

STOKESLEY TOWN COUNCIL
COMMUNICATIONS AND EVENTS COMMITTEE

A Meeting of the Communications and Events Committee
was held in the Town Hall, Stokesley on Tuesday 7 March 2023

Communications and Events Committee Membership

Cllr Sally Atkinson, Cllr Chris Johnson, Cllr Graham Sowerby and Cllr Andy Wake plus non-council representatives – Mr Richard Agar and Mrs Sue Thompson.

Present: Cllrs Sally Atkinson, Chris Johnson and Graham Sowerby.

Non-Council Members – Mrs Sue Thompson

Town Clerk – Julie Mcluckie.

1/07/03/23 NOTICE OF MEETING

RESOLVED that the public notice of the meeting had been provided in accordance with Schedule 12, paragraph 10(2) of the Local Government Act 1972.

2/07/03/23 MEMBERS OF THE PUBLIC

None present.

3/07/03/23 APOLOGIES FOR ABSENCE

RESOLVED that the apologies from Cllr Andy Wake be received and approved.

4/07/03/23 DECLARATIONS OF INTERESTS IN ITEMS ON THE AGENDA

None declared.

5/07/03/23 MINUTES OF THE MEETING HELD ON 8 DECEMBER 2022

RESOLVED that the minutes of the meeting held on 8 December 2022 be agreed.

6/07/03/23 EVENTS 2023

- a. **King's Coronation - RESOLVED** that the Farmers Market and Craft & Gift Fair would be taking place on Saturday 6 May 2023. Gold crowns will be displayed in the plant tubs around the Ziggurat and the Ziggurat will once again display a royal crown. A resident is in the process of organising various events across the weekend building on the volunteer theme as requested by the King. This will include an invitation only event on the Saturday evening, displays by the Flower Club and Stokesley History Group. Monday will see the Town Hall open with volunteer organisations asked to attend to promote what they do and how people can get involved along with local music groups performing. The Clerk would arrange for two Coronation flags and the Town Hall to be decorated with bunting etc.

- b. **Books and Trails Festival** – Ten authors have confirmed their attendance, seven will present on the stage in the Main Hall and would be allocated 30 minutes each, 5 mins introduction, 20 minutes presentation and a 5 minute Q&A session at the end. Three authors would be asked to provide a workshop in the Stokesley Room to run alongside Kismet Yoga and Mindfulness workshops. The Jack Brunton Room will be for other authors to display and sell their books as well as the authors presenting and hosting workshops. The Plain will have children’s activities and volunteer stalls. The short story competition would be promoted through the website and via a leaflet to local schools for inclusion in book bags. **RESOLVED** that the Clerk would confirm website information for the short book competition by the end of the week so this can be launched. The Clerk would try and secure a sponsor for the prizes. The Clerk would obtain biography information from the authors attending to promote and sell their books and would pull together a timetable for the presenting authors and workshops for the day. It was agreed to purchase book marks as a prize to be handed out to children completing the book trail around Town. Cllr Atkinson would confirm which businesses would display the character posters for the trail. Cllr Johnson would discuss the historic trail with the Stokesley Society on Thursday and report back. Thanks were passed to Quorn for agreeing to be the main sponsor for the event, Labman for sponsoring Middlesbrough College to provide the stage back drop and Cowan Transport for sponsoring the face painter. The Clerk would arrange for children’s fair rides to be situated on the Plain and also obtain a quote from the ‘Parrot man’ to attend on the day for consideration. Rather than just banners it was agreed to obtain quotes for the flag stands and flags as these could be used for future Town Hall events.
- c. **Stokesley Sparkle** – **RESOLVED** that the Stokesley Sparkle event take place on Friday 1 December 2023, this would allow sufficient time for the tree to be installed and dressed.

The meeting closed at 8.30 pm.

Signed Date.....