

STOKESLEY TOWN COUNCIL
HEALTH AND SAFETY COMMITTEE

A Meeting of the Health and Safety Committee was held in the Town Hall, Stokesley on
Tuesday 16 August 2022

Health and Safety Committee Membership

Cllr Mike Canavan, Cllr Chris Johnson, Cllr David Oxley, Cllr Graham Sowerby and Cllr Andy Wake.

Present: Cllrs Mike Canavan, Chris Johnson and David Oxley.

Clerk –Mrs Julie McLuckie.

1/16/08/22 NOTICE OF MEETING

RESOLVED that the public notice of the meeting had been provided in accordance with Schedule 12, paragraph 10(2) of the Local Government Act 1972.

2/16/08/22 MEMBERS OF THE PUBLIC

None present.

3/16/08/22 APOLOGIES FOR ABSENCE

RESOLVED that the apologies from Cllr Sowerby be received.

4/16/08/22 ELECTION OF CHAIRMAN

RESOLVED that Cllr David Oxley be elected as Chairman.

5/16/08/23 DECLARATIONS OF INTERESTS IN ITEMS ON THE AGENDA

None declared.

6/16/08/22 TERMS OF REFERENCE

RESOLVED that the terms of reference be agreed subject to one amendment to 1.b. which will now read 'The Committee will hold a minimum of one meeting per year and as required'.

7/16/08/22 MINUTES FROM THE MEETING HELD ON 24 FEBRUARY 2022

RESOLVED that the minutes from the meeting held on 24 February 2022 were agreed.

8/16/08/22 RISK ASSESSMENTS

- a. The following new Risk Assessments circulated with the agenda were reviewed.

RESOLVED to approve and adopt the following new risk assessments:-

Use of Volunteers – approved with a risk level of 9.

Events Risk Assessment Policy – the Policy was agreed, the risk assessment document that would be completed for each event would follow the five by five matrix.

Working at Heights – approved with the risk levels set as follows:-

Use of ladders & step ladders – Level 12.

Falling Objects – Level 9.

Using Platforms – this would not be a risk to our staff but one to be considered by contractors – Level 12.

Working on roofs – this would be a risk to our staff but one to be considered by contractors – Level 15.

Lone Working – Cllr Oxley raised a concern about lone working and suggested that each member of staff be provided with a personal panic alarm. **RESOLVED** to purchase a personal panic alarm for each of the Town Hall Stewards and both Clerks.

The meeting closed at 7.25 pm.

Signed

Date