

7 June 2023

Stokesley Town Council

The next meeting of Stokesley Town Council will take place on **Tuesday 13 June 2023** commencing at 7.15 pm.

The formal Agenda will be preceded by an open forum at 7.00 pm where members of the Public, the Police, and County and District Councillors are invited to speak. Please note members of the public will be allowed to make statements, ask questions, or provide evidence on items on the agenda but this will be limited to 3 minutes per person.

AGENDA

1. NOTICE OF MEETING

Public notice of the meeting has been given in accordance with Schedule 12, paragraph 10(2) of the Local Government Act 1972.

2. APOLOGIES FOR ABSENCE

1. To receive the apologies for absence received in advance of the meeting.
2. To consider the reasons for absence provided.

3. DECLARATIONS OF INTERESTS IN ITEMS ON THE AGENDA

4. MINUTES

To confirm as a true record the minutes of the Annual Meeting of the Town Council held on 9 May 2023.

5. PLANNING APPLICATIONS

1. To consider Planning Applications received.
2. Planning and Development Issues – to receive the response from the Chief Planning Officer to our correspondence regarding various planning issues circulated on 25.5.23.
 - a. Taylor Wimpey Estate.
 - b. British Legion Club Site, North Road – to receive the response from North Yorkshire Council Enforcement Officers circulated on 24.5.23.
 - c. Tilia Estate – planning conditions.
 - d. Brierley Development.

6. FINANCIAL STATEMENTS

1. To agree the monthly statements for May 2023 circulated on 5.6.23.
2. To note the payments made in May 2023 (attached at Appendix 2).
3. To receive the May 2023 Investment Income Account Statements for the Manorial Lands Trust and Town Council circulated on 5.6.23.
4. To note the Annual Internal Audit Return for 2022/23 included at page 3 of the Annual Governance and Accountability Return 2022/23 circulated on 1.6.23.
5. To approve Section 1 – Annual Governance Statement 2022/23 for Stokesley Town Council on page 4 of the Annual Governance and Accountability Return 2022/23 circulated on 1.6.23.
6. To approve Section 2 – Accounting Statements 2022/23 for Stokesley Town Council on page 5 of the Annual Governance and Accountability Return for 2022/23 circulated on 1.6.23.
7. To consider the Internal Auditor’s written report and agree any necessary actions arising from it circulated on 1.6.23.

7. MATTERS FOR DISCUSSION

Town Council

1. Strategic Objectives for 2023/24:-
 - a. Cobbles.
 - b. Parking.
 - c. Electrical Vehicle Charging Points.
2. Press Releases Approval.
3. Jackson Drive.
4. Register of Assets of Community Value.
5. Zzoomm snagging list / reinstatement list.
6. Grass Cutting.

Committees and Working Groups

1. To receive the minutes from the Communications and Events Committee held on 30 May 2023 circulated on 5.6.23.

North Yorkshire Council

1. To receive the Lets Talk Transport Parish and Town Council Communications Pack
2. To receive the Footfall Figures circulated on 24.5.23.

Police

1. To receive the monthly statistics report circulated on 2.6.23.

YLCA

1. To receive the White Rose Updates.
2. To receive the Training E—Bulletins.
3. To receive the Law and Governance Bulletins.
4. To receive the Chief Executive bulletins.

Correspondence/Complaints received

1. To receive the invitation to the Official Yorkshire Day Civic Celebration in Rotherham circulated on 10.5.23 and to consider attendance at the event.
2. To receive the e-mail about a tree been used as a swing on an area of land between Ashwood Drive and the B1365 circulated on 30.5.23.
3. To receive the letter from Rotary Club of Stokesley informing the Town Council that the Classics on Show will take place on 17 June 2023.

4. To receive the '20s Plenty for Us' survey results from Stokesley Conservation Area Advisory Group circulated on 5.5.23.
5. To receive the thank you e-mail from a resident about the Interpretation Panels and the Levenside Footpath circulated on 3.5.23.
6. To receive the thank you e-mail from a resident about the cobble repairs and the Interpretation Panels circulated on 23.5.23.

Items tabled for information

None received.

8. EXCLUSION OF THE PRESS AND PUBLIC

In accordance with Paragraph 1 (2) of The Public Bodies (Admission to Meetings) Act 1960, the Town Council can RESOLVE that the press and public be excluded from the meeting to deal with items of a confidential nature.

The next Town Council meeting will take place on Tuesday 11 July 2023.

PLANNING APPLICATIONS TO BE CONSIDERED AT THE
TOWN COUNCIL MEETING TO BE HELD ON 13 JUNE 2023

Applications Received

ZB23/00956/FUL – Proposed garage conversion, porch extension, replacement of window and door, installation of solar panels and proposed trellis.

ZB23/00950/FUL – Mixology Brew Co, 25 High Street - Change of use for the construction of a decking area, including joints mounted on cobblestones, glass balustrade, butterfly awning and electrical power for lighting and heating, located on Stokesley Manorial Land adjacent to Mixology Brewery Company, Premium Brewery and Kitchen.

ZB23/01017/FUL – 33 High Street - change of use of first and second floors from commercial to domestic use.

ZB23/01038/LBC – 33 High Street - change of use of upper floors from commercial to residential C3 use, including the formation of some new openings through existing walls and construction of new stud partitions.

ZB23/01002/TPO – Springfield Lodge – Works to tree and works to fell a tree with a Tree Preservation Order.

ZB23/01075/FUL – The Mill, Springfield – Retention of seating area approved under reference 21/00001/FUL.

ZB23/01035/FUL – NFU Buildings, 23 College Square – Application for the replacement of existing timber windows on side and rear elevations (not front) with aluminium.

23/00630/FUL and 23/00631/LBC – The Coach House, 12B West Green – Retrospective Installation of Air Source Heat Pump.

ZB23/01129/FUL – 57 High Street – Conversion of the existing front building to include a change of use of the ground floor from C3 residential to A1 retail. Upper floors to be split, creating two separate apartments. Demolition to the rear garages to create two new apartments and associated landscaping.

ZB23/01156/LBC – The Queens Head, 49 High Street – Listed building consent for retrospective works involving renovation of the full listed building including: external and internal redecoration, new signage, new floor finishes, amendment to existing bar, new tiling to toilets and new sanitaryware, minor wall relocation on first floor to form toilet cubicle.

ZB23/01171/CAT – Cromwell House, 38 College Square – Works to remove and works to trees in a conservation area.

Applications Granted

23/00684/FUL – 19 Crowood Avenue – Installation of window to the side (west) elevation.

STOKESLEY TOWN COUNCIL – MAY 2023**ACCOUNTS REPORT****Payments**

<u>Supplier</u>	<u>Reason</u>	<u>Value £</u>
Salaries	Weeks 4-8	6358.51
HMRC	PAYE/NIC Weeks Month 2	1245.03
Sage	IT Support	97.80
HFC Systems	Office 365 – IT support	117.24
Town Hall Trust	Office Rental x 2 months	968.00
Clear Business	Internet / Telephone	142.31
Canon	Photocopier Contract 1.2.23 to 30.4.23	88.24
Canon	Photocopier Contract 1.5.23 to 31.7.23	82.37
MacVenture	Replacement Swing Seat – Open Spaces / Play Areas	56.40
Wigin Landscaping	Grass Cutting and Tree Work – May	2278.19
MBP Groundcare	Monthly Hedges SLA – Tree Work	322.50
Tom Newton	Flag Reinstatement for Heritage Boards – Open Spaces / Miscellaneous	336.00
Cleaning Supplies 4U	Toilet Roll Holders – Open Spaces / Toilets	195.78
Direct 365 Supplies	Toilet Rolls – Open Spaces / Toilets	197.32
British Gas	Electricity – Open Spaces / Toilets	47.08
Wallgate	Service Contract – Open Spaces / Toilets	1197.00
Lesley Palmer	Newsletter	160.00
Town Hall Trust	Meeting Rents x 2 months	207.00
YLCA	YLCA Subs	896.00
Barclays	Bank Charges - Miscellaneous	13.51
Amberol Ltd	Plant Tubs (repaid through grant funding) - Miscellaneous	3187.20
Information Commissioners Office	Data Protection Certificate – Miscellaneous	35.00
North Yorkshire Council	Premises Licence – Miscellaneous	70.00
Catch Designs	Interpretation Panels (to be reimbursed from MLT)	3633.00
Total		21931.48