

STOKESLEY TOWN COUNCIL
COMMUNICATIONS AND EVENTS COMMITTEE

A Meeting of the Communications and Events Committee
was held in the Town Hall, Stokesley on Tuesday 30 May 2023

Communications and Events Committee Membership

Cllr Sally Atkinson, Cllr David Cook, Cllr Chris Johnson, Cllr Graham Sowerby and Cllr Andy Wake plus non-council representatives – Mr Richard Agar and Mrs Sue Thompson.

Present: Cllrs Sally Atkinson, David Cook, Chris Johnson, Graham Sowerby and Andy Wake.
Non-Council Members – Mr Richard Agar and Mrs Sue Thompson
Town Clerk – Julie Mcluckie.

1/30/05/23 NOTICE OF MEETING

RESOLVED that the public notice of the meeting had been provided in accordance with Schedule 12, paragraph 10(2) of the Local Government Act 1972.

2/30/05/23 MEMBERS OF THE PUBLIC

None present.

3/30/05/23 APOLOGIES FOR ABSENCE

None received.

4/30/05/23 ELECETION OF CHAIRMAN

RESOLVED that Cllr Atkinson be appointed as Chairman.

5/30/05/2023 DECLARATIONS OF INTERESTS IN ITEMS ON THE AGENDA

None declared.

6/30/05/23 TERMS OF REFERENCE

RESOLVED that the Terms of Reference were reviewed and approved.

7/30/05/23 MINUTES OF THE MEETING HELD ON 27 APRIL 2023

RESOLVED that the minutes of the meeting held on 27 April 2023 be agreed.

8/30/05/23 EVENTS 2023

- a. **Books and Trails Festival** – **RESOLVED** that the daily promotion of the event continue and Catch Designs were thanked for undertaking this work. The Clerk would arrange for someone to present the short story competition winners prizes. In addition to the first winners receiving a book voucher they would also now receive a food voucher kindly donated by Panda Restaurant. Cllr Atkinson would confirm with each of the twelve businesses that they were happy to display a book character for the trail. The Clerk was

asked to contact Mr Price to see if he would be happy to MC on the day. The Clerk would contact four of the authors to ask if they would be happy to participate in a pre-recorded interview. The Clerk would ensure that the D&S are aware of the authors attending and ask if they would be available to take photographs on the day. It was agreed that Cllr Chris Johnson be DBS checked to ensure that a fully checked person was in attendance in each of the rooms. It was agreed to organise a catering company to provide a buffet for the authors which would be available along with refreshments. The Clerk would circulate a draft letter confirming the times, set up arrangements etc for approval. The Clerk would ask Town Councillors to confirm their availability on the day and if necessary, approach other volunteers for support.

- b. **Stokesley Sparkle – RESOLVED** that the Stokesley Sparkle event take place on Friday 1 December 2023. It was agreed to approach Dr Duggelby to see if he would switch on the Christmas Tree Lights this year to mark his retirement and to provide the residents to thank him for his service.

The meeting closed at 8 pm.

Signed Date.....