

5 January 2022

Stokesley Town Council

The next meeting of Stokesley Town Council will take place on **Tuesday 11 January 2022** commencing at 7.15 pm.

The formal Agenda will be preceded by an open forum at 7.00 pm where members of the Public, the Police, and County and District Councillors are invited to speak. Please note members of the public will be allowed to make statements, ask questions, or provide evidence on items on the Agenda but this will be limited to 3 minutes per person.

AGENDA

1. NOTICE OF MEETING

Public notice of the meeting has been given in accordance with Schedule 12, paragraph 10(2) of the Local Government Act 1972.

2. APOLOGIES FOR ABSENCE

1. To receive the apologies for absence received in advance of the meeting.
2. To consider the reasons for absence provided.

3. DECLARATIONS OF INTERESTS IN ITEMS ON THE AGENDA

4. MINUTES

To confirm as a true record the minutes of the Meeting of the Town Council held on 14 December 2021.

5. TO CONSIDER PLANNING APPLICATIONS RECEIVED

1. To consider Planning Applications received (attached at Appendix 1).
2. Planning and Development, including enforcement.

6. REVIEW OF ACTIONS FROM THE PREVIOUS MEETINGS

To receive the Action List and updates.

7. FINANCIAL STATEMENTS

1. To agree the monthly statements for December 2021 circulated on 5.1.22.
2. To note the payments made in December 2021 (attached at Appendix 2).
3. To receive the Town Council and Manorial Lands Trust Investment Income Account Statements for December 2021 circulated on 5.1.22.
4. To review the draft budget and precept following receipt of the Council Tax Base numbers from HDC.

8. MATTERS FOR DISCUSSION

Town Council

1. Strategic Objectives for 2021/22:-
 - a. Cobbles – to review the cobbles tender documents circulated on 5.1.22.
 - b. Parking –
 - i. to approve the OSPPO consultation response circulated on 5.1.22.
 - ii. to approve the PATROL - Deed and Memorandum of Participation circulated on 5.1.22.
 - c. River Leven Project.
 - d. Developing Stokesley as a gateway to the 'National Park'.
 - e. Climate Action (including Electric Vehicle Charging Points).
2. Press Releases Approval.
3. Fair Trade Signs.
4. Information / Interpretation Panels & Fingerposts.
5. No Mow May, wildflower areas and grass cutting along the riverside.
6. The Globe – entry access.
7. Town Map.
8. Bounce Back Grant Application.
9. Proposed New Play Park Consultation.
10. To review the audit proposals.
11. NYCC Urban Grass Cutting update.
12. Town Warden update.
13. To review the Bench Policy document with a view to adopting circulated on 5.1.22.

Committees and Working Groups

None taken place since the last meeting.

North Yorkshire County Council

1. To receive the press release about the free public access wi-fi circulated on 17.12.21.

Hambleton District Council

1. To receive the correspondence regarding the Stokesley Public Open Space, Sport and Recreation Action Plan circulated on 8.12.21.

Police

1. To receive the monthly statistics report.

YLCA

1. To receive the White Rose Updates.
2. To receive the Training E—Bulletins.
3. To receive the Law and Governance Bulletins.

Correspondence/Complaints received

1. To receive the Grant Application for £1750.00, S137 funds from SPIOTA circulated on 20.10.21.
2. To receive the correspondence from the Tees River Trust regarding the Leven sub-catchment group circulated on 20.12.21.
3. To receive the correspondence from the Stokesley Conservation Area Advisory Group regarding 21 Levenside, Stokesley circulated on 6.1.22.

Items tabled for information

None received.

9. EXCLUSION OF THE PRESS AND PUBLIC

In accordance with Paragraph 1 (2) of The Public Bodies (Admission to Meetings) Act 1960, the Parish Council can RESOLVE that the press and public be excluded from the meeting to deal with items of a confidential nature.

The next Town Council meeting will take place on Tuesday 8 February 2022.

PLANNING APPLICATIONS TO BE CONSIDERED AT THE

TOWN COUNCIL MEETING TO BE HELD ON 11 JANUARY 2022

Applications Received

21/02889/FUL and 21/02890/LBC – 1 Leven Wynd – listed building consent and planning application for a loft conversion, including dormer extension to rear, 2 roof lights to front and 1 roof light at the rear.

21/0597/FUL – Tru:Vai, 69 – 71 High Street – Application for approval to extend the use of manorial land for outside decking seating area complete with barriers.

Applications Granted

21/02068/FUL – 11 College Square – Replacement of all existing front elevation softwood single glazed windows and secondary glazing with hardwood double glazed timber windows to match existing front bays and front door.

21/02512/FUL – 28 West Green – application to erect wrought iron railings to the front of dwelling (previously approved 16/01922/FUL as amended 16 November 2021)

21/02553/TPO – 25A Springfield – works to trees subject to TPO 1991/16

21/02671/FUL – 3 Hambleton Gate – front and rear storey extensions together with internal alterations, as amended on 15th December 2021.

21/02574/FUL – New Bungalow Riverside Nurseries – change of use of land to domestic and extension to existing dwelling with a detached garage.

Applications Refused

21/02510/FUL – Brook House, 21 Levenside – The installation of a new electric gate to the entrance to the premises.

Application Withdrawn

21/02552/TPO – 16 Peacocks Close – Works to Ah tree subject to Tree Preservation Order 18/00010/TPO2.

STOKESLEY TOWN COUNCIL – DECEMBER 2021**ACCOUNTS REPORT****Payments**

| <u>Supplier</u> | <u>Reason</u> | <u>Value £</u> |
|---------------------------|--|-----------------------|
| Salaries | Weeks 35 - 39 | 4879.23 |
| HMRC | PAYE/NIC Weeks Month 8 | 1261.81 |
| Sage | IT Support | DD 91.80 |
| Home Fix | Office 365 – IT Support | 79.80 |
| Home Fix | IT Support | 24.00 |
| Town Hall Trust | Office Rent – November and December | 1081.35 |
| Clear Business | Internet / Telephone | DD 109.92 |
| MBP Groundcare | Monthly SLA – Open Spaces / Trees | 322.50 |
| Wigin Landscaping | Grass Cutting and Tree Work – December | 2018.72 |
| Wigin Landscaping | West Green Tree Work – Open Spaces / Trees | 2640.00 |
| HDC | Open Spaces / Litter Bins | 410.04 |
| MBP Groundcare | Bench Installation – Open Spaces / New Seats | 200.00 |
| MBP Groundcare | Cycle Rack repair – Open Spaces / Miscellaneous | 70.00 |
| British Gas | Electricity – Open Spaces / Toilets | DD 40.64 |
| Wave | Water – Open Spaces / Toilets | DD 199.64 |
| Great North Air Ambulance | S137 Grant | 200.00 |
| OAP Bingo | S137 Grant | 150.00 |
| Wave | Allotments Water | DD 86.34 |
| Christmas Plus | Christmas Lights – Purchase / Maintenance | 4065.60 |
| Town Hal Trust | Meeting Rents – November and December | 180.00 |
| Barclays | Bank Charges | DD 8.50 |
| G Snowball & Son Ltd | Notice Board Installation and Bollard Replacement – Miscellaneous Costs | 960.00 |
| Communicorp | Jubilee Mugs – Miscellaneous Costs | 1894.08 |
| Royal Mail | Freepost – Miscellaneous Costs | 315.60 |
| Bilsdale Silver Band | Events | 170.00 |
| Little Brushes | Xmas Children’s activities – Events | 100.00 |
| Welcoms | Town WiFi | DD 81.19 |
| Total | | 21640.76 |