

STOKESLEY TOWN COUNCIL
HEALTH AND SAFETY COMMITTEE

A Meeting of the Health and Safety Committee was held in the Town Hall,
Stokesley on Thursday 24 February 2022

Health and Safety Committee Membership

Cllr Mike Canavan, Cllr Chris Johnson, Cllr David Oxley, Cllr Graham Sowerby and Cllr Andy Wake.

Present: Cllrs Mike Canavan, Chris Johnson, David Oxley and Graham Sowerby.
Clerk –Mrs Julie McLuckie.

1/24/02/22 NOTICE OF MEETING

RESOLVED that the public notice of the meeting had been provided in accordance with Schedule 12, paragraph 10(2) of the Local Government Act 1972.

2/24/02/22 MEMBERS OF THE PUBLIC

None present.

3/24/02/22 APOLOGIES FOR ABSENCE

RESOLVED that the apologies from Cllr Wake be received.

4/24/02/22 DECLARATIONS OF INTERESTS IN ITEMS ON THE AGENDA

None declared.

5/24/02/22 MINUTES FROM THE MEETING HELD ON 25 FEBRUARY 2020

RESOLVED that the minutes from the meeting held on 25 February 2020 were agreed.

6/24/02/22 RISK ASSESSMENTS

- a. The current Risk Assessments were reviewed. **RESOLVED** to accept the updates circulated and approve the following Risk Assessments:

Age of Workers
Allotments
Car Parks
Cleaning
Cobbles
Display Equipment
Electricity
Fire
First Aid

Gas Safety
Hazardous Substances
Lone Working (External)
Lone Working (Town Hall)
Manual Handling
Noise and Vibration
North Road Play Areas
Office Activities
Town Hall Hire
Public Conveniences
Stress at Work

It was noted that during the COVID 19 Pandemic additional risk assessments had been completed for the Hire of the Town Hall, including an individual risk assessment to be completed by all Town Hall Users. A revised cleaning schedule was also introduced, and it has been agreed that this will remain in place. COVID 19 procedures were also introduced for both the Friday Market and Saturday Farmers Market.

- b. **RESOLVED** that the following Risk Assessments be completed prior to the next meeting:-

Working at Heights – Cllr Oxley
Use of Volunteers – Cllr C. Johnson
Events Risk Assessment and Policy – Town Clerk
Town Warden – Risk Assessment and / or Policy – Employment Committee

RESOLVED that the Clerk request the risk assessments from Scarborough Borough Council for the Traffic Enforcement Officers for our records and ask HDC to provide the check forms that they use to conduct routine checks of the cobbles.

The meeting closed at 7.30 pm.

Signed

Date