

STOKESLEY TOWN COUNCIL

A Meeting of the Town Council was held on Tuesday 11 January 2022 at 7 pm
in Stokesley Town Hall

Present: Cllrs Sean Carey, David Cook, Bryn Griffiths, Christopher Johnson, Nigel Johnson, David Oxley, Graham Sowerby and Andy Wake.

Clerk – Mrs Julie McLuckie and Sgt. Chris Ross, North Yorkshire Police.

In accordance with the notice of meeting a public forum session took place from 7 pm to 7.15 pm.

Sgt. Ross presented the police report that had been previously circulated. There is an ongoing issue with privately owned e-scooters been used on public footpaths. It was agreed that the Clerk would circulate the rules of using e-scooters through our social media and include as an article in the next newsletter.

Members raised concerns around reporting incidents to the Police and the lack of response to not only answering the calls (both through 101 and 999) but also attending the scene.

RESOLVED that the Clerk would raise these concerns with the Police and Crime Commissioner.

District Cllr Andy Wake confirmed that action is ongoing in regard to the North Road club site and adjacent land, but as this is currently confidential he was unable to provide further information at this stage.

County Cllr Bryn Griffiths informed members that the proposed Endeavour Way cycle path from Stokesley to Great Ayton had been subject to a feasibility study in which they also looked at options to extend the route to Guisborough and beyond. The Stokesley to Great Ayton proposal was deemed the most feasible but that there was no funds available to support the scheme at this stage.

NYCC are currently undertaking legal proceedings to remove the caravan from the A172 and this will include a ban from the area.

RESOLVED that the resignation notice from Cllr Katriina Makinen be received and noted. Cllr Makinen was thanked for her service to the Town Council and wished well in her new job.

1/11/01/22 NOTICE OF MEETING

RESOLVED that the public notice of the meeting had been provided in accordance with Schedule 12, paragraph 10(2) of the Local Government Act 1972.

2/11/01/22 APOLOGIES FOR ABSENCE

1. **RESOLVED** that the apologies for absence from Cllr Canavan be received.
2. **RESOLVED** that the reasons for absence provided be approved.

3/11/01/22 DECLARATIONS OF INTERESTS IN ITEMS ON THE AGENDA

None declared.

4/11/01/22 MINUTES

RESOLVED that the minutes of the Town Council meeting held on 14 December 2021 be agreed and signed as a true record.

5/11/01/22 PLANNING

1. The following Planning Applications were received and reviewed. **RESOLVED** to confirm approval of all the comments submitted as detailed.

Cllr Griffiths as a member of HDC Planning Committee observes and offers advice only regarding planning applications discussed.

Applications Received

21/02889/FUL and 21/02890/LBC – 1 Leven Wynd – listed building consent and planning application for a loft conversion, including dormer extension to rear, 2 roof lights to front and 1 roof light at the rear. **RESOLVED** no objection to the loft conversion nor the provision of additional windows to the rear elevations of the property. However, it should be noted that the introduction of roof light (as opposed to dormer windows) to the front of the property (i.e. facing West Green) would be a first on the south side of West Green and should be considered in the context of its impact on the Conservation Area.

21/0597/FUL – Tru:Vai, 69 – 71 High Street – Application for approval to extend the use of manorial land for outside decking seating area complete with barriers. **RESOLVED** that further discussions should take place with HDC Planning regarding the possibility of granting longer term temporary licences for the decking areas across Stokesley and whether or not this should include co-ordinated design.

Applications Granted

21/02068/FUL – 11 College Square – Replacement of all existing front elevation softwood single glazed windows and secondary glazing with hardwood double glazed timber windows to match existing front bays and front door.

21/02512/FUL – 28 West Green – application to erect wrought iron railings to the front of dwelling (previously approved 16/01922/FUL as amended 16 November 2021)

21/02553/TPO – 25A Springfield – works to trees subject to TPO 1991/16

21/02671/FUL – 3 Hambleton Gate – front and rear storey extensions together with internal alterations, as amended on 15th December 2021.

21/02574/FUL – New Bungalow Riverside Nurseries – change of use of land to domestic and extension to existing dwelling with a detached garage.

Applications Refused

21/02510/FUL – Brook House, 21 Levenside – The installation of a new electric gate to the entrance to the premises.

Application Withdrawn

21/02552/TPO – 16 Peacocks Close – Works to Ah tree subject to Tree Preservation Order 18/00010/TPO2.

2. Planning and Development.
 - a. **RESOLVED** that the enforcement update report circulated on 11.1.22 be received and noted.

6/11/01/22 REVIEW OF ACTIONS FROM LAST MEETING

RESOLVED that the Action List attached at Appendix 2 be received.

7/11/01/22 FINANCIAL STATEMENTS

1. **RESOLVED** that the financial statements for December 2021 circulated on 4.1.22 be agreed.
2. **RESOLVED** that the payments made during December 2021 totalling £21640.76 (attached at Appendix 1) were agreed.
3. **RESOLVED** that the Investment Income Accounts Statements for the Town Council and Manorial Lands Trust for December 2021 circulated on 5.1.22 be received.
4. **Review of the Budget for 2022/23 and Precept following receipt of the Council Tax Base numbers from HDC. RESOLVED** that the precept of £160k as agreed at the Town Council meeting in December remain. This would translate to a 10.80% increase which equates to £7.27 increase per annum or 60p a month for a Band D property.

Cllr Canavan was thanked for all his work in pulling the budget together and monitoring throughout the year.

8/11/01/22 MATTERS FOR DISCUSSION

Town Council

1. Strategic Objectives for 2021/22.
 - a. Cobbles – to review the cobbles tender documents circulated on 5.1.22. **RESOLVED** that the cobbles tender documents be approved, and they could now be circulated to contractors to provide quotes.
 - b. Parking –
 - i. **RESOLVED** that the Off-Street Parking Places Order (OSPPO) consultation response circulated on 5.1.22 be approved.
 - ii. **RESOLVED** that the PATROL – Deed and Memorandum of Participation circulated on 5.1.22 be agreed and signed.
 - iii. **RESOLVED** that Cllr Canavan be appointed as the Town Council representative on the PATROL Tribunal Panel.

- c. River Leven Project – **RESOLVED** that following approval of the planning application that tender documents now be submitted to the contractors who had previously expressed an interest in bidding for the work. Further grant applications would be submitted to cover the costs for the scheme.
 - d. Developing Stokesley as a Gateway to the North York Moors – **RESOLVED** that a meeting would be arranged.
 - e. Climate Action (including Electrical Vehicle Charging Points (EVCP) – **RESOLVED** that Cllr N. Johnson had finalised the document to secure expressions of interest from consultants and this has been circulated to three companies with a closing date of 28 February 2022.
2. Press Releases Approval – **RESOLVED** that the newsletter article circulated to all members for comment on 7.1.22 be agreed.
 3. Fair Trade Signs – **RESOLVED** that Cllr Griffiths had submitted a funding application for the proposed signs and he would discuss the positioning of the signs with NYCC once he had received confirmation that the grant application was successful.
 4. Information / Interpretation Panels & Fingerposts – **RESOLVED** that the fingerposts were now installed.
 5. No Mow May, wildflower areas and grass cutting along the riverside – **RESOLVED** that the Clerk would arrange a meeting of the Open Spaces and Footpaths Committee to pull together a report covering all of these areas.
 6. The Globe – Entry and Access – **RESOLVED** that the Clerk was waiting for a response from NYCC regarding the conditions of the lease.
 7. Town Map – **RESOLVED** that the Town Map be provided in two formats to ensure it is the correct way in each of the notice boards. The Clerk would submit a Vibrant Market Towns grant application to cover some of the costs associated with this scheme.
 8. Bounce Back Grant Application – **RESOLVED** that the Clerk would submit a grant application for £50k towards the Levenside Improvement Project.
 9. NYCC Urban Grass Cutting update – **RESOLVED** that following a meeting with NYCC it was agreed to accept the payment from NYCC.
 10. Audit Proposals Review – **RESOLVED** that the Auditor would be asked to provide their costs on an annual basis rather than securing for a three or five year period due to the current increase in inflation.
 11. Town Warden Update – **REOLVED** that the Clerk would re-advertise the post in February.
 12. Bench Policy – **RESOLVED** to approve and adopt the Bench Policy circulated on 5.1.22.

Committees and Working Groups

None have taken place since the last Town Council meeting.

North Yorkshire County Council

1. **RESOLVED** that the press release about the free public access wi-fi circulated on 17.12.21 be received.

Hambleton District Council

1. **RESOLVED** that the correspondence regarding the Stokesley Public Open Space, Sport and Recreation Action Plan circulated on 8.12.21 be received. There is currently £60k available to Stokesley and it was agreed that the Levenside Improvement Scheme be priority 1 and that the Electrical Vehicle Charging Points be priority 2.

Police

1. **RESOLVED** that the police report circulated on 10.1.22 be received. A total of 18 incidents had been reported during the period 14 December 2021 to 9 January 2022.

YLCA

1. **RESOLVED** that the White Rose Updates be received.
2. **RESOLVED** that the Training E—Bulletins be received.
3. **RESOLVED** that the Law and Governance Bulletins be received.

Correspondence/Complaints received

1. **RESOLVED** that the Grant Application for £1750.00, \$137 funds from SPIOTA circulated on 20.10.21 be received and approved.
2. **RESOLVED** that the correspondence from the Tees River Trust regarding the Leven sub-catchment group circulated on 20.12.21 be received. Cllr David Oxley would represent the Town Council on this group.
3. **RESOLVED** that the correspondence from the Stokesley Conservation Area Advisory Group regarding 21 Levenside, Stokesley circulated on 6.1.22 be received. The Clerk would respond advising them that this has been monitored by HDC enforcement and that the Town Council are currently working with NYCC to look at introducing yellow lines as well as looking at what MLT can do to prevent vehicles parking on the grassed areas.

Items tabled for information

None received.

911/01/22 EXCLUSION OF THE PRESS AND PUBLIC

RESOLVED that in accordance with Paragraph 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, the Town Council resolved that the press and public be excluded from the meeting to deal with items of a confidential nature.

The Clerk provided an update on the Deputy Library Manager post and would circulate further information regarding the current salary for this role for consideration.

The meeting closed at 8.40 pm.

SignedDate

STOKESLEY TOWN COUNCIL – DECEMBER 2021ACCOUNTS REPORTPayments

<u>Supplier</u>	<u>Reason</u>	<u>Value £</u>
Salaries	Weeks 35 - 39	4879.23
HMRC	PAYE/NIC Weeks Month 8	1261.81
Sage	IT Support	DD 91.80
Home Fix	Office 365 – IT Support	79.80
Home Fix	IT Support	24.00
Town Hall Trust	Office Rent – November and December	1081.35
Clear Business	Internet / Telephone	DD 109.92
MBP Groundcare	Monthly SLA – Open Spaces / Trees	322.50
Wigin Landscaping	Grass Cutting and Tree Work – December	2018.72
Wigin Landscaping	West Green Tree Work – Open Spaces / Trees	2640.00
HDC	Open Spaces / Litter Bins	410.04
MBP Groundcare	Bench Installation – Open Spaces / New Seats	200.00
MBP Groundcare	Cycle Rack repair – Open Spaces / Miscellaneous	70.00
British Gas	Electricity – Open Spaces / Toilets	DD 40.64
Wave	Water – Open Spaces / Toilets	DD 199.64
Great North Air Ambulance	S137 Grant	200.00
OAP Bingo	S137 Grant	150.00
Wave	Allotments Water	DD 86.34
Christmas Plus	Christmas Lights – Purchase / Maintenance	4065.60
Town Hal Trust	Meeting Rents – November and December	180.00
Barclays	Bank Charges	DD 8.50
G Snowball & Son Ltd	Notice Board Installation and Bollard Replacement – Miscellaneous Costs	960.00
Communicorp	Jubilee Mugs – Miscellaneous Costs	1894.08
Royal Mail	Freepost – Miscellaneous Costs	315.60
Bilsdale Silver Band	Events	170.00
Little Brushes	Xmas Children's activities – Events	100.00
Welcoms	Town WiFi	DD 81.19
Total		21640.76

Town Council Meeting Actions

Minute No. Date Agreed	Task	Lead Councillor	Responsible Committee	Expected date for completion	Status
9/12/01/21 1.e.	Electrical Vehicle Charging Points (EVCP) – Clerk to ask HDC Chief Executive to share information requested to assist us with the installation of our units.	Clerk	Town Council		Update provided by Cllr N Johnson. Ongoing.
8/14/12/21	Play Park – new U8s play park – consultation	Cllr Oxley	Town Council		Cllr Oxley was in the process of producing a consultation document that would be circulated through the newsletter and other means as agreed. Ongoing.