

2 August 2023

# Stokesley Town Council

The next meeting of Stokesley Town Council will take place on **Tuesday 8 August 2023** commencing at 7.15 pm.

The formal Agenda will be preceded by an open forum at 7.00 pm where members of the Public, the Police, and County and District Councillors are invited to speak. Please note members of the public will be allowed to make statements, ask questions, or provide evidence on items on the agenda but this will be limited to 3 minutes per person.

## AGENDA

### 1. NOTICE OF MEETING

Public notice of the meeting has been given in accordance with Schedule 12, paragraph 10(2) of the Local Government Act 1972.

### 2. APOLOGIES FOR ABSENCE

1. To receive the apologies for absence received in advance of the meeting.
2. To consider the reasons for absence provided.

### 3. DECLARATIONS OF INTERESTS IN ITEMS ON THE AGENDA

### 4. MINUTES

To confirm as a true record the minutes of the Town Council meeting held on 11 July 2023.

### 5. PLANNING APPLICATIONS

1. To consider Planning Applications received.
2. Planning and Development Issues
  - a. Taylor Wimpey Estate.
  - b. British Legion Club Site, North Road – to receive the updates from North Yorkshire Council Enforcement Officers circulated on.
  - c. Tilia Estate – planning conditions – construction of bungalows without planning permission.
  - d. Brierley Development.
  - e. 47 High Street (formerly the Pack Horse Pub).

### 6. FINANCIAL STATEMENTS

1. To agree the monthly statements for July 2023 circulated on 2.8.23.
2. To note the payments made in July 2023 (attached at Appendix 2).

## **7. TO REVIEW AND ADOPT ALL CURRENT POLICIES**

- Appraisal Policy.
- Archiving and Retention Policy.
- CCTV Policy.
- Code of Conduct.
- Community Engagement Strategy.
- Complaints Procedure.
- Data Protection Policy.
- Disciplinary and Grievance Policies and Arrangements.
- Dignity at Work Policy.
- Display Screen Equipment Users – Eye Test Policy.
- Equal Opportunities Policy.
- Equality Policy.
- Events Risk Assessment
- Financial Regulations.
- Financial Risk Management and Control.
- Freedom of Information Policy.
- Grant Awarding Policy.
- Health and Safety Policy.
- Information & IT Policy.
- Investment Strategy.
- Lone Worker & Violence at Work Policy.
- Memorial Bench Policy.
- Mobile Phone Policy.
- Press and Media Policy.
- Publication Scheme.
- Recording at Council Meetings Policy.
- Recruitment and Selection Policy.
- Risk Management Strategy.
- Scheme of delegation.
- Security Incident Policy
- Sickness Absence Policy.
- Standing Orders
- Training Policy

## **7. MATTERS FOR DISCUSSION**

### **Town Council**

1. Strategic Objectives for 2023/24:-
  - a. Cobble.
  - b. Parking.
  - c. Electrical Vehicle Charging Points.
2. Press Releases Approval – new footpath and Interpretation Panels.
3. Zoom snagging list / reinstatement list.
4. Request for bins on Westlands adjacent to the bench on Hebron Road corner and one on the cut between Hebron Road and Sowerby Crescent update.
5. SPIOTA Garden – Additional Paving.
6. Consultation on Northern Gas Networks planned work on Meadowfield / Strikes roundabout.
7. Remembrance Day Parade – Traffic Management.
8. Knife Display – Boyes.

### **Committees and Working Groups**

None taken place.

### **North Yorkshire Council**

1. To receive a copy of the letter sent to a resident about the noise following the resurfacing of the A172 circulated on 20.7.23.
2. To receive the Speak up on Countryside Access information circulated on 10.7.23

### **Police**

1. To receive the monthly statistics report circulated on 2.7.23.
2. To receive the response regarding the knife display in Boyes circulated on 23.6.23.

### **YLCA**

1. To receive the White Rose Updates.
2. To receive the Training E—Bulletins.
3. To receive the Law and Governance Bulletins.
4. To receive the Chief Executive bulletins.
5. To receive the Annual Review 2022/23 circulated on 25.7.23.

### **Correspondence/Complaints received**

1. To receive a copy of a letter from a resident to NYC about the increased noise level since the A172 was resurfaced.
2. To receive the thank you e-mails from a resident and visitor about the new riverside footpath circulated on 24.7.23.

### **Items tabled for information**

None received.

### **8. EXCLUSION OF THE PRESS AND PUBLIC**

In accordance with Paragraph 1 (2) of The Public Bodies (Admission to Meetings) Act 1960, the Town Council can RESOLVE that the press and public be excluded from the meeting to deal with items of a confidential nature.

**The next Town Council meeting will take place on Tuesday 12 September 2023.**

**PLANNING APPLICATIONS TO BE CONSIDERED AT THE**  
**TOWN COUNCIL MEETING TO BE HELD ON 8 AUGUST 2023**

Applications Received

**ZB23/01418/LBC – 45 College Square** – Replacement roof coverings to the main cottage.

**ZB23/00950/FUL – Mixology Brew Company Premium Brewery and Kitchen, 25 High Street** – Change of use for the construction of a decking area, including joists mounted on cobblestones, glass balustrade, butterfly awning and electrical power for lighting and heating location on Stokesley Manorial Land adjacent to Mixology Brew Company (amended plans).

**ZB23/01446/TPO – 3 Thirsk Road** – This large copper beech tree situated in the rear garden of Edgar House has lost several limbs in the storm damage over several years due to weak disease points all around (shown in the images) which has made the tree unstable and severely unbalanced. We wish to fell the tree, grind out the stump and re-plant with the same specimen of tree.

**ZB23/01518/CAT – Cringle Moor, Thirsk Road** – Felling of an elm tree in a conservation area.

Applications Granted

**ZB23/01171/CAT – Cromwell House, 38 College Square** – Works to remove and work to trees in a conservation area.

**ZB23/01355/FUL – Stokesley School, Station Road** – Application for removal of existing temporary classroom units and replacement with fit for purpose new permanent teaching classrooms.

**ZB23/01156/LBC – The Queens Head, 49 High Street** – Listed building consent for retrospective works involving renovation of the full listed building including: external and internal redecoration, new signage, new floor finishes, amendment to existing bar, new tiling to toilets and new sanitaryware, minor wall relocation of first floor to form toilet cubicle. As amended 14 June 2023.

**ZB23/01038/LBC – 33 High Street** – Change of use of upper floors from commercial to residential C3 use, including the formation of some new openings throughout existing walls and construction of new stud partitions.

**ZB23/01017/FUL – 33 High Street** – Change of use of first and second floors from commercial to domestic use.

**STOKESLEY TOWN COUNCIL – JULY 2023****ACCOUNTS REPORT****Payments**

<b><u>Supplier</u></b>	<b><u>Reason</u></b>	<b><u>Value £</u></b>
Salaries	Weeks 13 - 17	6296.80
HMRC	PAYE/NIC Weeks Month 4	973.12
Sage	IT Support	97.80
HFC Systems	Office 365 – IT support	117.24
HFC Systems	Repair – Headset and camera	63.00
Town Hall Trust	Office Rent	1089.00
MacVenture	Play Park Repairs – Open Spaces / Play Areas	83.16
J T Atkinson	Post Fix – Open Spaces / Play Areas	21.60
Wigin Landscaping	Grass Cutting and Tree Work – June	2278.19
MBP Groundcare	Monthly Hedges SLA – Tree Work	322.50
PPS	Cleaning Products – Open Spaces / Toilets	167.88
Upwood	Toilet Rolls – Open Spaces / Toilets	236.34
Initial	Hygiene Contract 18.7.23 to 17.10.23 – Open Spaces / Toilets	179.83
British Gas	Electricity – Open Spaces / Toilets	41.38
Direct 365	Toilet Rolls (accessible toilet) – Open Spaces / Toilets	44.60
Local History Group	S137 Grant	200.00
Lesley Palmer Advertising	Newsletter	160.00
Christmas Plus	Christmas Light Maintenance	693.60
Town Hall Trust	Meeting Rooms	126.00
Chipchase Manners	External Audit	558.00
Barclays	Bank Charges - Miscellaneous	8.50
Catch Designs	Town Map – Miscellaneous (Grant of £577 awarded from NYC)	929.99
Tom Newton	The Plain Repair – Miscellaneous (re-paid from MLT)	1788.00
Bilsdale Catering	Book Festival – Events	140.00