

STOKESLEY TOWN COUNCIL

A Meeting of the Town Council was held on Tuesday 12 April 2022 at 7 pm
in Stokesley Town Hall

Present: Cllrs Mike Canavan, Sean Carey, David Cook, Bryn Griffiths, Christopher Johnson, Nigel Johnson, David Oxley and Andy Wake.

Clerk – Mrs Julie McLuckie.

In accordance with the notice of meeting a public forum session took place from 7 pm to 7.15 pm.

District Cllr Wake informed members that Hambleton District Council (HDC) were progressing legal action against the owners of the British Legion Club.

Both District Cllr Griffiths and Wake have requested that the route for the 'Tour of Britain' cycle race include Stokesley High Street rather than just the by-pass.

County Cllr Griffiths advised members that North Yorkshire County Council (NYCC) were unhappy with the resurfacing work that had taken place on North Road and had requested that this be rectified by the contractors.

Cllr Griffiths had been approached by the Police seeking approval to employ people on community service to carry out litter picking. **RESOLVED** that members agree this request and that the focus for the litter picks should be on the road to Hemlington and the A172 (in particular the lay-by).

Cllr Griffiths confirmed that the caravans have moved from the A172.

1/12/04/22 NOTICE OF MEETING

RESOLVED that the public notice of the meeting had been provided in accordance with Schedule 12, paragraph 10(2) of the Local Government Act 1972.

2/12/04/22 APOLOGIES FOR ABSENCE

1. **RESOLVED** that the apologies for absence from Cllr Sowerby be received.
2. **RESOLVED** that the reasons for absence provided be approved.

3/12/04/22 DECLARATIONS OF INTERESTS IN ITEMS ON THE AGENDA

None declared.

4/12/04/22 MINUTES

RESOLVED that the minutes of the Town Council meeting held on 8 March 2022 be agreed and signed as a true record.

5/12/04/22 PLANNING

1. The following Planning Applications were received and reviewed. **RESOLVED** to confirm approval of all the comments submitted as detailed.

Cllr Griffiths as a member of HDC Planning Committee observes and offers advice only regarding planning applications discussed.

Applications Received

22/00529/FUL – 6 Station Road – Revised application for single storey rear extension and alterations to dwelling. **RESOLVED** no objections.

21/01930/FUL – 25 High Street – Retrospective application for change of use of garden to multi use venue with rear of the building used as a bar. **APPLICATION WITHDRAWN.**

22/00644/FUL – 11 Roseberry Avenue – Single storey side / rear extension. **RESOLVED** to object to this application in its current form as it is clearly visible from the front elevation and on a corner, and that without the current high hedge of the adjacent property would be more widely visible. Stokesley Town Council do not consider this propose extension demonstrates good quality design and therefore impacts negatively on the street scene. The large area of roofing contrasts sharply with the hipped roof of the main dwelling.

22/00551/FUL – 58 High Street – Retrospective application for replacement windows. **RESOLVED** that Stokesley Town Council have presumed (as it is not clear from the annotations on the drawings) that all the single-glazed soft wood windows have been replaced with double-glazed UPVC windows. Stokesley Town Council has no objections to substituting double-glazed for single-glazed windows, but the replacement of wood framing with UPVC framing in the Conservation Area on all elevations, including public facing elevation, without prior approval is disappointing.

22/00601/FUL – Longbeck Farm – Construction of detached garage and playroom. **RESOLVED** that Stokesley Town Council object because this proposal has been submitted as a householder application to provide additional accommodation (i.e. a playroom) and garaging. The main issue is the unit's status and whether the proposal can be considered as a domestic extension. The current unit falls within the definition of a caravan and is sited on an existing lawful traveller site. The permission to change the use of the land to a traveller site does not confer any of the usual rights that come with permanent dwellings. The unit does not have a domestic curtilage nor domestic permitted development rights under the GPDO. Therefore, it is considered that the application as submitted is invalid as it is not a domestic alteration to a dwelling house.

Whilst it is recognised that an ancillary building, such as a garage, is sometimes approved on traveller sites, this application seeks to provide a large two-storey structure which includes a playroom. The inclusion of a playroom provides additional accommodation which falls out with the definition of a caravan. If this application were to be approved the result would be

a large, tall structure, not of a scale consistent with its location in open countryside and inconsistent with the character of the existing lawful traveller site.

22/00443/LBC, 22/00442/FUL – 73 Levenside – internal and external alterations to dwellings and widening of the driveway. This would be reviewed and comments circulated via e-mail prior to formal agreement at the next Town Council meeting.

Applications Granted

22/00086/FUL – CCMS Limited, 1 North Road – Change of use of offices back to a dwelling with minor internal alterations.

22/00087/LBC – 1 North Road – Listed Building Consent for conversion of offices back to a dwelling with minor internal alterations as shown on floor plans.

21/02889/FUL – 1 Leven Wynd – Loft conversion, 2 rooflights.

22/00245/FUL – Kirkby House, 33 Levenside – Replacement of French doors structure and windows of property.

22/00278/FUL – 11 College Square – Single storey rear extension and external wc / utility room as amended on 16 February 2022.

2. Planning and Development - Planning Enforcement – no update received. Cllr Canavan asked the Clerk to ascertain if the Flower Bee sign had obtained the required planning approval.

6/12/04/22 REVIEW OF ACTIONS FROM LAST MEETING

RESOLVED that the Action List (attached at Appendix 2) be received.

7/12/04/22 FINANCIAL STATEMENTS

1. **RESOLVED** that the financial statements for March 2022 circulated on 6.4.22 be agreed.
2. **RESOLVED** that the payments made during March 2022 totalling £15470.66 (attached at Appendix 1) were agreed.
3. **RESOLVED** that the Investment Income Accounts Statements for the Town Council and Manorial Lands Trust for March 2022 circulated on 5.4.22 be received.

Cllr Canavan provided a brief overview of the end of year position which had concluded with a £13k reduction in reserves which was greater than originally budgeted for.

8/12/04 /22 MATTERS FOR DISCUSSION

Town Council

1. Strategic Objectives for 2021/22.
 - a. Cobbles – the grant submission report had been submitted to HDC and confirmation had been received that this would be on the Cabinet Agenda for their meeting on 7 June 2022. Cllr Canavan had informed both the Project Manager and the Contractor of the delay, and that work was likely to start following the annual fair in September if HDC approve the expenditure.
 - b. Parking – the knock-on effect in the delay to the cobble repairs and handover of the lease is that the traffic regulation order cannot be introduced in its current format

until this is all approved. **RESOVLED** that if HDC do not approve the expenditure required to repair the cobbles and subsequent lease transfer that the Town Council would implement the parking orders on the Manorial Land areas.

The re-marking of the Parking Bays adjacent to the Police Station and the cobbled area from 73 High Street to Leven Wynd, including the introduction of an additional disabled parking bay, were now complete. The Clerk would arrange for the disabled parking sign to be displayed on the wall of the Broadacres flats as agreed with Broadacres and a disc parking sign on the wall of the Police Station. The Clerk had requested a quote for the additional double yellow lines in College Square.

- c. River Leven Project – managed by the Manorial Land Trustees.
- d. Developing Stokesley as a Gateway to the North York Moors – no further meetings have taken place.
- e. Climate Action (including Electrical Vehicle Charging Points (EVCP) – Cllr N. Johnson had reviewed the submission and identified that the position for the chargers needs to be agreed taking into consideration the impact of the annual fair and the future management of the scheme. **RESOLVED** that following the elections a Councillor would be appointed to lead on this project.

No Mow May – **RESOLVED** that the Clerk would re-circulate the information regarding the ‘No Mow May’ initiative and remind the Grass Cutting Contractor of the areas not to cut and the timeframes. She would ask the Climate Action Group to install the signs.

- 2. Press Releases Approval – **RESOLVED** that items for inclusion in the next newsletter should be submitted to the Clerk by Thursday 28 April 2022 to enable a draft to be circulated for approval before the copy deadline date of 10 May 2022. Members agreed the increase from £75 to £95 for the newsletter article as this was still deemed the best value for money.
- 3. Town Signs – **RESOLVED** that the five signs be purchased and that the final position for each of the signs be agreed with NYCC.
- 4. Information / Interpretation Panels – **RESOLVED** that a meeting had taken place between the Town Council, Stokesley Society and proposed contractors. The contractors have since provided quotes to complete the work. A meeting would be arranged to review the quotes then a proposal would be submitted to the Town Council for consideration. The Clerk would establish if there would be any grants available towards the scheme.
- 5. The Globe – entry access. **RESOLVED** that NYCC continue to pursue this with Broadacres.
- 6. Town Map. **RESOLVED** that the map is now with the printers and should be available by the end of the week.
- 7. Proposed New Play Park Consultation. **RESOLVED** that a review of the responses would take place once the new council was in post.
- 8. Christmas Lights – **RESOLVED** that the update regarding the repair and replacement of Christmas Lights in Stokesley circulated on 22.3.22 be received. It was agreed to purchase new spheres rather than the second-hand ones.
- 9. Annual Town Meeting – **RESOLVED** that the Agenda would include a Town Council report and a Trust report. Cllr Canavan would prepare a powerpoint presentation summarising the Chairman’s report which the Clerk would produce.

10. Housing Ukraine Refugees – **RESOLVED** to display a Ukrainian flag on the Town Hall alongside the Union Jack flag. The Clerk would also confirm to NYCC and residents who have raised the questions about what the Town Council can do, that if Ukrainian refugees do come to Stokesley that the Council would look to host social events and advice events in the Town Hall.
11. Tour of Britain – **RESOLVED** that the Clerk would request that the race come through the High Street and not just along the bypass.

Committees and Working Groups

No meetings have taken place.

North Yorkshire County Council

1. **RESOLVED** that the decision of NYCC regarding ‘Home for Ukraine’ circulated on 5.4.22 be received.

Hambleton District Council

No items received.

Police

1. **RESOLVED** that the police report circulated on 11.4.22 be received. A total of 22 incidents had been reported during the period 8 March 2022 to 10 April 2022.

YLCA

1. **RESOLVED** that the White Rose Updates be received.
2. **RESOLVED** that the Training E—Bulletins be received.
3. **RESOLVED** that the Law and Governance Bulletins be received.
4. **RESOLVED** that the NALC Briefing – Ukraine circulated on 15.3.22 be received.
5. **RESOLVED** that the information from YLCA about Ukraine and Local Councils circulated on 10.3.22 be received.
6. **RESOLVED** that the Code of Recommended Practice on Local Authority Publicity (England) / Publicity During the Pre-Election Period circulated on 2.3.22 be received.
7. **RESOLVED** that the Joint Panel on Accountability and Governance Practitioners Guide March 2022 circulated on 1.4.22 be received.

Correspondence/Complaints received

1. **RESOLVED** that the letter from the Rotary Club of Stokesley notifying us of the dates for the ‘Classics on Show’ event circulated on 28.3.22 be received.
2. **RESOLVED** that the e-mail from residents regarding vehicles parking on grass verges circulated on 5.4.22 be received. The Clerk would liaise with NYCC to see if laying artificial grass would be an option if residents were willing to pay for it.

Items tabled for information

None received.

As this was the last Town Council meeting prior to the elections, thanks were passed to Cllrs Carey and N Johnson who had not stood as a Town Councillors for their contribution to both the Town Council and Trusts.

The meeting closed at 8.40 pm.

SignedDate

STOKESLEY TOWN COUNCIL – MARCH 2022ACCOUNTS REPORTPayments

<u>Supplier</u>	<u>Reason</u>	<u>Value £</u>
Salaries	Weeks 48 - 52	6674.89
HMRC	PAYE/NIC Weeks Month 12	1911.08
Sage	IT Support	DD 94.80
Home Fix	Office 365 – IT Support	79.80
Home Fix	Annual Security – IT Support	47.00
Town Hall Trust	Office Rent – February	600.75
Clear Business	Internet / Telephone	DD 116.32
Canon	Photocopier	94.67
MBP Groundcare	Monthly SLA – Open Spaces / Trees	322.50
Wigin Landscaping	Tree Work – Malvern Drive – Open Spaces / Trees	600.00
Wigin Landscaping	Grass Cutting and Tree Work – December	2018.72
J Wilson & Sons PA	Memorial Bench Installation – Open Spaces / New Seats	136.80
British Gas	Electricity – Open Spaces / Toilets	DD 38.13
PPS	Cleaning Products – Open Spaces / Toilets	17.40
Amazon	Toilet Signs – Open Spaces / Toilets	14.64
Paypal	Emergency pull cord – Open Spaces / Toilets	8.98
PPS	Cleaning Products – Open Spaces / Toilets	29.16
Drain Doctors	Open Spaces / Toilets	128.76
Wave	Water - - Open Spaces / Toilets	593.34
Wave	Allotments Water	46.60
D & E Lloyd	Allotment Keys – Allotments Maintenance	133.44
Town Hal Trust	Meeting Rents – March	72.00
Barclays	Bank Charges	DD 23.29
J Wilson & Sons	Finger Post Installation – Miscellaneous	360.00
Lesley Palmer Advertising	Newsletter and advert – Miscellaneous	150.00
Catch Design	Drive In Movie Tickets – Events	216.00
Catch Design	Banner and Posters – Events	156.00
Catch Design	Website	666.00
Welcoms	Town WiFi	DD 119.59
Total		15470.66

Town Council Meeting Actions

Minute No. Date Agreed	Task	Lead Councillor	Responsible Committee	Status
9/12/01/21 1.e.	Electrical Vehicle Charging Points (EVCP)	Clerk	Town Council	One quote received. To be reviewed after the elections. Ongoing.
8/14/12/21	Play Park – new U8s play park – consultation	Cllr Oxley	Town Council	The consultation document was circulated in the recent addition of the Market Place and responses are being collated. To be reviewed once the new Council is in place. Ongoing.