

**STOKESLEY PARISH COUNCIL**  
**OPEN SPACES AND ALLOTMENT COMMITTEE**

A Meeting of the Open Spaces and Allotments Committee  
was held in the Town Hall, Stokesley on  
Monday 20 June 2023 commencing at 7.15 pm

**Open Spaces & Allotments Committee Membership**

Cllr Bryn Griffiths, Cllr David Oxley, Cllr Graham Sowerby, Cllr Martin Luxton and Cllr Andy Wake.

**Present:** Cllrs Graham Sowerby, David Oxley and Martin Luxton  
Assistant Clerk –Mrs Debbie Young

**1/20/06/23 NOTICE OF MEETING**

**RESOLVED** that the public notice of the meeting had been provided in accordance with Schedule 12, paragraph 10(2) of the Local Government Act 1972.

**2/20/06/23 MEMBERS OF THE PUBLIC**

None present.

**3/20/06/23 APOLOGIES FOR ABSENCE**

1. **RESOLVED** that the apologies for absence from Cllrs Griffiths and Wake be received.
2. **RESOLVED** that the reasons for absence provided be approved.

**4/20/06/23 ELECTION OF CHAIRMAN**

**DEFERRED** until the next meeting

**5/20/06/23 TERMS OF REFERENCE**

**RESOLVED** that the new Terms of Reference for the amalgamated Open Spaces & Allotments Committee were agreed

**6/20/06/23 DECLARATIONS OF INTERESTS IN ITEMS ON THE AGENDA**

None declared.

**7/20/06/23 MINUTES OF THE OPEN SPACES AND ALLOTMENTS COMMITTEE MEETING HELD ON 21 NOVEMBER 2022**

**RESOLVED** that the minutes of the meeting held on 21 November 2022 were agreed as a true record.

**8/20/06/23 OPEN SPACES MAINTENANCE SCHEDULE FOR 2023/24**

- i. Grasscutting - **RESOLVED** that a performance review is carried out regularly to make sure the contract is being fulfilled.
- ii. Tree work - **RESOLVED** the program of works for the year has been agreed with the contractor.
- iii. Hedges – **RESOLVED** the contractor has resumed hedge cutting now the birds have finished nesting.
- iv. No Mow May – **RESOLVED** this is now complete. Awaiting report from Climate Action Group.

**9/20/06/23 PLAY PARKS**

- i. **RESOLVED** quarterly inspection report accepted.
- ii. **RESOLVED** to accept all recommendations on the MacVenture quarterly report. The quote for the repair of the zip line accepted at £1640+VAT. Quotes for further works to be obtained considered.
- iii. **RESOLVED** to replace the tree at the substation with a red flowering Hawthorn. Quote for stump removal to be obtained before the new tree is planted. Assistant Clerk to make a request to the electric company for them to paint the railings around the sub station green.

**10/20/06/23 ALLOTMENTS**

**RESOLVED** the Open Gardens Event was a huge success at the allotments. Funds raised were in excess of £1000. Thanks were given to Wendy Anderson and Annette Hastie for coordinating this event. It was agreed to send them flowers as a thank you for all their hard work.

The meeting closed at 8.00 pm.

Signed .....Date .....