

STOKESLEY TOWN COUNCIL

A Meeting of the Town Council was held on Tuesday 12 October 2021 at 7 pm
in Stokesley Town Hall

Present: Cllrs Mike Canavan, Sean Carey, Bryn Griffiths, Christopher Johnson, Nigel Johnson, Katriina Mäkinen, David Oxley, Graham Sowerby and Andy Wake.

Clerk – Mrs Julie McLuckie, Sgt Chris Ross, D&S Reporter and one member of the public.

In accordance with the notice of meeting a public forum session took place from 7 pm to 7.15 pm.

Sgt Ross provided an explanation on the incidents within the Police Report and an update following the increase in incidents last month and the action taken. Members were pleased to hear that a new youth worker has been appointed and that the youth club and other activities in the schools was due to recommence. Sgt Ross requested that the information obtained through the VAS system be made available to them to assist with reviewing reports of speeding. **RESOLVED** that the Clerk would liaise with Sgt Ross regarding sharing the information from the VAS system.

County Cllr Griffiths explained that the road works currently taking place on North Road were for the broadband cabling. The resurfacing of North Road would take place once the work has been completed on Station Road / Helmsley Road and would be undertaken out of hours to minimise the impact on residents.

District Cllr Wake confirmed that to date no planning application had been submitted for the Tanton Development as they are currently looking at the viability regarding social housing.

Both Cllrs Griffiths and Wake continue to push the ongoing issues with the Old British Legion Club Site and the adjacent land. Enforcement action is progressing but is currently confidential.

The D&S reported advised that Mrs Stones who had served as the Preston Trust Secretary since 1995 had retired and had been replaced by Ms Cochrane. Members thanked Mrs Stones for her service to the Preston Trust and that her work had assisted many families over the years to support their children to further their education. Members wished her well in her retirement from this role.

1/12/10/21 NOTICE OF MEETING

RESOLVED that the public notice of the meeting had been provided in accordance with Schedule 12, paragraph 10(2) of the Local Government Act 1972.

2/12/10/21 APOLOGIES FOR ABSENCE

1. **RESOLVED** that the apologies for absence from Cllr Robinson be received.
2. **RESOLVED** that the reasons for absence provided be approved.

3/12/10/21 DECLARATIONS OF INTERESTS IN ITEMS ON THE AGENDA

None received.

4/12/10/21 MINUTES

RESOLVED that the minutes of the Town Council meeting held on 21 September 2021 be agreed and signed as a true record.

5/12/10/21 PLANNING

1. The following Planning Applications were received and reviewed. **RESOLVED** to confirm approval of all the comments submitted as detailed.

Cllr Griffiths as a member of HDC Planning Committee observes and offers advice only regarding planning applications discussed.

Applications Received

21/02094/FUL – Leven Ford 3A Levenside – Demolition of the existing extension and construction of a two-storey extension to the front together with a double and single storey extension to the rear. Internal layout alterations. **RESOLVED** no objections.

21/02091/FUL – The Green Man, 63 High Street – Application to change existing decking railings to 1.2m adjustable glass balustrade which can be raised to 1.8m. Installation on decking of two 3m x 2m parasols supported by one cantilever support. Parasols are a

permanent installation on the decking. Installation of waterproof power sockets and connection of sockets to existing outside waterproof socket on wall. **RESOLVED** that clarification be obtained from the Conservation Officer regarding the proposed changes and that further information including an electrical check be obtained for the proposed waterproof sockets. The Clerk was also asked to clarify if the approvals would remain temporary.

21/02147/MRC – Tru:Vai 69-71 High Street – Variation of conditions attached to Planning Consent 21/00230/FUL – Change of use of Manorial Land directly in front of 69-71 High Street, Stokesley for a seating area for Bar Tru:Vai with wooden decking and barriers. **RESOLVED** that clarification that the screens are appropriate from a conservation point of view and also that NYCC are consulted again to confirm that there is no negative impact on the visibility element.

21/02096/FUL – The Mount, 8 West End – Construction of single storey front extension and changes to the existing external fenestration. **RESOLVED** no objections.

21/02159/MRC – Former Tanton Grange Farm – Variation of conditions attached to Reference Number 19/02452/FUL – Demolition of existing dwelling and outbuilding and construction of replacement dwelling and garage. **RESOLVED** no objections.

21/02184/CAT – Hutton House, 3 Levenside Place – Removal of a fir tree in a conservation area. **RESOLVED** no objections.

21/02134/FUL – 27 West End – Retrospective application for the replace of six windows and one door to the rear elevation of the dwellinghouse with UPVC. **RESOLVED** no objections but the Clerk was asked to ascertain if the appropriate planning approval has been sought for the satellite dish.

Applications Granted

21/01832/LBC 21/01831/FUL - 71 Levenside – repair works to replace main dwelling roof tiles with new clay pantiles.

21/01862/FUL – 22 Jackson Drive – Two storey extension to the side of the existing house.

21/01805/FUL – 28 The Acres – Construction of a replacement sunlounge as a rear extension to the dwelling house.

21/02007/FUL – Rushford House – Single storey rear / side extension.

2. Planning and Development.

- a. **RESOLVED** that the update report from HDC be received. The Clerk was asked to raise the ongoing issue regarding the footpath and lighting at the Tanton Development and ask that Enforcement progress this as it is currently not addressed in the planning application.
- b. **RESOLVED** that the Clerk raise an enforcement issue with HDC as the work to the Public Open Space area on Stokesley Grange has not been completed within the timescales stipulated in the planning approval.
- c. **RESOLVED** that following receipt of a proposal from Brierley Homes - Forthcoming Reserved Matters Planning Submission - Land at Westlands, Stokesley. Members asked the Clerk to request that a viability assessment be completed as they are unhappy with the proposal to reduce the social housing element from 40% to 30%.

6/12/10/21 REVIEW OF ACTIONS FROM LAST MEETING

See the attached Appendix 1.

7/12/10/21 FINANCIAL STATEMENTS

1. **RESOLVED** to agree the financial statements for September 2021.
2. **RESOLVED** that the payments made during September 2021 totalling £15612.95 were agreed.
3. **RESOLVED** that the Income Account Statements for the Town Council and Manorial Lands Trust Investments for the period 1 September to 30 September 2021 be received.

8/12/10/21 MATTERS FOR DISCUSSION

Town Council

1. Strategic Objectives for 2021/22.
 - a. Cobbles – **RESOLVED** that Cllr Canavan had circulated a Gantt Chart detailing the timeframes for each step of the return of the cobbles lease (and the linked process for implementation of the Off Street Parking Places Order (OSPPO)), to ensure that we meet the February 2022 deadline for the agreement to be completed. This document would be updated as progress is made.
 - b. Parking – **RESOLVED** that following the Trust meeting where it was agreed that additional one-way signage would be painted onto the ground in College Square along with No Entry signage the Clerk was asked to progress this as a matter of urgency. Additional car parking spaces could not be added at this stage but could be considered after the OSPPO has been approved. Cllr N Johnson had provided the photographic evidence of the current parking signage. HDC had committed to providing a model

- OSPPO consultation notice. The notice will be put in the newspaper in November and would be subject to a 3 week response time for comment. The Clerk would ask when the notice would be available.
- c. River Leven Project – **RESOLVED** that the additional documents have been submitted to HDC Planning as requested but that the Environment Agency has now requested further information regarding the embankment enforcement. Our contractor would liaise with them to establish exactly what they require, and the Clerk would write to them to express disappointment at this late request as we have liaised with the EA throughout the whole process.
 - d. Developing Stokesley as a Gateway to the North York Moors – **RESOLVED** that the next meeting would take place in two weeks' time. Members agreed that the Plain could be used for the Chinese New Year celebrations.
 - e. Climate Action (including Electrical Vehicle Charging Points (EVCP) – no further update.
2. Press Releases Approval – **RESOLVED** that the draft newsletter circulated on 12.10.21 be agreed with the amendments supplied.
 3. Fair Trade Signs – **RESOLVED** a design option would be drawn up to submit to NYCC for consideration which not only states Welcome to Stokesley but will include Gateway to the North York Moors and that we are a Fair-Trade Town. Two options would be produced one for the current stone signs to be increased in height and a new sign placed on them in the green and gold as current and one to have a new sign similar to that at the entrance to Malton. Subject to approval from NYCC quotes will be obtained.
 4. Information / Interpretation Panels & Fingerposts – **RESOLVED** that the fingerposts had been received and the Clerk is in the process of arranging for their installation. The Clerk confirmed that the grant awarded to the scheme through the HDC Making a Difference Scheme had been received.
 5. Town Hall Clock – **RESOLVED** that the clock was scheduled to be installed this month and that the £2k donation had been received. Cllr Griffiths offered a further donation of £1300 from his Locality Funds budget which was greatly received.
 6. Play Park – Under 8 facilities – **RESOLVED** that the Clerk had instructed the contractor to commence the work and was waiting for confirmation of the timetable. The Clerk confirmed that a grant of £5k towards the scheme had been received from NYCC Locality Budget.
 7. Town Warden – **RESOLVED** that following a vote in which all members voted in favour, apart from Cllr Canavan who was against the proposal for a full-time post as specified, it was agreed to advertise the Town Warden role for an initial one-year contract when it would be reviewed and to include an item in the newsletter. The Clerk would update the job description and circulate for approval.
 8. 'No Mow May' – **RESOLVED** that the proposal for this initiative from the Climate Action Group circulated on 28.9.21 be received. Members supported the proposal but want to build on this to include 'Wild Flower' areas and then publicise it all as the plan for

next year. The Open Spaces and Footpaths Committee would arrange to meet to discuss this in more detail and produce a proposal.

9. Play Park Safety Inspection Reports – **RESOLVED** that the annual inspection reports from ROSPA circulated on 23.9.21 be received.
10. Hedge and Tree Work – **RESOLVED** to approve the quotations received subject to the Clerk establishing where the areas quoted are and confirming that there is no duplication in work. These areas are to be added to the future Service Level Agreements for maintenance.

Committees and Working Groups

No meetings have taken place.

North Yorkshire County Council

1. **RESOLVED** that the Weekly NYCC Bulletins be received.
2. **RESOLVED** that the letter about the Respect & Protect Covid Campaign signage circulated on 4.10.21 be received.

Hambleton District Council

1. **RESOLVED** that the Members Coronavirus Response Briefings be received.

Police

1. **RESOLVED** that the monthly statistics report be received. A total of 34 incidents had been reported between 13 September and 11 October 2021.
2. **RESOLVED** that the response to the questions raised from the previous police reported circulated on 27.9.21 be received.

YLCA

1. **RESOLVED** that the White Rose Updates be received.
2. **RESOLVED** that the Training E—Bulletins be received.
3. **RESOLVED** that the Law and Governance Bulletins be received.

Correspondence/Complaints received

1. **RESOLVED** that the letter from the Stokesley Conservation Area Advisory Group about the Town Map circulated on 4.10.21 be received. The Clerk would arrange for the 'You are Here' stickers to be placed on the maps in the notice boards.

2. **RESOLVED** that the e-mail from a resident at Malvern Drive regarding the riverbank circulated on 22.9.21 be received. The responses offering advice from both the Tees River Trust and Environment Agency were received and it was agreed that the riverbank at Leven Banks should be cut at the top to ½ m so that the river can be seen.

Items tabled for information

None received.

9/12/10/21 EXCLUSION OF THE PRESS AND PUBLIC

RESOLVED that in accordance with Paragraph 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, the Town Council resolved that the press and public be excluded from the meeting to deal with items of a confidential nature.

Cllr Griffiths informed members on the current situation with the Old British Legion Club and adjacent land.

The meeting closed at 9.05 pm.

Town Council Meeting Actions

Minute No. Date Agreed	Task	Lead Councillor	Responsible Committee	Expected date for completion	Status
9/12/01/21 1.e.	Electrical Vehicle Charging Points (EVCP) – Clerk to ask HDC Chief Executive to share information requested to assist us with the installation of our units.	Clerk	Town Council		Update provided by Cllr N Johnson. Ongoing.
9/12/01/21 9.	Audit Fees – Clerk to obtain two further quotes for the financial year 2021/22.	Clerk	Town Council		Quotes requested and two responses received to date to be considered by the Finance Committee at their meeting on 30 November 2021. Ongoing.