

## STOKESLEY TOWN COUNCIL

A Meeting of the Town Council was held on Tuesday 11 July 2023 at 7 pm  
in Stokesley Town Hall

**Present:** Cllrs Mike Canavan, Bryn Griffiths, Christopher Johnson, Martin Luxton, David Oxley, Audrey Scott, Graham Sowerby and Andy Wake.

Clerk – Mrs Julie McLuckie, Sgt Chris Ross, North Yorkshire Police and Mr Keith Turland, D&S Reporter.

***In accordance with the notice of meeting a public forum session took place from 7 pm to 7.15 pm.***

Sgt. Ross presented the Police report and provided further information on the 20 incidents recorded between 1 and 30 June 2023. Sgt Ross and the team are keen to work with local youth workers to provide activities for young people across the town and would welcome the support of the Town Council and other local groups. Members confirmed that they would be happy for the games bus to be parked outside the Town Hall or for the Play Park to be used and would support in what way they can. Sgt Ross confirmed that he would continue to monitor the speeding along Sowerby Crescent and North Road. Members expressed their concerns regarding the knife display in Boyes despite the reassurances that there was a CCTV camera adjacent to the display they felt this was still a high risk. **RESOLVED** that Sgt. Ross would visit the store to discuss with them further and that the Clerk write to the Head Office providing photographs of the display and expressing the concerns and requesting that they consider just having the packaging on display as in other stores or having them in a locked case.

**North Yorkshire Council (NYC) – RESOLVED** that following receipt of a letter from a resident on Malvern Drive that Cllr Griffiths would discuss the noise issue on the A172 since the road surfacing was renewed. Repair work was due to take place on Bridge Road, this would be done overnight and the Clerk would request that they carry out gulley cleaning at the same time.

### **1/11/07/23 NOTICE OF MEETING**

**RESOLVED** that the public notice of the meeting had been provided in accordance with Schedule 12, paragraph 10(2) of the Local Government Act 1972

### **2/11/07/23 APOLOGIES FOR ABSENCE**

1. **RESOLVED** that the apologies for absence from Cllrs Atkinson, Carey and Cook be received.
2. **RESOLVED** that the reasons for absence provided be agreed.

### **3/11/07/23 DECLARATIONS OF INTERESTS IN ITEMS ON THE AGENDA**

None declared.

### **4/11/07/23 MINUTES**

**RESOLVED** that the minutes of the Town Council meeting held on 13 June 2023 be agreed and signed as a true record.

### **5/11/07/23 PLANNING**

1. The following Planning Applications were received and reviewed. **RESOLVED** to confirm approval of all the comments submitted as detailed.

#### Applications Received

**ZB23/01227/ADV – The Queens Head, 49 High Street** – Advertisement consent for a replacement external signage. **RESOLVED** thanks were given to the Conversation Officer for providing advice and that the subsequent amended application be approved.

**ZB23/01244/LBC and ZB23/01243/FUL – Newtons Solicitors, Martin House, 13 High Street** – Replacement roof and installation of 8 solar panels. **RESOLVED** no objection to the installation of solar panels on the rear elevation of the roof. With reference to the replacement of the roof the planning, design and heritage assessment notes the following: -

- a. The listing of the building, dating from 1966, includes that the ‘roof renewed in concrete tiles’
- b. The 1950’s photograph confirms that the Welsh slate was in situ previously.

However, set against the latter comment is the following taken from the Stokesley Conservation Area Appraisal dated 2010 in the section headed roofs:-

- c. Roof coverings tend to be natural, single Roman clay pantiles, blue/grey slates or modern concrete products. Pantiles are the traditional form of covering in this area with the use of imported slates gradually increasing from the mid-Victorian period onwards. Where modern concrete materials have been used as replacement coverings, the tiles are often inappropriate for the roof structure beneath and should ideally be replaced with a traditional alternative when the need for repair arises.

From a Conservation area perspective, the LPA is requested to consider which of the above views should be greater weight, i.e. the 1950s appearance of the roof, or the longer term perspective that clay pantiles were in the early 19th century (when the property was built), and remain, the traditional roof covering within the Conservation Area.

**ZB23/001245/FUL – 2 Oak Tree Road** – Conversion of garage into a habitable room. **RESOLVED** that the application makes the statement that car parking will not be affected by the development, but disappointingly the plans provided do not provide visual confirmation of this, and it is not possible to see the property on streetview. That being said, Stokesley Town Council believe there is a driveway which is likely to provide the minimum parking space required for this type of property. With that assumption, no objection.

**ZB23/01188/CLP (withdrawn) and ZB23/01355/FUL – Stokesley School, Station Road** – Application for removal of existing temporary classroom units and replacement with fit for purpose new permanent teaching classrooms. **RESOLVED** no objections.

**ZB23/01269/FUL – Land West of White House Farm** – application for new agricultural access track and associated landscaping and infrastructure. **RESOLVED** that the need for this access track to bypass the new Leven Pasture Estate (Brierley Homes) seems reasonable though there are concerns around yet another entrance so near to the roundabout. It is also a shame that, yet another mature tree will be removed along this road in the building of this track. In view of current discussions around climate change, it would be good to see, as part of ‘associated landscaping’, at least 10 trees planted along the field boundary with the Tame Bridge Road. These would serve as replacement for the removed trees and help to enhance the approach to the Town. Consideration to be given to landscaping along the full boundary. Clarification to be obtained that the land to be used for the proposed entrance is under the ownership of Brierley Homes and not Northumbrian Land?

**ZB23/01340/FUL – 3 Apple Tree Road** – Single storey rear extension, installation of door to side elevation. **RESOLVED** subject to confirmation that there is no loss of visual amenity to the neighbouring property, no objection.

**ZB23/01336/FUL – 30 The Avenue** – Two storey extension to the side, alterations to first floor bathroom window and alterations to existing ground floor extension. **RESOLVED** no objection.

### Applications Granted

**ZB23/00713/TPO – The Leven, 27 High Steet** – Works to fell 1 tree with a Tree Preservation Order.

**ZB23/956/FUL – 14 Woodlands Walk** – Proposed garage conversion, porch extension, replacement window and door, installation of solar panels and proposed trellis.

**23/00578/FUL** – Riverside Nurseries – formation of an internal site access road and reposition of existing gates.

**ZB23/01002/TPO** – Springfield Lodge, Springfield – works to tree and works to fell a tree with TPO

### Applications Refused

**ZB23/00532/ADV – The Only Weigh Out Ground Floor, 25 High Street** – Retrospective application for back illuminated sign above the ground floor bay window and non illuminated in logo in the fanlight above the entrance door.

**ZB23/01075/FUL – The Mill, Springfield** – Retention of seating area approved under reference 21/00001/FUL.

### Applications Withdrawn

**ZB23/01188/CLP – Stokesley School, Station Road** – Application for removal of existing temporary classroom units and replacement with fit for purpose new permanent teaching classrooms.

#### 2. Planning and Development Issues:-

- a. Taylor Wimpey Estate – **RESOLVED** that the update regarding the roundabout circulated on 10.7.23 be received.
- b. British Legion Club Site – **RESOLVED** that the updates from North Yorkshire Council Enforcement Officers circulated on 15 and 16.6.23 be received. The Clerk would request a copy of the Prosecution Plan so that Members could fully understand what the next steps would be in the enforcement process.
- c. Tilia Estate – **no further update. RESOLVED** that the Clerk would report that building work continues with the roof tiles due to go on the bungalows despite no planning approval and request an update on the previous conditions imposed regarding the footpath and street lighting which were to be included in this planning application.
- d. Brierley Development – **no further update. RESOLVED** that Cllr Griffiths would raise the question about the affordable housing provision on this site. Cllr Canavan was due to meet with our Tree Contractor to identify the tree species for the TPOs on the land at Riverslea close to this site.
- e. 47 High Street (formerly the Pack Horse Pub) – **RESOLVED** to receive the response regarding the poor state of repair circulated on 23.6.23.

### **6/11/07/23 FINANCIAL STATEMENTS**

1. **RESOLVED** that the monthly statements for June 2023 circulated on 5.7.23 be received.
2. **RESOLVED** that the payments made in June 2023 (attached at Appendix 1) be received and agreed.
3. **RESOLVED** that the Investment Income Accounts Statements for May and June 2023 for both the Town Council and Manorial Lands Trust were still not available but the Clerk would circulate as soon as they are.

### **7/11/07/23 MATTERS FOR DISCUSSION**

#### **Town Council**

1. Strategic Objectives for 2023/24.
  - a. Cobbles – Members expressed their disappointment about the length of time the cobble repairs are taking. **RESOLVED** that the Clerk would request a copy of the programme of work.
  - b. Parking – **RESOLVED** that a meeting was scheduled to take place on 12 July with representatives from North Yorkshire Council to discuss the Service Level Agreement (SLA). This would include the current blue badge locations outside the Methodist Chapel, Parking Permits and Parking Bay

layout. Members agreed to delegate authority to the Parking Committee to finalise the SLA. Formal adoption of the Off Street Parking Places Order (OSPPO) including the revised map would take place via e-mail and then submitted to the next meeting for clarification to speed up the process. It was hoped that the introduction of the new procedures would take place on 1 October 2023.

- c. Electrical Vehicle Charging Points (EVCP) – **no further update.**
2. Press Releases Approval – **RESOLVED** that the draft newsletter circulated on 5.7.23 be agreed with the amendments circulated on 10.7.23.
3. Jackson Drive – **RESOLVED** that the Clerk had advised the residents of the planning conditions and that they would need to liaise with North Yorkshire Council about any work to be completed.
4. Register of Assets of Community Value – **RESOLVED** that the letter confirming that the Allotments have been added to the register for a period of five years circulated on 22.6.23 be received.
5. ZOOMM Snagging List / Reinstatement List – **RESOLVED** that as no update has been received the Clerk would ask them again to provide the update. The Clerk confirmed that the wayleave payment has now been received.
6. Grass Cutting – **RESOLVED** that the contractor is still waiting for one of his machines to be repaired. The Clerk would ask him to ensure that he cuts the area at Elmwood and Meadowfield and the verges along Sowerby Crescent. The Clerk confirmed that she had reminded the contractor that strimming must take place at the same time as the cutting.
7. Request for bins on Westlands adjacent to the bench on Hebron Road corner and one on the cut between Hebron Road and Sowerby Crescent – **RESOLVED** that the Clerk would ask NYC if they would consider supplying bins in these two areas and point out that there used to be a bin on the footpath between Hebron Road and Sowerby Crescent.
8. Yorkshire Day – **RESOLVED** that the Clerk would ensure the Yorkshire flag is displayed on the Town Hall.
9. 20s Plenty – **RESOLVED** that this is now with North Yorkshire Council Scrutiny Committee for consideration.
10. No Mow May – **RESOLVED** that the analysis reports received showed that the older Estates had more species growing during this initiative. The Clerk would circulate the results through social media. The Open Spaces and Allotments Committee would review the results and consider whether it would be beneficial and if so in what areas next year.

### **Committees and Working Groups**

1. **RESOLVED** that the minutes from the Communications and Events Committee held on 19 June 2023 circulated on 5.7.23 be received.
2. **RESOLVED** that the minutes from the Open Spaces and Allotments Committee held on 20 June 2023 circulated on 5.7.23 be received.

### **North Yorkshire Council**

1. **RESOLVED** that the application for street trading consent request for an ice cream van circulated on 27.6.23 be received and agreed.
2. **RESOLVED** that the Passenger Transport Review and Renewal of North Yorkshire subsidised local bus services in the areas of Craven, Hambleton, Harrogate, Richmondshire and Ryedale circulated on 4.7.23 be received. The Clerk would submit the response on behalf of the Town Council before the deadline date so any comments to be included to be submitted direct to the Clerk in advance on 15 August.
3. **RESOLVED** that the Safer Hambleton Hub Newsletter circulated on 4.7.23 be received.
4. Levenside Church Ford – **RESOLVED** that the Clerk will ask NYC if the Ford meets the required standard for a maintainable highway as Members are concerned that it is currently not been maintained correctly.

5. Vegetation Overhanging / Partially Blocking Footways – **RESOLVED** that the Clerk would arrange for our contractor to cut any areas identified as Town Council or Manorial Land and inform NYC of areas where residents need to be contacted. It was agreed to include a reminder in the newsletter that homeowners are responsible for the maintenance of tree and hedges on their land.
6. Public Visibility of Licences **RESOLVED** the Clerk was asked to check if licences should be displayed on skips and scaffold and report back to Members.
7. High Street Pelican Crossing – **RESOLVED** that the Clerk request a copy of the work priority list from NYC so we know what schemes are included and to try and gain an understanding on the types of things that take priority over what is an issue on the grounds of health and safety.

**Police**

1. **RESOLVED** that the monthly statistics report circulated on 2.7.23 be received.
2. **RESOLVED** that the response regarding the knife display in Boyes circulated on 23.6.23 be received.

**YLCA**

1. **RESOLVED** that the White Rose Updates be received.
2. **RESOLVED** that the Training E—Bulletins be received.
3. **RESOLVED** that the Law and Governance Bulletins be received.
4. **RESOLVED** that the Information Requests and Vacancies Information be received.
5. **RESOLVED** that the Chief Executive bulletins be received.
6. **RESOLVED** that the D-Day 80 Anniversary Guide circulated on 16.6.23 be received.
7. **RESOLVED** that the information about consultation of developing local partnerships for onshore wind in England be received.
8. **RESOLVED** that the Carbon Literacy Training for Local Councils circulated on 4.7.23 be received.

**Correspondence/Complaints received**

1. **RESOLVED** that the S137 Grant Application from Stokesley Local History Group requesting £200 towards their exhibition in the Town Hall to celebrate 800 years of Henry III Giving Charter for the Fair circulated on 23.6.23 be received and agreed.
2. **RESOLVED** that the correspondence from the Stokesley Conservation Area Advisory Group regarding the Pack Horse Interpretation Panel circulated on 19.6.23 and 3.7.23 be received and noted. The Clerk liaise with NYC regarding replacement of the blue plaque to the correct wording.
3. **RESOLVED** that the notification from Lady Hullocks Trust that Shona Robertson has been appointed as a new Trustee to replace Ms Emma Faulkner circulated on 13.6.23 be received.
4. **RESOLVED** that the notification about the appointment of Mrs Caroline Bainbridge as the Honorary Secretary to Lady Hullocks Trust replacing Mrs Alison Dent circulated on 3.7.23 be received. Mrs Dent was thanked for her service to the Trust.
5. **RESOLVED** that the invitation to the Climate Action Stokesley and Villages Annual General Meeting on Tuesday 18 July 2023 circulated on 5.7.23 be received. Cllr Scott would attend the meeting.

**Items tabled for information**

None received.

The meeting closed at 8.40 pm.

Signed .....Date .....

STOKESLEY TOWN COUNCIL – JUNE 2023ACCOUNTS REPORTPayments

<u>Supplier</u>	<u>Reason</u>	<u>Value £</u>
Salaries	Weeks 9 - 12	5252.60
HMRC	PAYE/NIC Weeks Month 3	1004.12
Sage	IT Support	97.80
HFC Systems	Office 365 – IT support	117.24
HFC Systems	Repair – IT Support	10.00
Clear Business	Internet / Telephone	158.05
MacVenture	Quarterly Inspection – Open Spaces / Play Areas	132.00
Wigin Landscaping	Grass Cutting and Tree Work – June	2278.19
MBP Groundcare	Monthly Hedges SLA – Tree Work	322.50
MBP Groundcare	Removal of broken benches and instatement of replacement ones - Open Spaces / Seat Repairs	470.00
Paul Rodgers Joinery	Door repair – Open Spaces / Toilets	55.00
Westclean	Toilet Cleaning cover – Open Spaces / Toilets	344.40
Paul McHugh	Paint external doors – Open Spaces / Toilets	570.00
British Gas	Electricity – Open Spaces / Toilets	47.23
Wave	Water – Open Spaces / Toilets	502.37
Wave	Allotments Water	162.12
HM Land Registry	Maps for Community Asset Register – Allotments	12.00
Strikes	Best Garden Vouchers – Allotments	30.00
Bloom & Wild	Thank you Flowers – Allotments	41.80
Barclays	Bank Charges - Miscellaneous	10.00
Catch Designs	Interpretation Panels (repaid by MLT) - Miscellaneous	1176.00
Catch Designs	Book Festival Promotion – Events	534.00
Amazon	Book Festival Prizes – Events	239.98
Parrot Man	Book Festival – Events	200.00
Authors	Book Festival – Events	232.07
DBS Check	Miscellaneous	18.00
<b>Total</b>		<b>14017.47</b>