

STOKESLEY TOWN COUNCIL

A Meeting of the Town Council was held on Tuesday 10 January 2023 at 7 pm
in Stokesley Town Hall

Present: Cllrs Mike Canavan, Sean Carey, David Cook, Bryn Griffiths, Christopher Johnson, Martin Luxton, David Oxley, Audrey Scott and Graham Sowerby.

Clerk – Mrs Julie McLuckie, Mr K Turland – D&S Reporter, Sgt. C Ross – North Yorkshire Police, 3 representatives from Zoom, one representative from the Climate Action Stokesley and Villages (CAsaV) and one member of the public.,

In accordance with the notice of meeting a public forum session took place from 7 pm to 7.15 pm.

The representative from the CAsaV provided members with an update on the work that the group had completed over the previous years and what they have planned for the coming year. The group is divided into the following key areas – Energy, Food, Nature, Transport and Waste and set priorities against each of these headings. **RESOLVED** members thanked the group for their continued work and success and look forward to receiving their plans for the ‘No Mow May’ initiative for 2023 which they would like to be able to discuss at their meeting in February.

Sgt Ross presented the Police report which had been circulated to members on 9.1.23. A total of 13 incidents had been reported between 10 December 2022 and 9 January 2023. Sgt Ross also confirmed that there had been several positive results during a recent initiative working with the Traffic Officers.

Zzoomm representatives confirmed that following a recent complaint from a resident they had met with the resident and reviewed the area of work in question, and they also felt that the reinstatement work was not up to their standard. They had outsourced this work to a local contractor who had not used a ‘hot box’ when resurfacing, they now have one and will be using it to ensure that all the areas identified are reinstated correctly. **RESOLVED** that Zzoomm would provide the Clerk with an update on all the areas they have identified that require further repairs to get them to the appropriate standard and Councillors would report any further issues direct to Zzoomm. Members stressed the importance that the reinstatement in the conservation area must be done correctly, in particular any cobbled areas.

North Yorkshire County Council (NYCC) – County Cllr Griffiths informed members that the new Unitary are looking to introduce a Parish/Town Council Charter and will commence consultation over the coming months. They are also looking to set up ‘Network Groups’ which will include Town Councils, Community Groups, Fire, Police etc similar to the six Area Committee based around the MPs boundaries.

Cllr Canavan expressed his concern about the change to the number 18 bus service and asked that County look to include the bus service that runs from Thornaby via Ingleby Barwick to Stokesley through Prior Pursglove college in Guisborough as this is a commercial bus service which offers an additional service in the morning and evening.

Hambleton District Council (HDC) – District Cllr Griffiths had requested an update on the Taylor Wimpey site and was awaiting a response. A fence has been installed around the water following our last meeting when we expressed our concern about the safety of the site. Cllr Griffiths advised members that the cost of a green waste bin would increase from £41 to £43.50.

1/10/01/23 NOTICE OF MEETING

RESOLVED that the public notice of the meeting had been provided in accordance with Schedule 12, paragraph 10(2) of the Local Government Act 1972.

2/10/01/23 APOLOGIES FOR ABSENCE

1. **RESOLVED** that the apologies for absence from Cllrs Atkinson and Wake be received.
2. **RESOLVED** that the reasons for absence provided be approved.

3/10/01/23 DECLARATIONS OF INTERESTS IN ITEMS ON THE AGENDA

RESOLVED Cllr Griffiths declared an interest in anything that may involve their position as District and County Cllr.

4/10/01/23 MINUTES

RESOLVED that the minutes of the Town Council meeting held on 13 December 2022 be agreed and signed as a true record.

5/10/01/23 PLANNING

1. The following Planning Applications were received and reviewed. **RESOLVED** to confirm approval of all the comments submitted as detailed.

Applications Received

22/02775/FUL – Longbeck Farm – Construction of a detached garage and playroom. **RESOLVED** that upon examination of the existing block plan provided with this application it shows that compared with the earlier, refused, application for this site (19/00963/FUL) two buildings have been erected, namely a home gym and a summer house. From the planning history on the HDC Planning Portal there is no evidence that planning permission has been granted for these buildings. Given Longbeck Farm is a lawful traveller site this means it does not have the benefit of the usual rights that come with a permanent dwelling nor permitted development rights under GPDO. Therefore, it is questioned whether these structures do require planning approval. If so, then a retrospective planning application should be made?

Turning to the further building which is the subject of this application, the main question to be addressed in planning terms is whether the size of the proposed building, and specifically the height of the building, is compatible with the designation of the location as an approved traveller site, in what is otherwise open countryside, with its accompanying visual impact on its surroundings?

22/02771/FUL and 22/02772/LBC – 1 Leven Wynd – Retrospective application for a loft conversion, including replacement roof, removal of chimney and insertion of 2 roof lights. **RESOLVED** that this application covers the retrospective application for a loft conversion to include 2no. rooflights to the rear, the removal of a chimney to the rear and re-roofing of the property. Of these elements the loft conversion to include 2no. rooflights to the rear was covered by an approved earlier application. Therefore, the only issues to address are the re-roofing of the property and the removal of the chimney. In terms of re-roofing the application notes that ‘materials were selected to match the existing dwelling, slate for slate to the front elevation and flat tiles to the rear’. On that basis this element of the application is considered acceptable. Turning to the chimney, which was located on the ridge of the roof of 1 Leven Wynd (as shown on the drawing accompanying the application) the Officer’s report on the previous application for work on the property, which was granted, noted ‘the alterations propose (and for which approval was granted) are considered to cause no harm to the significance of grade II listed building or the Stokesley Conservation Area’. If it is accepted the applicant’s statement is correct that the chimney ‘was in a dire state of repair and in danger of collapse’ then work to the chimney was indeed required. The key issue is whether the removal of the chimney passes this same test of harm to the grade II listed building. If it is deemed such harm would result then replacement, on a like-for-like basis, would be required rather than its complete removal.

22/02846/TPO – The Barn, 23 Levenside – Works to tree subject to a Tree Preservation Order 2006/10. **RESOLVED** no objections.

Applications Granted

22/02366/FUL – 57 Levenside – Single storey extension to side and rear, extend loft conversion, new render finish to front elevation, full re roof with roof tiles as amended 14 November 2022.

22/02430/FUL – 12 Elmwood Close – Proposed new windows and doors, replacement of external cladding, internal alterations.

22/02570/FUL – The Orchard – Demolition of existing and replacement of conservatory.

22/02509/FUL – 28 Riversdene – Replacement garage, utility room and garden room roofs. Form canopy over bay window and additional windows to dining room.

3. Planning and Development Issues – no further update received.
 - a. Taylor Wimpey Estate – awaiting update from HDC.
 - b. British Legion Club Site – awaiting an update from HDC. **RESOLVED** that Cllr Griffiths would ask HDC for an update regarding the enforcement process, in particular the timeframes.

6/10/01/23 FINANCIAL STATEMENTS

1. **RESOLVED** that the monthly statements for December 2022 circulated on 4.1.23 be received.
2. **RESOLVED** that the payments made in December 2022 (attached at Appendix 1) be received and agreed.
3. **RESOLVED** that the Investment Income Accounts Statements for December 2022 for both the Town Council and Manorial Lands Trust circulated on 4.1.23 be received.

7/10/01/23 MATTERS FOR DISCUSSION

Town Council

1. Update on the Strategic Objectives for 2022/23.
 - a. Cobbles – **RESOLVED** that the Clerk contact HDC to request an update on the tender process and awarding of the contract for the cobbles repair work.
 - b. Parking – **RESOLVED** that a meeting with Scarborough Borough Council, NYCC and HDC about the Off-Street Parking Places Order (OSPPO) is scheduled to take place on 23 January 2023.
 - c. Electrical Vehicle Charging Points (EVCP) – **RESOLVED** that following a meeting with Zest – a company who would offer to install, manage and maintain the EVCP at no cost to the Town Council, the Council is in the process of submitting a funding bid for the work which has to go in the name of the Town Council. Subject to approval of the grant then Zest would arrange for the installation etc to take place. The Clerk is in the process of arranging a follow up meeting to progress. The EVCP are now installed in the Show Field Car Park.
2. Press Releases Approval – **RESOLVED** that the next newsletter include information on the budget setting process and the rationale for the increase in the precept levy, as the copy deadline is 16 January, the draft document would be circulated via e-mail for approval.
3. Information / Interpretation Panels – **RESOLVED** that steady process is being made and it was hoped that a design for each of the Panels would be submitted for approval to the next Town Council meeting.
4. ZOOMM Update – **RESOLVED** that the Wayleave agreement has now been received and payment will be made this week. The Clerk to ensure that work permits are issued prior to any work commencing.
5. Silver Street Lease – **RESOLVED** that the Clerk had circulated the confirmation from Northern Powergrid that they are in the process of reviewing the lease now that confirmation had been provided that the land belongs to the Town Council.
6. Bid to join NYCC Pilot Scheme (information circulated on 2.11.22) - **RESOLVED** that the Clerk arrange a meeting with the lead officer for this project to discuss the options in more detail. The Parking Committee would meet to discuss the business case for submitting a bid for taking over the Show Field Car Park and the Cobbles parking.

7. Registration of Land – **RESOLVED** that the Clerk confirmed that she had received all the original documentation back from Land Registry along with correspondence confirming that they were progressing with the registration of each of the areas.

Committees and Working Groups

No meetings have taken place since the last Town Council meeting.

North Yorkshire County Council

1. **RESOLVED** that the North Yorkshire Council briefing note December 2022 circulated on 19.12.22 be received.

2. Hambleton District Council

No items received.

Police

1. **RESOLVED** that the monthly statistics report circulated on 9 January 2023 be received. It was noted that a total of 13 incidents were reported between 10.12.22 and 9.1.23.

YLCA

1. **RESOLVED** that the White Rose Updates be received.
2. **RESOLVED** that the Training E—Bulletins be received.
3. **RESOLVED** that the Law and Governance Bulletins be received.
4. **RESOLVED** that the Information Requests and Vacancies Information be received.
5. **RESOLVED** that the notice that the Local Council Award Scheme (LCAS) accreditation has expired circulated on 19.12.22 be received. The Clerk would review the requirements to secure this award again.

Correspondence/Complaints received

1. **RESOLVED** that the Memorial Bench application circulated on 5.12.22 (previously discussed at the TC meeting on 13 December – to agree an appropriate position for a new bench) be received. Members agreed that the replacement of the wooden benches along the High Street and on College Square would be viable options, the Clerk to discuss these with the family.
2. **RESOLVED** that the grant application from the Climate Action Stokesley and Villages group requesting a donation of £250 towards their marketing and venue hire in 2023 circulated on 3.1.23 be received and approved subject to confirmation that the Town Council logo would be included in any marketing material and that they would provide an update on what the money is spent on.
3. **RESOLVED** that the complaint from a resident about the work carried out by Zzoomm and the poor reinstatement of both footpaths and grassed areas circulated on 25.12.22 be received. Zzoomm had met with the resident and were in the process of rectifying the issues raised.
4. **RESOLVED** that the 'Save the Date' Yorkshire Day notice from Rotherham Metropolitan Borough Council circulated on 4.1.23 be received.

Items tabled for information

None received.

8/10/01/23 EXCLUSION OF THE PRESS AND PUBLIC

In accordance with Paragraph 1 (2) of The Public Bodies (Admission to Meetings) Act 1960, the Town Council **RESOLVED** that the press and public be excluded from the meeting to deal with items of a confidential nature.

County Cllr Griffiths provided an update to members on the current enforcement action for the caravans on Thirsk Road lay-by.

The meeting closed at 8.15 pm.

SignedDate

STOKESLEY TOWN COUNCIL – DECEMBER 2022**ACCOUNTS REPORT****Payments**

<u>Supplier</u>	<u>Reason</u>	<u>Value £</u>
Salaries	Weeks 35 - 38	7607.61
HMRC	PAYE/NIC Weeks Month 9	2114.56
Sage	IT Support	94.80
HFC Systems	Office 265 – IT support	79.80
Town Hall Trust	Office Rent	605.00
Clear Business	Internet / Telephone	124.64
MacVenture	Play Park Inspection – Open Spaces / Play Park	132.00
MacVenutre	Play Park Repairs deposit – Open Spaces / Play Park	1512.00
Wigin Landscaping	Grass Cutting and Tree Work – December	2111.53
MBP Groundcare	Hedge SLA	322.50
Wigin Landscaping	Removal of tree in Play Park – Open Spaces / Tree Work	540.00
Wave	Water – Open Spaces / Toilets	420.47
Direct Business Supplies	Wallgate Soap – Open Spaces / Toilets	170.97
British Gas	Electricity – Open Spaces / Toilets	38.13
North Yorkshire Police	S137 Grant to cover room hire for community event	162.00
Churches Together	S137 Grant towards Christmas Carol event	160.00
Wave	Allotments Water	107.11
Town Hall Trust	Meeting Room Rents	142.00
Barclays	Bank Charges - Miscellaneous	8.50
Interflora	Thank You Flowers – Miscellaneous	28.00
Zoe's Place	Donation from Stokesley Sparkle Event – Miscellaneous	224.28
JT Atkinson	Salt – Miscellaneous	70.44
Little Brushes	Arts & Crafts – Stokesley Sparkle – Miscellaneous	150.00
Total		16926.34