

STOKESLEY TOWN COUNCIL

A Meeting of the Town Council was held on Tuesday 11 April 2023 at 7 pm
in Stokesley Town Hall

Present: Cllrs Sally Atkinson, Mike Canavan, David Cook, Bryn Griffiths, Christopher Johnson, Martin Luxton, Audrey Scott, Graham Sowerby and Andy Wake.

Clerk – Mrs Julie McLuckie, Mr K Turland – D&S Reporter, Sgt Ross, North Yorkshire Police and one resident.

In accordance with the notice of meeting a public forum session took place from 7 pm to 7.15 pm.

Sgt. Ross presented the Police report and provided further information on the 38 incidents recorded between 1 and 31 March 2023.

A resident presented his concerns regarding the traffic management through the High Street, West Green, West End, Westlands and Thirsk Road. In particular, the uncontrolled pedestrian crossings along the High Street and the on-road parking at junctions and on bends. He requested that consideration be given to installing zebra crossings at the uncontrolled pedestrian crossings areas along the High Street and double yellow lines on the Carricks Corner junction and the corner of West End. He suggested that permitted parking bays be introduced on the East side of Allen Grove to accommodate the dispersed traffic from these two areas. The resident asked that North Yorkshire Council (NYC) be asked to commission an independent road safety audit to look at all of these issues. **RESOLVED** that the Town Council would ask NYC to commission an independent road safety audit and if they were not willing to do so would obtain quotes to commission such an audit to ascertain if this is something that the Town Council could fund. Cllr Griffiths confirmed that he continues to push NYC to install yellow lines on Carricks Corner and is waiting for the Highways Executive Member to visit Stokesley so he can show him first hand all the concerns.

North Yorkshire Council (NYC) – Cllr Griffiths informed Members that the first new Planning Committee would take place on Thursday and that the meetings would alternate between Richmond and Hambleton. **RESOLVED** that the Clerk write to the Chief Executive to express our concern regarding this new process and the negative impact this will have on residents wanting to attend having to travel such a great distance. The Clerk was also asked to raise all of the current outstanding issues with the Planning processes so that these are recorded with the new Authority.

Cllr Griffiths is working with NYC to try and resolve the flooding issues during heavy rainfall at Stokesley Motors, Station Road and Bridge Road. Members were requested to report any other areas which flood to Cllr Griffiths with photographs if possible.

1/11/04/23 NOTICE OF MEETING

RESOLVED that the public notice of the meeting had been provided in accordance with Schedule 12, paragraph 10(2) of the Local Government Act 1972.

2/11/04/23 APOLOGIES FOR ABSENCE

1. **RESOLVED** that the apologies for absence from Cllrs Carey and Oxley be received.
2. **RESOLVED** that the reasons for absence provided be approved.

3/11/04/23 DECLARATIONS OF INTERESTS IN ITEMS ON THE AGENDA

None declared.

4/11/04/23 MINUTES

RESOLVED that the minutes of the Town Council meeting held on 14 March 2023 be agreed and signed as a true record.

5/11/04/23 PLANNING

1. The following Planning Applications were received and reviewed. **RESOLVED** to confirm approval of all the comments submitted as detailed.

Applications Received

23/00551/FUL – 28 Station Road – revised application for two storey extension to side and rear of house, single storey extension to side and rear of house and porch to front elevation. **RESOLVED** no objections.

23/00578/FUL – Riverside Nurseries – Formation of an internal site access road and reposition of existing gates. **RESOLVED** to object to this application based on the following. The application site is wholly within the ownership of the applicant. The application is centred on the proposed formation of internal site access road to existing gypsy caravan site. In further detail it states 'This application is for the formation of an internal site access road to give separate access to the gypsy site and buildings to the rear of the property and the paddock without the need to pass through the residential area'. However analysis of the planning history on the HDC Planning Portal associated with this site does not show planning approval has been granted for the use of any of this site as a gypsy site. The planning history is summarised as:

Planning Applications (9)

Outline application for the construction of a dwellinghouse

Ref. No: 94/51259/O | Status: Decision Made (Refused)

Installation of 2 windows to front elevation of existing utility building

Ref. No: 07/03744/FUL | Status: Decision Made (Refused)

Relocation of Haybarn

Ref. No: 09/00971/FUL | Status: Decision Made (Permitted)

Construction of a single storey dwelling to replace the existing caravan and utility building

Ref. No: 09/04112/FUL | Status: Decision Made (Refused)

Construction of a two storey dwelling to replace the existing caravan as amended by plans received by Hambleton District Council on 28th March 2014

Ref. No: 12/01400/FUL | Status: Decision Made (Refused)

Residential use of existing utility building

Ref. No: 15/00363/CLE | Status: Decision Made (Permitted)

Entrance porch to existing dwelling

Ref. No: 17/00667/FUL | Status: Decision Made (Permitted)

Conversion of redundant stable block to dwelling with associated vehicle parking

Ref. No: 18/01571/FUL | Status: Decision Made (Refused)

Formation of an internal site access road and reposition of existing gates

Ref. No: 23/00578/FUL | Status: Consultation Period Ongoing

Planning Appeals (1)

23/00560/FUL – 46 West Green – Replacement windows. **RESOLVED** no objections.

22/02652/FUL – 33 High Street – Replacement of existing shopfront, replacement and additional doors to rear and internal alterations – as amended by plans received by Hambleton District Council on 22 March 2023. Application now granted.

22/02614/LBC - 33 High Street – LBC for the replacement of existing shop front, re roofing works utilising existing tiles, repair works to masonry and rendering, insertion of new door and replacement of exiting door on side elevation, creation of ramp to side elevation and minor internal alterations to ground floor as amended by plans received by Hambleton District Council on 22 March 2023. Application now granted.

23/00684/FUL – 19 Crowood Avenue – installation of window to the side (west) elevation. **RESOLVED** no objection subject to confirmation that the window will face onto the blank wall of No. 17 (and not No. 19 as shown on the proposed elevations sheet) then it will not cause any significant loss of amenity to the occupants on No. 17.

23/00713/TPO – The Leven 27 High Street – works to fell 1 tree with a TPO. **RESOLVED** that subject to confirmation that the disease in the tree means that less drastic work would be inappropriate then no objections to the tree being felled. Any approval should have the following conditions attached:- the stump is left permanently in the river bank to maintain bank stability and a replacement tree of a species and size approved by the LPA, close on the river bank area, in a location approved by the LPA, under the ownership of the Leven Hotel.

23/00678/CAT – The Leven 27 High Street – works to fell 2 trees in a conservation area. **RESOLVED** no objections but would like to see the provision of replacement trees as outlined in the application conditioned.

23/00729/MRC – Parklands, Tanton Grange Farm – Removal of condition 2 to previously approved application 2/89/142/047D. **RESOLVED**

Applications Granted

23/00247/FUL – 8 Glebe Road – Construction of a 2 storey side extension, repositioned garage with lean to roof, alterations to fenestration and internal layout changes.

Applications Refused

22/02499/FUL – 25 High Street – Change of use of rear garden area to accommodate 2no glamping pods.

Disposal of Application

19/01544/FUL – Land North East of Stokesley Leisure Centre – Construction of ten, three bed dormer bungalows (8 x semi-detached and 2 x detached) with associated roads and car parking.

2. Planning and Development Issues – the Clerk had requested updates from HDC but none received.
 - a. Taylor Wimpey Estate – **no further update.**
 - b. British Legion Club Site – **no further update.**
 - c. Tilia Estate – **no further update.** The Clerk had reported the additional flags that are now in place to the Enforcement Officer.
 - d. Brierley Development – **RESOLVED** that the document circulated by Cllr Canavan and discussed following the Trustees meeting be formally agreed and submitted. The Clerk would report the removal of the hedge to enforcement to review. It was agreed to request the trees that border

the field with the Riverslea Estate have TPO status attached to prevent their removal during this development.

6/11/04/23 FINANCIAL STATEMENTS

1. **RESOLVED** that the monthly statements for March 2023 circulated on 4.4.23 be received.
2. **RESOLVED** that the payments made in March 2023 (attached at Appendix 1) be received and agreed.
3. **RESOLVED** that the Investment Income Accounts Statements for March 2023 for both the Town Council and Manorial Lands Trust circulated on 5.4.23 be received.

7/11/04/23 MATTERS FOR DISCUSSION

Town Council

1. Update on the Strategic Objectives for 2022/23.
 - a. Cobbles – **RESOLVED** that the repair work was due to commence on 17 April 2023 and would be carried out in a phased approach. The Clerk would ensure that the remarking of the parking bays is included and request that the disabled parking bays outside the Methodist Church be on one side of the crossing area as previously requested.
 - b. Parking – **RESOLVED** that the Off-Street Parking Places Order for the disc parking from Bridge Road to West Green and the unlimited parking in College Square and on The Plain be approved. It is hoped that enforcement in these areas will commence on 1 July 2023. A meeting of the Parking Committee to be arranged to finalise the new sign requirements and any additional double yellow lines.
 - c. Electrical Vehicle Charging Points (EVCP) – a meeting is scheduled to take place on 27 April 2023.
2. Press Releases Approval – **RESOLVED** that the copy deadline for the next newsletter edition is 14 May 2023 so the Clerk requested any articles for inclusion be with her by Friday 28 April to enable a proof to be submitted for approval at the May meeting.
3. Information / Interpretation Panels – **RESOLVED** that the letter from the Stokesley Conservation Area Advisory Group (SCAAG) regarding the panels project circulated on 30.3.23 be received. The Clerk was in the process of arranging a meeting with SCAAG to discuss this and other issues raised. The first two panels were due to be installed this week.
4. ZOOMM Update – **RESOLVED** that the Clerk request a full list of the remedial work from both Zoomm and Streetworks to ensure all areas of concern are addressed.
5. Silver Street Lease – **RESOLVED** that the proposed terms circulated on 25.3.23 offering £240 per annum subject to an annual CPI increase for a 60 year lease plus £540 back dated payment be approved.
6. Bid to join NYCC Pilot Scheme (information circulated on 2.11.22) – **RESOLVED** that the double devolution submission for parking was submitted to North Yorkshire Council for consideration on 30.3.23.
7. Jackson Drive – **RESOLVED** that the quote to remove the tree and hedge, chip, remove rubbish and stump grind circulated on 27.3.23 be received and approved. Cllrs Canavan and Griffiths would arrange to meet the residents to see if they would be willing to contribute towards the work.
8. SPIOTA Planters Phase 2 – **RESOLVED** that Cllr Griffiths would donate £2,500 of his Locality Grant towards purchasing 25 new plant pots for SPIOTA again this year and the balance of £156 would be paid by the Town Council.
9. Financial Regulations – **RESOLVED** that the amended Financial Regulations updating the level to the public contract's regulations from £25k to £30k circulated on 20.3.23 be approved.
10. Standing Orders – **RESOLVED** that the amended Standing Orders updating the level to the public contract's regulations from £25k to £30k circulated on 20.3.23 be approved.
11. General Power of Competency – **RESOLVED** that in accordance with S.1(1) of the Localism Act 2011 ("the 2011 Act") that Stokesley Town Council adopt the General Power of Competency as set out in the Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012.

12. Register of Assets of Community Value - **RESOLVED** that the Clerk is in the process of reapplying to have the Allotments registered as an Asset of Community Value.
13. 20's Plenty Campaign – **RESOLVED** that the campaign group continue to carry out consultation regarding the proposed scheme.
14. Annual Town Meeting – **RESOLVED** that Cllr Canavan would produce the presentation again this year based on the full report.
15. No Mow May – **RESOLVED** that the Clerk would promote the initiative through social media and ask that the Climate Action Group provide an analysis again this year on both the areas included this year along with a comparison against the areas included last year.

Committees and Working Groups

1. **RESOLVED** that the minutes from the Employment Committee held on 21 March 2023 be received.

North Yorkshire Council

1. **RESOLVED** that the Local Government Review (LGR) Partner Update circulated on 28.3.23 be received.
2. **RESOLVED** that the Let's Talk Climate campaign – Parish and Town Councils Communications Pack – Update circulated on 28.3.23 be received.
3. **RESOLVED** that the Draft Parish Charter Consultation document and to review the proposed response as circulated on 30.3.23 be received and agreed.

Police

1. **RESOLVED** that the monthly statistics report circulated on 6.4.23 be received.

YLCA

1. **RESOLVED** that the White Rose Updates be received.
2. **RESOLVED** that the Training E—Bulletins be received.
3. **RESOLVED** that the Law and Governance Bulletins be received.
4. **RESOLVED** that the Information Requests and Vacancies Information be received.
5. **RESOLVED** that the information about 'Resolutions for debate by member councils and parish meeting to the YLCA Joint Annual Meeting 2023' circulated on 16.3.23 be received.
6. **RESOLVED** that the Practitioners Guide 2023 circulated on 21.3.23 be received.
7. **RESOLVED** that the Infrastructure Levy information circulated on 3.4.23 be received.

Correspondence/Complaints received

1. **RESOLVED** that the letter from the Stokesley Conservation Area Advisory Group (SCAAG) about the Levenside Project circulated on 4.4.23 be received. The Clerk to arrange a meeting between the Town Council and members of SCAAG.
2. **RESOLVED** that the e-mails from the resident regarding the previous meeting circulated on 20.3.23 and 21.3.23 be received and noted.

Items tabled for information

None received.

8/11/04/23 EXCLUSION OF THE PRESS AND PUBLIC

In accordance with Paragraph 1 (2) of The Public Bodies (Admission to Meetings) Act 1960, the Town Council **RESOLVED** that the press and public be excluded from the meeting to deal with items of a confidential nature.

Levenside Project – **RESOLVED** that the Clerk would provide the information requested by North Yorkshire Council planning.

The meeting closed at 8.25 pm.

SignedDate

STOKESLEY TOWN COUNCIL – MARCH 2023**ACCOUNTS REPORT****Payments**

<u>Supplier</u>	<u>Reason</u>	<u>Value £</u>
Salaries	Weeks 48 - 52	6188.60
HMRC	PAYE/NIC Weeks Month 12	1527.61
Yorkshire Purchasing	Stationery	145.98
Sage	IT Support	97.80
HFC Systems	Office 365 – IT support	117.24
Town Hall Trust	Office Rental x 2 months	968.00
Clear Business	Internet / Telephone	124.64
MacVenture LLP	Play Park Repairs – Open Spaces / Play Areas	3528.00
Wigin Landscaping	Grass Cutting and Tree Work – March	2111.53
MBP Groundcare	Hedge SLA x 2 months	645.00
Glasdon UK	Memorial Bench	1600.56
Glasdon UK	Memorial Bench	890.34
British Gas	Electricity – Open Spaces / Toilets	39.63
Wave	Water – Open Spaces / Toilets	225.46
PPS Supplies	Cleaning Products – Open Spaces / Toilets	77.98
Cleaning Supplies 4 U	Toilet roll holder and rolls – Open Spaces / Toilets	150.60
SPIOTA	S137 Grant	1750.00
Yorkshire Purchasing	Laminator – Office Equipment	181.19
HFC Systems	Computers x 2 – Office Equipment	1318.00
Lesley Palmer Advertising	Newsletter	160.00
Wave	Allotments Water	270.41
Purple Skips	Skip hire – Allotments Maintenance	516.00
Town Hall Trust	Meeting Room Rents x 2 months	153.00
Barclays	Bank Charges - Miscellaneous	22.20
Catch Designs	Interpretation Panels – Miscellaneous	4809.00
Workwear Express	Uniform – Miscellaneous	131.44
Vizsec UK Ltd	Annual Contract – CCTV	1020.00
Catch Designs	Book Festival - Events	252.00
Arty Nic	Book Festival – Events	200.00
XL Displays	Book Festival – Events	182.40
Catch Designs	Annual web hosting and maintenance – Website	690.00
Total		30094.61