

**STOKESLEY TOWN COUNCIL
PARKING COMMITTEE**

A meeting of the Parking Committee was held in the Town Hall, Stokesley on
Monday 25 October 2021 commencing at 11.45 am

Parking Committee Membership

CLlr Mike Canavan, Cllr Sean Carey, Cllr Bryn Griffiths, Cllr Chris Johnson and Cllr Nigel Johnson.

Present

Cllr Mike Canavan, Cllr Bryn Griffiths and Cllr Nigel Johnson
Clive Thornton – Hambleton District Council (HDC)
Town Clerk – Julie McLuckie

1/25/10/21 NOTICE OF MEETING

RESOLVED that the public notice of the meeting had been provided in accordance with schedule 12, paragraph 10(2) of the Local Government Act 1972

2/25/10/2021 MEMBERS OF THE PUBLIC

None present.

3/25/10/2021 APOLOGIES FOR ABSENCE

RESOLVED to receive and accept the apologies for absence from Cllr Chris Johnson.

4/25/10/2021 DECLARATIONS OF INTEREST

None received.

5/25/10/2021 MINUTES OF THE MEETING HELD ON 9 SEPTEMBER 2021

RESOLVED that the minutes from the meeting held on 9 September 2021 be agreed.

6/25/10/21 TERMS OF REFERENCE

RESOLVED that the amended Terms of Reference be approved.

7/09/09/2021 REVIEW OF GANNT CHART

- a. **RESOLVED** that the updated GANNT Chart be received and agreed. This document would be updated and amended as things progress.
- b. **RESOLVED** that the priority outstanding actions were to receive a model document from HDC Legal with the words to use for the public

consultation along with a draft tender document. Both these documents to be provided to the Clerk in advance of the next Town Council meeting on 9 November 2021.

- c. **RESOLVED**, subject to the above, that the public consultation should be completed by mid-December.

8/25/10/2021 COBBLES

RESOLVED that these items be deferred to the next meeting when HDC will have provided the draft tender documents.

9/25/10/21 OFF STREET PARKING PLACES ORDER

- a. **RESOLVED** that the Notice of the Intention to Make the Order be agreed once the model document had been received from Hambleton DC and customised.
- b. **RESOLVED** that Scarborough BC would review the current signage and advise on any changes to be made. The signs would then be updated to support the implementation of the order.

10/25/10/2021 ENFORCEMENT

- a. **RESOLVED** that Scarborough BC confirmed in principle that it would undertake the enforcement and that the current contract with HDC would transfer across to the Town Council. A copy of the current contract would be supplied for review. It was agreed that the 13 hours per week allocated in the current contract would remain but would be provisionally divided to 12 hours for Stokesley Town Council and one hour for HDC to cover the Show Field car park. Scarborough BC would confirm the decision to transfer the enforcement contract and issue the document for signature prior to 1 April 2022. Cllr Canavan would confirm with PATROL that Scarborough BC would carry out the enforcement on our behalf. A copy of the final version of the Traffic Regulation Order would be provided to Scarborough BC
- b. **RESOLVED** that the documents from the Traffic Penalty Tribunal circulated on 16 October 2021 be received and accepted.

The meeting closed at 12.15 pm

Signed Date