

STOKESLEY PARISH COUNCIL
OPEN SPACES AND ALLOTMENT COMMITTEE

A Meeting of the Open Spaces and Allotments Committee
was held in the Town Hall, Stokesley on
Monday 26 September 2023 commencing at 7 pm

Open Spaces & Allotments Committee Membership

Cllr Bryn Griffiths, Cllr David Oxley, Cllr Graham Sowerby, Cllr Martin Luxton and Cllr Andy Wake.

Present: Cllrs Bryn Griffiths, Martin Luxton and Andy Wake
Assistant Clerk –Mrs Debbie Young

1/26/09/23 NOTICE OF MEETING

RESOLVED that the public notice of the meeting had been provided in accordance with Schedule 12, paragraph 10(2) of the Local Government Act 1972.

2/26/09/23 MEMBERS OF THE PUBLIC

None present.

3/26/09/23 APOLOGIES FOR ABSENCE

1. **RESOLVED** that the apologies from absence from Cllrs Oxley and Sowerby be received.
2. **RESOLVED** that the reasons for absence provided be approved.

4/26/09/23 ELECTION OF CHAIRMAN

RESOLVED that Cllr Bryn Griffiths be appointed as chairman

RESOLVED that Cllr Graham Sowerby to be lead member for the Allotments

5/26/09/23 DECLARATIONS OF INTERESTS IN ITEMS ON THE AGENDA

None declared.

6/26/09/23 MINUTES OF THE OPEN SPACES MEETING HELD ON 20 JUNE 2023

RESOLVED that the minutes of the meeting held on 20 June 2023 were agreed as a true record.

7/26/09/23 OPEN SPACES MAINTENANCE SCHEDULE FOR 2023/24

- i. Grasscutting - **RESOLVED** The grass cutting contract is due to come to an end in February 2024. It was agreed to put the contract out to tender.
- ii. Tree work - **RESOLVED** to request a monthly report from the contractor to show works planned and completed.

- iii. Hedges – **RESOLVED** that the contractor continues to complete the hedge maintenance required in the service level agreement.
- iv. No Mow May – **RESOLVED** that members support this initiative to continue next year if approached by the Climate Action Group. Fairfield Park – **RESOLVED** to consult with residents to gain opinions on using the old play park fenced off area as a communal garden.

8/26/09/23 PLAY PARKS

- i. **RESOLVED** that the ROSPA inspection reports be received. Quotes to be obtained for repairs to the Skate Bowl. Play park steward to be made aware of areas to inspect on a regular basis.
- ii. **RESOLVED** to obtain a quote for tree stump removal near the electric station.

9/26/09/23 ALLOTMENTS

- i. **RESOLVED** to agree a skip to be placed at the allotments twice a year.
- ii. **RESOLVED** to agree allotment judging will take place on 8/9 June 2024
- iii. **RESOLVED** to increase each rent charge by £1 from 2025. Tenant would be notified of the increase this year in accordance with the guidance. A full plot will now be £46, half a plot £23.50, reduced plot £41, half reduced plot 21 per annum.

10/26/09/23 OPEN SPACES & ALLOTMENTS BUDGET 2024/245

RESOLVED that the following budget proposal be submitted to the Finance Committee for consideration: -

Play Parks

Play Bark £5000

Maintenance contingency £10000 (Inc Skate Bowl Repairs)

Total £15,000

Grass Cutting

Current contract plus percentage increase = £22,000

Trees/ Hedge work

Monthly tree work - £3600

Hedge Service Level Agreement - £3,870

Contingency fund for tree/hedge maintenance - £3530

Total £11,000

**Litter Bins
£750**

**Seat Repairs
Nil**

**River Banks
£700**

**Miscellaneous
£500**

Toilets
£8,000

Christmas Lights/Maintenance
£7,000

Christmas Lights/electric
£500

Allotments

Water £300

Maintenance £1500

Total £1800

The meeting closed at 7.50pm.

Signed Date

DRAFT