

STOKESLEY TOWN COUNCIL

A Meeting of the Town Council was held on Tuesday 12 July 2022 at 7 pm
in Stokesley Town Hall

Present: Cllrs Sally Atkinson, Mike Canavan, David Cook, Bryn Griffiths, Christopher Johnson, Martin Luxton, Audrey Scott and Andy Wake.

Clerk – Mrs Julie McLuckie, D & S Reporter and a representative from the Climate Action Stokesley and Villages Group.

In accordance with the notice of meeting a public forum session took place from 7 pm to 7.15 pm.

Climate Action Stokesley and Villages thanked members for their support in the ‘No Mow May’ campaign and they had provided a report following a survey of each of the areas which had proved positive with a great variation of plants and grasses identified. The Climate Action group confirmed they were happy for the analysis to be shared publicly through social media and on the Town Council website. They also thanked the Council for their continued support in trying to identify wildflower areas and for their support of the recent bug hunt which had proved to be a great success. The Climate Action Group would welcome an update on Electrical Vehicle Charging Points prior to their transport event at the end of July and to have a Town Council representative to sit on the Group. **RESOLVED** that the Clerk would provide this information following the meeting.

North Yorkshire County Council

Cllr Griffiths advised Members that Councillor Working Groups have been set up to oversee each of the Unitary Development areas. NYCC are in the process of appointing the Chief Executive for the Unitary and it is hoped the successful candidate will be in post early Autumn.

Cllr Griffiths and Cllr Canavan had met with an officer from Area 2 to discuss various issues across the Town. They agreed that the stumps be grinded out on Thirsk Road following the recent removal of six dead trees and NYCC would then consider land ownership and tree replacement. NYCC agreed that the Northumbrian Water repair carried out on Meadowfield was not to an appropriate standard and they would address this direct with Northumbrian Water. NYCC would also look at the concern regarding gullies on Meadowfield. The damage caused by delivery vans to the paving on the High Street was discussed and NYCC agreed that they would look at options to try and stop this, possibly installing additional bollards.

Riverslea/Riversdene – NYCC did not feel that the spine path required repair, but they did agree that several of their trees required work to ensure visibility at junctions.

A review of some of the cobbled areas also took place and it was agreed the cobbles in front of the terrace of cottages opposite the Drying Ground are not part of the maintainable highway nor on the land registry as belonging to MLT. The raised cobble area outside West Green deli belongs to MLT but the cobble crossing area is the responsibility of NYCC. The

car parking spaces on the north side of the High St running from West Green, it was agreed that from the gully and highway side was the responsibility of NYCC.

Cllr Griffiths informed members of a new law that allows notice to be served for immediate removal of caravans etc and that this notice is to be served by the Police.

Hambleton District Council (HDC)

Cllr Wake confirmed that the enforcement process to deal with the British Legion Club and adjacent area continues.

1/12/07/22 NOTICE OF MEETING

RESOLVED that the public notice of the meeting had been provided in accordance with Schedule 12, paragraph 10(2) of the Local Government Act 1972.

2/12/07/22 APOLOGIES FOR ABSENCE

1. **RESOLVED** that the apologies for absence received from Cllrs Carey, Oxley and Sowerby be received.
2. **RESOLVED** that the reasons for absence provided be approved.

3/12/07/22 DECLARATIONS OF INTERESTS IN ITEMS ON THE AGENDA

RESOLVED that Cllrs Griffiths and Wake declared an interest in the Cobbles agenda item following the decision of HDC Cabinet / Scrutiny Committee.

4/12/07/22 CO-OPTION OF 'ORDINARY COUNCILLORS' FOLLOWING THE ELECTIONS

RESOLVED that Martin Luxton be co-opted as an 'Ordinary Councillor' and signed the Declaration of Acceptance to Office form.

5/12/07/22 MINUTES

RESOLVED that the minutes of the Town Council meeting held on 14 June 2022 be agreed and signed as a true record.

6/12/07/22 PLANNING

1. The following Planning Applications were received and reviewed. **RESOLVED** to confirm approval of all the comments submitted as detailed.

Cllr Griffiths as a member of HDC Planning Committee observes and offers advice only regarding planning applications discussed.

Applications Received

22/01248/FUL – 10 Linwood Avenue – Replacement of existing UPVC lounge window with a UPVC Bow Window. **RESOLVED** no objections.

22/01385/FUL – The Barn, 23 Levenside – Retrospective planning permission for garage / shed outbuilding built in garden of the property. **RESOLVED** no objections to the design,

however, this is currently owned by the same family who live adjacent, but if the ownership was to change would this raise an amenity issue?

22/01466/TPO and 22/01534/CAT – 3 Springfield – Works to fell tree subject to a Tree Preservation Order 2007/18. **RESOLVED** that the tree that is the subject of this application, an Ash Tree (reference G9) was also included in the recent previous application 21/02036/TPO. The decision on that application was split, approval was given to work on other trees but the application for G9 was rejected. Included in the earlier submission were both an engineer report and an arboricultural report. No revision to the engineer's report has been made, just the arboricultural report amended. Does this provide sufficient justification for the original decision to be reversed?

22/01440/FUL - Stokesley Golf Range – Retrospective application for creation of a maintenance track and additional hedge planting. **RESOLVED** to be agreed by e-mail.

Applications Granted

22/00644/FUL – 11 Roseberry Avenue – Single storey side / rear extension.

22/00858/FUL – 16 Beechwood Avenue – Construction of a two-storey extension.

22/00443/LBC 22/00442/FUL – 73 Levenside – Internal and external alterations to dwellings and widening of the driveway

22/01222/LBC 22/01159/FUL - 55 Levenside – proposed replacement of sliding sash windows with new wood sliding sash windows.

22/01151/FUL – Stokesley Golf Range – Construction of a single-story extension at Stokesley Golf Range to provide larger indoor seating area with café/function room facilities and the provision of additional staff car parking to the north.

Applications Refused

22/00551/FUL – 58 High Street – Retrospective application for replacement windows.

2. Planning and Development - Planning Enforcement – **RESOLVED** that the response from the HDC Development Manager regarding the request to provide an enforcement update circulated on 15.6.22 be received. Cllr Wake to seek confirmation of the enforcement timeframe for the application refused on the High Street and also ask why the Planning Enforcement Service was not included in the Authority Monitoring Report this time (it has previously been included and in accordance with the Enforcement Policy paragraph 6.19 should be).

7/12/07/22 REVIEW OF ACTIONS FROM LAST MEETING

RESOLVED that the Action List (attached at Appendix 2) be received.

8/12/07/22 FINANCIAL STATEMENTS

1. **RESOLVED** that the monthly statements for June 2022 circulated on 5.7.22 be received.
2. **RESOLVED** that the payments made in June 2022 (attached at Appendix 2) be received and agreed.

3. **RESOLVED** that the Investment Income Accounts Statements for June 2022 for both the Town Council and Manorial Lands Trust circulated on 4.7.22 be received. The Clerk was in the process of trying to reclaim the VAT back for the Management fees, it was agreed that if successful then this money be re-invested.

9/12/07/2022 MATTERS FOR DISCUSSION

Town Council

1. Update on the Strategic Objectives for 2022/23.
 - a. Cobbles – **RESOLVED** that the decision of HDC Cabinet and Scrutiny Committee to not award the additional funding requested to carry out the repairs prior to handing the lease back be received.
 - b. Parking – **RESOLVED** that the decision of HDC Cabinet and Scrutiny Committee to not award the additional funding requested to carry out the repairs prior to handing the lease back be received.
 - c. Electrical Vehicle Charging Points (EVCP) – **RESOLVED** that the Clerk and Cllr Oxley had met with the contractor and had agreed three possible areas for the installation of the EVCP. The contractor had provided a revised quote based on the three areas identified which had been circulated to Members. Subject to review and agreement of the next steps in due course.
2. Press Releases Approval – **RESOLVED** that the newsletter circulated initially on the 5.7.22 and re-circulated incorporating the amends on 11.7.22 be agreed. Agreed that because of the amount of content, the article would cover a page and half and cost £150.
3. Information / Interpretation Panels – **RESOLVED** that the proposals for each of the boards be circulated to all Members prior to any design work commencing and that the boards should include a QR code.
4. 'No Mow May' Feedback. **RESOLVED** that the analysis report received from the Climate Action Group circulated on 11.7.22 be received. It was agreed that this information be published on the Town Council website and through social media.
5. Grass Cutting – **RESOLVED** that the Clerk ask NYCC for the additional payment for the carrying out the grass cutting from Strikes roundabout to Stanley Grove which had been agreed in the meeting earlier in the year. Our contractor to be made aware that he still has not cut the area next to the River Leven at the back of the Beeches since the 'No Mow May' initiative and that one of the householders on Riverslea has opted not to cut the grass in front of their property and therefore it should be carried out by our contractor.

Cllr Griffiths expressed his disappointment that NYCC are only now just carrying out the weedkilling and has requested that this takes place in April next year. Cllr Canavan asked that NYCC be reminded to weed kill behind cobbled area to the rear of 39 and 55 Riverslea.
6. NYCC – Tree on Thirsk Road, Riverslea / Riversdene – update received at the beginning of the meeting following the meeting between Cllrs Canavan, Griffiths and NYCC.
7. College Square Waste Bins – **RESOLVED** that as agreed in the planning application, Piccolo uses the bins at Il Mulino. The Clerk to ask the property owner if he would

consider building a wooden storage area to go round the bins. The Clerk would also obtain a cost to build a wooden bin storage adjacent to the Pizza Shop on College Square.

8. CCTV – **RESOLVED** that Cllr Wake would liaise with HDC to see if a portable camera was available to be positioned in the field next to ‘Army Woods’ following a request from the Police.
9. Licensing – the Only Weigh Out – **RESOLVED** that the Clerk confirm with the Licensing Department if they have the appropriate licences in place for their garden events following the withdrawal of a previous application.
10. ZZOOMM Update – **RESOLVED** that the Clerk continue to try and obtain the detail for when and where the work will take place as promised by the ZZOOMM team at the previous meeting.
11. HDC – Bounce Back Funding – **RESOLVED** that the Clerk request further information regarding the criteria and the process for selection of allocating the Bounce Back Funding and an explanation on why our scheme did not qualify.

Committees and Working Groups

RESOLVED that the minutes from the Open Spaces & Footpaths Committee held on 20 June 2022 be received.

North Yorkshire County Council

1. **RESOLVED** that the press release ‘£2m county electric vehicle charging bid to be made’ circulated on 17.6.22 be received.
2. **RESOLVED** that the information regarding the Proposed Amendment Order along Levenside circulated on 17.6.22 and 5.7.22 be received. Members **RESOLVED** to support the proposal but identified one additional area which would cause an issue for emergency vehicles if a vehicle was parked and to request if this could be included.

Hambleton District Council

1. **RESOLVED** that the response from HDC Interim Head of Economic Development to the questions submitted by STC in relation to the Town Investment Plan circulated on 28.6.22 be received.
2. **RESOLVED** that the Town Investment Plan Project Long List circulated on 4.7.22 be received.

Police

1. **RESOLVED** that the police report circulated on 12.7.22 be received. A total of 38 incidents had been reported during the period 13 June 2022 to 10 July 2022. Members would like further information on where the thefts took place so they could identify any hotspot areas. It was agreed to promote the Dot Peen marking scheme through social media.

YLCA

1. **RESOLVED** that the White Rose Updates be received.

2. **RESOLVED** that the Training E—Bulletins be received.
3. **RESOLVED** that the Law and Governance Bulletins be received.
4. **RESOLVED** that the Notice of the Joint Annual Meeting of the YLCA and Invitation to attend circulated on 30.6.22 be received.
5. **RESOLVED** that the YLCA Conference Programme circulated on 30.6.22 be received.
6. **RESOLVED** that the notes from the meeting with the Crime Commission held on 26 May 2022 circulated on 17.6.22 be received.
7. **RESOLVED** that the information about new training opportunities to be delivered nationally via the Civility and Respect Project circulated on 29.6.22 be received.
8. **RESOLVED** that the Trading Standards Multi Agency Safeguarding Team presentation circulated on 29.6.22 be received.

Correspondence/Complaints received

1. **RESOLVED** that the S137 Grant Application and letter from a resident scout who is raising funds to participate in the 25th World Scout Jamboree in Korea circulated on 1.7.22 be received. It was agreed to donate £250 out of S137 funds and that the scout provide Members with a report upon his return.
2. **RESOLVED** that the complaint from a resident at Tame Bridge about the decking areas circulated on 23.6.22 be received and noted.

Items tabled for information

None received.

12/14/06/22 EXCLUSION OF THE PRESS AND PUBLIC

RESOLVED that in accordance with Paragraph 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the press and public be excluded from the meeting to deal with items of a confidential nature.

Cobbles – **RESOLVED** that the Clerk arrange a meeting with our Legal Advisor to formulate our response to the e-mail received from Dr Ives on 11.7.22 and to agree our next steps. The Clerk obtain a quote for the photographs and drone footage of the cobbled areas as well as the Town Hall roof. A formal inspection of the cobbled areas take place as soon as possible with another one to take place at the end of September.

The meeting closed at 9 pm.

SignedDate

STOKESLEY TOWN COUNCIL – JUNE 2022**ACCOUNTS REPORT****Payments**

<u>Supplier</u>	<u>Reason</u>	<u>Value £</u>
Salaries	Weeks 9 - 12	4846.57
HMRC	PAYE/NIC Weeks Month 3	992.17
Yorkshire Purchasing	Stationery	197.47
Sage	IT Support	DD 94.80
HFC Systems	Office 265 x 3 months	205.56
HFC Systems	Computer repair	40.00
Clear Business	Internet / Telephone	DD 116.32
Wigin Landscaping	Grass Cutting and Tree Work – April	2111.53
MBP Groundcare	Hedge SLA	322.50
PPS	Cleaning Materials – Open Spaces / Toilets	106.68
DBS	Wallgate Soap & Toilet Rolls – Open Spaces / Toilets	320.33
Wave	Water – Open Spaces / Toilets	DD 176.92
Moorsbus	S137 Grant	500.00
Wave	Allotments Water	DD 44.56
Chipchase Manners	External Audit Costs	534.00
Noble Fencing	Miscellaneous (reimbursed from MLT)	1978.32
Welmedical	Replacement Defib Pads – Miscellaneous	95.88
J Wilson & Sons	Sign Installation – Miscellaneous	902.40
Barclays	Bank Charges	DD 8.50
Hi-Lights Theatre Services Ltd	Stage – Events	7200.00
PES Security	Security – Events	199.08
Bravura	Movie Licences – Events	500.40
Total		21493.99

Town Council Meeting Actions

Minute No. Date Agreed	Task	Lead Councillor	Responsible Committee	Status
9/12/01/21 1.e.	Electrical Vehicle Charging Points (EVCP) – Quote received follow up meeting to be arranged.	Cllr Oxley	Town Council	Follow up meeting took place on Monday 4 July 2022. The contractor will provide updates as requested in that meeting. Ongoing.
8/14/12/21	Play Park – new U8s play park – consultation	Cllr Oxley	Town Council	Agreed that this would not be progressed any further due to the lack of resident support. Closed.
8/12/04/22	Town Signs – agreed to purchase 5 signs as quoted.	Cllr Griffiths	Town Council and NYCC	Signs installed. Closed.