

**STOKESLEY TYOWN COUNCIL**  
**EMPLOYMENT COMMITTEE**

A Meeting of the Employment Committee was held  
on Tuesday 27 July 2021 commencing at 7.00 pm

**Employment Committee Membership**

CLlr Sean Carey, CLlr Bryn Griffiths, CLlr Nigel Johnson, CLlr Graham Sowerby and CLlr Andy Wake.

**Present:** CLlrs Bryn Griffiths, Sean Carey (arrived at 7.30 pm), Nigel Johnson and Graham Sowerby  
Clerk –Mrs Julie McLuckie.

**1/27/07/21 NOTICE OF MEETING**

**RESOLVED** that the public notice of the meeting had been provided in accordance with Schedule 12, paragraph 10(2) of the Local Government Act 1972.

**2/27/07/21 MEMBERS OF THE PUBLIC**

None present.

**3/27/07/21 APOLOGIES FOR ABSENCE**

**RESOLVED** to receive and accept the apologies for absence from CLlr Andy Wake.

**4/27/07/21 ELECTION OF CHAIRMAN**

**RESOLVED** to appoint CLlr Graham Sowerby as Chairman.

**5/27/07/21 DECLARATIONS OF INTERESTS IN ITEMS ON THE AGENDA**

None declared.

**6/27/07/21 TERMS OF REFERENCE**

**RESOLVED** to agree the Terms of Reference as circulated.

**7/27/07/21 MINUTES FROM THE MEETING HELD ON 22 SEPTEMBER 2020**

**RESOLVED** that the minutes from the meeting held on 22 September 2020 be agreed and signed as a true and accurate record.

**8/27/07/21 SICKNESS / HOLIDAY / ABSENCE DATA - SUMMARY**

**RESOLVED** that the outline summary of attendance data for all staff for the period since the last meeting be received. Members were pleased to see that there had been no staff absences due to sickness and the Clerk was asked to thank them on behalf of the Council/Trusts. Members also thanked the staff for their continued efforts during the pandemic.

**9/27/07/21 TRAINING**

- i. Cllr Makinen had attended the YLCA New Councillors training on 26 September 2020
- ii. **RESOLVED** that the Clerk would look at training requirements / refresher training for both the Town Council staff and Town Hall Stewards and would get them into the diary.

**10/27/07/21 STAFFING**

**RESOLVED** that the Members agreed in principle that we should look to employ a Town Warden who would also initially work in the Town Hall as the third Steward. The Clerk would circulate the draft proposal and additional information prior to the Town Council meeting in September. It was also agreed to approach the Town Council Caretaker to see if he would be willing to be trained as a Town Hall Steward so that he could assist with cover during absences or evening shifts.

**11/27/07/21 EXCLUSION OF THE PRESS AND PUBLIC**

**RESOLVED** that in accordance with Paragraph 1 (2) of The Public Bodies (Admission to Meetings) Act 1960, the Town Council excluded the press and public from the meeting to deal with items of a confidential nature.

**12/27/07/21 SICKNESS ABSENCE DETAILS**

No sickness recorded.

***RESERVED MATTERS - EMPLOYMENT COMMITTEE ONLY***

The meeting closed at 7.50 pm.

Signed ..... Date .....