

STOKESLEY TOWN COUNCIL

The Meeting of the Town Council was held on Tuesday 12 August 2025 at 7 pm
in Stokesley Town Hall

Present: Cllrs Mike Canavan, David Cook, Claire Craster, Olivia Dell-Price, David Oxley and Gary Yuille.

Clerk – Mrs Julie McLuckie and 1 resident.

RESOLVED that in the absence of both the Chair and Vice Chair that Cllr Claire Craster Chair the meeting.

In accordance with the notice of meeting a public forum session took place from 7pm to 7.15pm.

The resident in attendance expressed his concern regarding the ongoing issues with dogs barking both during the day and night. **RESOLVED** that the Clerk would report the issues to the appropriate authorities and request that they investigate and take any necessary action.

North Yorkshire Council (NYC) – No report as Cllr Griffiths was absent from the meeting.

1/12/08/25 NOTICE OF MEETING

RESOLVED that the public notice of the meeting had been provided in accordance with Schedule 12, paragraph 10(2) of the Local Government Act 1972

2/12/08/25 APOLOGIES FOR ABSENCE

1. **RESOLVED** that the apologies for absence from Cllrs Atkinson, Johnson, Griffiths, and Sowerby be received.
2. **RESOLVED** that the reasons for absence provided be agreed.

3/12/08/25 DECLARATIONS OF INTERESTS IN ITEMS ON THE AGENDA

None declared.

4/12/08/25 MINUTES

RESOLVED that the minutes of the Town Council meeting held on 8 July 2025 be agreed and signed as a true record.

5/12/08/25 PLANNING

1. The following Planning Applications were received and reviewed. **RESOLVED** to confirm approval of all the comments submitted as detailed.

Applications Received

ZB25/01332/FUL – Millbry Hill – External alterations. **RESOLVED** that as the proposed changes to the western elevations improve the appearance of this elevation, the Town Council has no objections to the principle of the new fenestration and doors in this application, subject to an appraisal of the proposed colour scheme by the Conservation Officer.

Applications Granted

ZB25/00949/ADV – Stokesley Leisure Centre – Application for advertisement consent for 1 no. external non illuminated front entrance sign, 2 no. North and East non illuminated elevations and 20 no. external non illuminated car park signs.

ZB25/00834/LBC and ZB25/00833/FUL – The Manor House – Application including Listed Building Consent for construction of a single storey side extension to existing dwelling and a wall to extend to boundary metal gate

2. Planning and Development Issues: -

- a. Taylor Wimpey Estate – **RESOLVED** no further update.
- b. British Legion Club Site – **RESOLVED** no further update.
- c. Tilia Estate – **RESOLVED** no further update.
- d. Brierley Development – **RESOLVED** no further update.
- e. 47 High Street (formerly the Pack Horse Pub) – **RESOLVED** no further update.
- f. Morrisons, High Street – **RESOLVED** no further update.
- g. Costa Coffee, High Street – **RESOLVED** that the enforcement update circulated on 28.7.25 be received.
- h. Millbry Hill – **RESOLVED** no further update.
- i. 49 Levenside – **RESOLVED** that the Clerk report that work has commenced at this property with no planning permission and that they are obstructing the public footpath without the appropriate permits.

6/12/08/25 FINANCIAL STATEMENTS

1. **RESOLVED** that the monthly statements for July 2025 circulated on 6.8.25 be received. The Clerk would add the CIL Payment received for discussion at the next meeting. Cllr Canavan would amend the budget document to show that the Library Managers payments are now through S137 grants to the Globe Community Library. Cllr Canavan had completed a analysis showing the rise in costs for the public toilets which he would circulate.
2. **RESOLVED** that the payments made in July 2025 (attached at Appendix 2) be received.
3. **RESOLVED** that the Investment Income Account Statement for 1 June to 30 June 2025 circulated on 4.7.25 be received.

7/12/08/25 MATTERS FOR DISCUSSION

Town Council

1. Strategic Objectives for 2025/26: -

- a. Cobble. **RESOLVED** that Cllr Griffiths is to discuss this with North Yorkshire Council and provide an update.
- b. Parking. **RESOLVED** that Cllr Canavan is progressing with the solicitor the amendments to the map and associated documents to remove the disc parking element. The Clerk was asked to organise a Parking Committee meeting for early September to review the revised documents and agree what the next steps will be to introduce the Off-Street Parking Places Order. The Clerk had received a report from residents about vans parking in College Square and they had asked if this was allowed? Vans may park in College Square if they do not exceed the designated weight limit and do not park outside of a parking bay.
- c. Endeavour Footpath. **RESOLVED** that the analysis from the speed survey circulated on 16.7.25 be received. An additional report would be circulated in due course along

with further information regarding the S106 funds. It was agreed to separate the 20s plenty and the Endeavour Way to two separate issues.

2. Press Releases / Newsletter – **RESOLVED** that the copy deadline for the next edition was 8 September, all articles for inclusion to be submitted to the Clerk by 29 August to enable the article to be drafted and submitted for approval to the Town Council meeting on 2 September 2025.
3. Public Toilets – Service / Maintenance Contract - **RESOLVED** that the Clerk would obtain further information regarding the proposal and report back. It was agreed to extend the opening hours during fair week.
4. Grass Cutting – **RESOLVED** that the Clerk would raise the concerns regarding some missed areas and remind the Contractor that they are to clear the footpaths from grass cuttings following reports that when they are crossing from one green area to another the grass cuttings are getting deposited on the footpath.

Committees and Working Groups

RESOLVED that the minutes from the Communications and Events Committee held on 13 July 2025 be received. Cllr Canavan would confirm if Manorial Lands Trust can provide the match funding for the Vibrant Towns Grant Application or if it would have to come from the Town Council. ‘Summer in the Square’ events – to ensure that risk assessments and insurance information is obtained from any of the attendees when using their own equipment. Octoberfest – the Communications and Events Committee to provide further information along with proposed charges for commercial stalls.

North Yorkshire Council

RESOLVED that the correspondence about the Parish Precept arrangements 2025/26 and 2026/27 circulated on 6.8.25 be received and noted.

Police

1. **RESOLVED** that the monthly statistics report circulated on 1.8.25 be received. A total of 29 incidents had been reported between 1 July and 31 July 2025. The Clerk to ask if information can be provided on how many incidents result in prosecution.

YLCA

1. **RESOLVED** that the White Rose Updates be received.
2. **RESOLVED** that the Training E—Bulletins be received.
3. **RESOLVED** that the Law and Governance Bulletins be received.
4. **RESOLVED** that the Information Requests and Vacancies Information be received.
5. **RESOLVED** that the Chief Executive bulletins be received.

Correspondence/Complaints received

1. **RESOLVED** that the report from a resident who lives on the Riverslea Estate regarding the trees circulated on 5.8.25 be received. It was agreed to carry out a survey of all the trees on the Riversdene / Riverslea Estate and ask that this identify any urgent work required on the grounds of health and safety as well as any work that is required for general maintenance along with quotes.
2. **RESOLVED** that the report from a resident who lives on The Paddock about a fallen tree branch and concerns about the tree maintenance circulated on 5.8.25 be received. The Clerk would ask for a report on what (if anything) needs to be carried out to ensure this tree is safe.

3. **RESOLVED** that the email and photographs from the tree at the rear of 63 Riverslea circulated on 5.8.25 be received. It was agreed to carry out a survey of all the trees on the Riversdene / Riverslea Estate and ask that this identify any urgent work required on the grounds of health and safety as well as any work that is required for general maintenance along with quotes.
4. **RESOLVED** that the e-mail regarding a tree adjacent to 18 Riversdene circulated on 6.8.25 be received. It was agreed to carry out a survey of all the trees on the Riversdene / Riverslea Estate and ask that this identify any urgent work required on the grounds of health and safety as well as any work that is required for general maintenance along with quotes.

Items tabled for information

No items received.

EXCLUSION OF THE PRESS AND PUBLIC

In accordance with Paragraph 1 (2) of The Public Bodies (Admission to Meetings) Act 1960, the Town Council can **RESOLVED** that the press and public be excluded from the meeting to deal with items of a confidential nature.

Grounds works adjacent to the substation on Riversdene Estate – **RESOLVED** that this area is leased to the Town Council and therefore permission should have been obtained from the Town Council prior to work commencing. Cllr Canavan would raise this with the contractors.

The meeting closed at 8.15 pm.

SignedDate

STOKESLEY TOWN COUNCIL – JULY 2025

ACCOUNTS REPORT

Payments

Supplier	Reason	Value £
Salaries	Weeks 14 – 18	4256.12
HMRC	PAYE/NIC Month 3	1549.32
Sage	IT Support	123.60
HFC Systems	Office 365 – IT Support	112.56
Town Hall Trust	Office Rent	650.00
Clear Business	Phone / Internet	201.70
C G Robinson & Sons	Grass Cutting	2466.07
MBP Groundcare	Hedge Monthly SLA x 2	695.00
Wigin Landscaping	Tree Work Monthly SLA x 2	500.00
British Gas	Electricity – Open Spaces / Toilets	126.36
Stewart Forbes Electrical Services	Electric Installation – Open Spaces / Toilets	864.00
DANFO Ltd	Pay Entry System - Open Spaces/Toilets	5845.70
PPS	Cleaning Materials – Open Spaces / Toilets	40.44
Loorolls	Toilet Rolls – Open Spaces / Toilets	313.20
Initial	Hygiene Contract – Open Spaces / Toilets	170.65
The Globe Community Library	S137 Grant – Library Manager	8399.75
Lesley Palmer Advertising	Newsletter	160.00
Town Hall Trust	Meeting Rents	193.00
Barclays	Bank Charges - Miscellaneous	8.50
H M Land Registry	Land Registry documents - Miscellaneous	21.00
YLCA	Training	73.00
Amazon	Footfall Counters – Events	19.92
Catch Designs	Accessibility Check – Website	120.00
Total		26909.89