Hall, the High Street from North Road junction to Bridge Road junction. Businesses and residents to be notified in advance.

For both events we will be looking for Volunteers to assist with parking and directing traffic and litter picking. The Clerk would contact the Cadets and Scouts and Guides to see if they would be interested in supporting for a donation.

Mr Agar would ensure the required risk assessments are completed and the information provided to the Safety Advisory Group.

The cost/income estimates are attached at Appendix 2.

The meeting closed at 8.20 pm.

Signed Date.....