

STOKESLEY TOWN COUNCIL

A Meeting of the Town Council was held on Tuesday 8 March 2022 at 7 pm
in Stokesley Town Hall

Present: Cllrs Mike Canavan, Sean Carey, David Cook, Bryn Griffiths, Christopher Johnson, Nigel Johnson, David Oxley, Graham Sowerby and Andy Wake.

Clerk – Mrs Julie McLuckie and Mr K Turland, D&S Reporter.

In accordance with the notice of meeting a public forum session took place from 7 pm to 7.15 pm.

County Cllr Griffiths notified members that consultation letters were due to be delivered to residents about the proposal to introduce yellow lines along Levenside in the coming week.

The potholes on Station Road are due to be repaired using a new machine which NYCC are currently trialling.

County Cllr Griffiths is still waiting for a response regarding the proposed one-way system around West Green.

County Cllr Griffiths confirmed with NYCC that the library access should be through the main entrance in accordance with the lease agreement. NYCC are liaising with Broadacres to get this issued resolved.

NYCC have served notice on the owner of the caravan currently situated on the A172, so hopefully he will be moving in the near future.

NYCC Urban Grass Cutting – following the meeting between NYCC and the Town Council, NYCC had provided information on the previous year's contracts but not the contract for 2022/23. Cllr Canavan would pursue this through the Freedom of Information route as an individual.

1/08/03/22 NOTICE OF MEETING

RESOLVED that the public notice of the meeting had been provided in accordance with Schedule 12, paragraph 10(2) of the Local Government Act 1972.

2/08/03/22 APOLOGIES FOR ABSENCE

1. **RESOLVED** that the apologies for absence from Cllr Wake be received.
2. **RESOLVED** that the reasons for absence provided be approved.

3/08/03/22 DECLARATIONS OF INTERESTS IN ITEMS ON THE AGENDA

None declared.

4/08/03/22 MINUTES

RESOLVED that the minutes of the Town Council meeting held on 8 February 2022 be agreed and signed as a true record.

5/08/03/22 PLANNING

1. The following Planning Applications were received and reviewed. **RESOLVED** to confirm approval of all the comments submitted as detailed.

Cllr Griffiths as a member of HDC Planning Committee observes and offers advice only regarding planning applications discussed.

Applications Received

22/00127/REM – White House Farm – Application for approval of reserved matters (considering appearance, landscaping, layout and scale) following approval of 19/02101/OUT for outline planning application with all matters reserved (excluding access for the construction of up to 25 no. residential dwellings). Members would like confirmation of the viability of the site in advance of any agreement so that we do not end up in the position where they reduce the number of affordable houses. Members also supported the police observation regarding the open post and rail fencing and would prefer to see hedging planted to soften the look of the site when approaching Stokesley.

22/00245/FUL – Kirkby House, 33 Levenside – Replacement French doors structure and windows at rear of property. **RESOLVED** no objections.

22/00219/FUL – Tallow Cottage, 39A Levenside – Construction of single storey and a two-storey extension to the rear, internal alterations, together with garden walling. **RESOLVED** no objections.

22/00278/FUL – 11 College Square – single storey rear extension and external wc/utility room. **RESOLVED** no objections.

22/00334/TPO – 45 The Firs – Works to trees, subject to a Tree Preservation Order 18/00008/TPO2. **RESOLVED** no objections.

Applications Granted

21/02853/FUL – Cringle Moor, Thirsk Road – Revised application for the construction of 2no detached domestic garage blocks.

21/02484/FUL - The Old Stable, 27A Levenside – extension to annexe and reconstruction of ground floor as amended 11 February 2022.

21/02597/FUL - TRU:VAI 69-71 High Street – application for approval to extend the use of manorial land for outside decking seating area complete with barriers.

21/02091/FUL - The Green Man, 63 High Steet – application for small extension to the existing decking area to allow the installation of a parasol and an extension to the temporary permission period for the decking area.

22/00153/CAT – 12 West Green – Works to and works to fell trees in a conservation area.

2. Planning and Development - Planning Enforcement – no update received. Tanton Fields Development – following the deferral of the Planning Committee to obtain further

information a revised meeting date has been arranged for Thursday 10 March 2022. HDC requested Lichfields to conduct an independent assessment which had been circulated to interested parties on the afternoon of 8 March 2022. **RESOLVED** that Cllr Canavan would represent the Town Council at the Planning Committee to oppose the proposed reduction in affordable houses. The recent sale of the site would have included a viability review and the sale will have been based on this review which included the agreed number of affordable houses. The suggested increase in building materials does not justify the reduction in number because the house value price has substantially increased and would outweigh these. It was agreed that if the Planning Committee agreed this application that the issue be raised with our local MP.

- i. Five-year planning approval for decked areas – **RESOLVED** that a chartered surveyor be asked to review all of the Manorial Land currently leased or licenced and provide us with up to date valuations.

6/08/03/22 REVIEW OF ACTIONS FROM LAST MEETING

RESOLVED that the Action List (attached at Appendix 2) be received.

7/08/03/22 FINANCIAL STATEMENTS

1. **RESOLVED** that the financial statements for February 2022 circulated on 3.3.22 be agreed. It was noted that the amount of income was higher than budgeted as was the expenditure. However, all the expenditure had been to cover work required and formally agreed, it also includes the cost of the Drive-In Movie Screen for the Platinum Jubilee Event next financial year.
2. **RESOLVED** that the payments made during February 2022 totalling £17615.20 (attached at Appendix 1) were agreed.
3. **RESOLVED** that the Investment Income Accounts Statements for the Town Council and Manorial Lands Trust for February 2022 circulated on 2.3.22 be received.

8/08/02/22 MATTERS FOR DISCUSSION

Town Council

1. Strategic Objectives for 2021/22.
 - a. Cobbles.
 - i. **RESOLVED** that the proposed payment application to HDC to carry out the cobbles repairs and all associated costs including a 20% contingency prior to handing the lease back to Stokesley Town Council be agreed as £210k. Cllr Canavan would produce a business case report to support this application which would include all the evidence / quotes obtained. This report would then be submitted to cabinet and full council for their consideration in either May or June.
 - b. Parking – The Off-Street Parking Places Order (OSPPO) and Enforcement contract were now ready to be signed but this could not be completed until we have agreement from HDC to agree the cobbles payment and hand the lease over. The refreshing of the white lines as per the OSPPO map is to be completed and paid for by Manorial Lands Trust.

Cllr Canavan was thanked for all his work on the Cobbles and Parking projects.

- c. River Leven Project – despite setting this project as one of the strategic objectives for the Town Council during 2021/22 the project sits with Manorial Lands Trust and therefore any updates / discussions or questions will be placed on the Trustee Agenda. **RESOLVED** that the Clerk would inform the resident who had raised several questions that this was the case and also request that the petition and any further questions be submitted to the Trustee prior to their meeting on 7 April 2022.
 - d. Developing Stokesley as a Gateway to the North York Moors – **RESOLVED** that the new Welcome to Stokesley, Gateway to the North York Moors Town Signs be submitted to Highways for approval and the Clerk would then place the order for five new signs to be purchased.
 - e. Climate Action (including Electrical Vehicle Charging Points (EVCP) – **RESOLVED** that one quote had been received and Cllr N Johnson and Oxley were in the process of analysing the quote. One question raised was the increase in electricity costs and how we would recover this? The contractor works with HDC and therefore is aware of the heritage implications within the conservation area. Further discussions would take place and reported back.
2. Press Releases Approval – **RESOLVED** that items for inclusion in the next newsletter should be submitted to the Clerk by Thursday 28 April 2022.
 3. Fair Trade Signs – **RESOLVED** the Clerk continues to liaise with NYCC to find a solution to displaying Stokesley as a Fair-Trade Town.
 4. Information / Interpretation Panels – **RESOLVED** that a meeting has been arranged for 17 March 2022 between the Town Council, Stokesley Society and Suppliers.
 5. The Globe – entry access. **RESOLVED** that Cllr Griffiths had circulated the response from NYCC confirming that the library lease stipulates that access should be through the main doors on 23.2.22. NYCC are now liaising with Broadacres to resolve this issue.
 6. Town Map. **RESOLVED** that the Clerk had received confirmation that no Vibrant Market Town grants would be available but that another grant was available that would cover the total costs for the ‘Town Map’ project this year. The quotes have been submitted and approved through this scheme and the Clerk is now working with Catch designs to update the map so it can go to print.
 7. Proposed New Play Park Consultation. **RESOLVED** that the agreed consultation document will appear in the next edition of the Market Place.
 8. Open Spaces Maintenance Report – circulated on 21.2.22. **RESOLVED** that the report be approved and publicised.
 9. Trees on Malvern Drive (information provided in e-mails dated 15.2.22 and 26.2.22. **RESOLVED** that the Clerk ask our contractor to identify two trees to remove in the first instance because removing all of the trees on the riverbank would have a negative impact on the shade on the river highlighted as key by the Environment Agency.
 10. Fairfield Road Play Area. **RESOLVED** that the Clerk arrange for a 1m high post and rail fence be installed to replace the current damaged fence. The Clerk to arrange for the hedges in this area to be added to the Service Level Agreement and that consideration be given to improving the surface in the future.

11. Jackson Drive Hedge – **RESOLVED** that the quote circulated on 24.1.22 be agreed but the hedge should only be cut to a height of 3m and that the residents be informed that this work is taking place.
12. Allotment Rents. **RESOLVED** that the notification from Lady Hullocks Trust advising that the rents will increase from £950 to £1050 effective from April 2023 for a period of 3 years. Allotment Holders to be notified that there will be a rent increase in January 2024 of 10% to cover this increase.
13. Town Council Surgeries – **RESOLVED** to reinstate Town Council Surgeries on the first Saturday of each month from the 2 July 2022.
14. The Great Tommy Sleep Out – **RESOLVED** that the Clerk would obtain further information about this event, number of nights, number of people attending etc and propose using North Road play area.

Committees and Working Groups

1. **RESOLVED** that the minutes from the Open Spaces & Footpaths Committee held on 10 February 2022 be received.
2. **RESOLVED** that the minutes from the Parking Committee held on 21 February 2022 be received.
3. **RESOLVED** that the minutes from the Health and Safety Committee held on 24 February 2022 be received.
4. **RESOLVED** that the minutes from the Communication & Events Committee meeting held on 3 March 2022 be received. Members agreed that Queens Platinum Jubilee Family Event take place on Saturday 4 June 2022 between 11 am and 5 pm. Families would be invited to attend and bring their own refreshments and the Town Council will provide entertainment. The Clerk would speak to the Scouts to see if they would let us utilise their building and if they would like to be involved selling refreshments etc as a fund raising event.

North Yorkshire County Council

1. **RESOLVED** that the 'New Council for North Yorkshire – An update on progress towards a single council for North Yorkshire' circulated on 16.2.22 be received.

Hambleton District Council

1. ERDF Welcome Back Bundling: Picnic Benches and Planters (this item did not appear on the Agenda because it was not received until 4 March 2022 but as funds have to be spent by 31 March 2022 it was agreed to consider this item at this meeting). **RESOVLED** that the Clerk would confirm if these were just temporary or if purchased would remain the ownership of the Town Council. If the latter then the Clerk would confirm with SPIOTA how many planters they require and order two benches for the Fairfield Park area.

Police

1. **RESOLVED** that the police report circulated on 7.3.22 be received. A total of 19 incidents had been reported during the period 7 February 2022 to 7 March 2022.

YLCA

1. **RESOLVED** that the White Rose Updates be received.
2. **RESOLVED** that the Training E—Bulletins be received.
3. **RESOLVED** that the Law and Governance Bulletins be received.
4. **RESOLVED** that Advice Note 25 – The Election Process 2022 circulated on 14.2.22 be received.
5. **RESOLVED** that the Civility and Respect Project Newsletter February 2022 circulated on 14.2.22 be received.
6. **RESOLVED** that the new Financial Advice bulletins from the Parkinson Partnership circulated on 8.2.22 be received.

Correspondence/Complaints received

1. **RESOLVED** that the ‘Levelling Up White Paper’ circulated on 14.2.22 be received.
2. **RESOLVED** that the Adoption of Minerals and Waste Joint Plan by North Yorkshire County Council Adoption Statement and covering letter circulated on 17.2.22 be received.
3. **RESOLVED** that the response from the Environment Agency about the Levenside Kiosk circulated on 21.2.22 be received. Cllr Canavan was in the process for drafting a response which would be circulated.
4. **RESOLVED** that the information from Keighley Town Council about the Yorkshire Day 2022 Civic Celebration on Monday 1 August 2022 circulated on 18.2.22 be received.
5. **RESOLVED** that the e-mail from a resident on College Square about the Parking circulated on 15.2.22 be received. This falls under the remit of Manorial Lands Trust and any future correspondence regarding the Trusts will have to wait until the next Trustee meeting. However, members asked that the Clerk confirm to the resident that College Square is Manorial Land which was left for use by all the residents of Stokesley and we do not issues residents parking permits and no parking spaces are allocated to properties which should have been made clear to them when purchasing their property.

Items tabled for information

None received.

The meeting closed at 9.30 pm.

SignedDate

STOKESLEY TOWN COUNCIL – FEBRUARY 2022ACCOUNTS REPORTPayments

<u>Supplier</u>	<u>Reason</u>	<u>Value £</u>
Salaries	Weeks 44 – 47	4342.88
HMRC	PAYE/NIC Weeks Month 11	785.62
Yorkshire Purchasing Org	Stationery	27.05
Sage	IT Support	DD 91.80
Home Fix	Office 365 – IT Support	79.80
Town Hall Trust	Office Rent – February	480.60
Clear Business	Internet / Telephone	DD 116.32
MBP Groundcare	Monthly SLA – Open Spaces / Trees	322.50
MBP Groundcare	Jackson Drive Water Tanks Hedge – Open Spaces / Trees	250.00
Wigin Landscaping	Grass Cutting and Tree Work – December	2018.72
Glasdon UK	Memorial Bench – Open Space / New Seats (receipt received for bench from family)	1385.76
British Gas	Electricity – Open Spaces / Toilets	DD 47.16
Christmas Plus	Dismantle Xmas Lights – Christmas Lights Maintenance	2070.30
Town Hal Trust	Meeting Rents – January	107.00
Barclays	Bank Charges	DD 8.50
BRAVURA	Drive-In Movie Screen Hire / Events	5400.00
Welcoms	Town WiFi	DD 81.19
Total		17615.20

Town Council Meeting Actions

Minute No. Date Agreed	Task	Lead Councillor	Responsible Committee	Status
9/12/01/21 1.e.	Electrical Vehicle Charging Points (EVCP)	Clerk	Town Council	One quote received. Cllr Johnson is in the process of analysing the submission. Ongoing.
8/14/12/21	Play Park – new U8s play park – consultation	Cllr Oxley	Town Council	The agreed consultation document will be circulated in the next addition of the Market Place. Ongoing.