



STOKESLEY TOWN COUNCIL

DISPLAY SCREEN EQUIPMENT USERS FREE EYE TEST POLICY



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Introduction

This policy has been prepared to demonstrate compliance by Stokesley Town Council (the 'Council') with the Health and Safety (Display Screen Equipment) Regulations 1992 in respect of the provision of free eye tests to all employees who are classed as Display Screen Equipment Users (DSE Users) by the Health and Safety Executive.

Display Screen Equipment (DSE) are defined as devices or equipment that have an alphanumeric or graphic display screen and includes display screens, laptops, touch screens and other similar devices.

DSE Users are those employees who use DSE as a significant part of their normal work (daily, for continuous periods of an hour or more).

All DSE Users and potential DES Users will be provided with a copy of this policy at the start of their employment.

Providing eye tests and any necessary spectacles for DSE work

There is no evidence to suggest that DSE work causes permanent damage to eyes or eyesight. However, the Council will provide eye tests to ensure users can comfortably see the screen and work effectively without visual fatigue.

The Council recognises that if a user, or a potential user, requests an eye test it is required to provide one. If the test shows that the user needs glasses specifically for DSE work, the Council will pay for a basic pair of frames and lenses up to a maximum of £50.

Users are entitled to further tests if the optician confirms that DSE work is considered to cause them visual fatigue, at intervals recommended by them

The following arrangements will apply for the provision of eye and eyesight tests:

- An employee can attend an initial eye test from their preferred qualified optician and will be reimbursed up to a maximum of £25 upon presentation of a receipt. Future tests will only be paid for if the optician has confirmed that DSE work is considered to cause visual fatigue.

The Council will not provide glasses for the DSE work if users' normal glasses are suitable for DSE work. If it is confirmed that the user requires glasses for DSE work, and their usual prescription does not include this the Town Council will purchase a basic pair of frames and lenses up to a maximum of £50.

Review

This policy will be reviewed at least annually by the Employment Committee and when any changes to current legislation are made or additional legislation is enacted.