

STOKESLEY TOWN COUNCIL

A Meeting of the Town Council was held on Tuesday 12 September 2023 at 7 pm
in Stokesley Town Hall

Present: Cllrs Sally Atkinson, Mike Canavan, Sean Carey, Bryn Griffiths, Christopher Johnson, David Oxley, Graham Sowerby and Andy Wake.

Clerk – Mrs Julie McLuckie, Sgt Chris Ross, North Yorkshire Police, Mr K Turland, D&S Reporter and one resident.

In accordance with the notice of meeting a public forum session took place from 7 pm to 7.15 pm.

A resident came to express the challenges she was facing in securing a residents parking permit for a property she is renting on the High Street. **RESOLVED** that Councillors supported the residents request and felt it fits within the current Off Street Parking Places Order criteria and would write to North Yorkshire Council in support of the application.

Sgt. Ross presented the Police report and provided further information on the 21 incidents recorded between 1 and 31 August 2023. **RESOLVED** that Sgt. Ross continues to monitor activity at the Catholic Church car park but to date no concerns. Sgt. Ross was investigating the incidents reported since the re-opening of the Queens Head and would be meeting with the Landlord. Cllr Oxley reported concerns regarding vehicles parking up late at night in the Sports Club Car Park. Sgt. Ross agreed to monitor.

North Yorkshire Council (NYC)– RESOLVED that Cllr Griffiths had requested that consideration be given to lifting parking enforcement during Fair week and was awaiting a response. A new Head of Planning has been appointed and members have made him aware of the ongoing concerns with the Planning Department. Cllr Griffiths continues to address the ongoing issue of the two caravans and is pushing for the Legal Department to take action.

1/12/09/23 NOTICE OF MEETING

RESOLVED that the public notice of the meeting had been provided in accordance with Schedule 12, paragraph 10(2) of the Local Government Act 1972

2/12/09/23 APOLOGIES FOR ABSENCE

1. **RESOLVED** that the apologies for absence from Cllrs Cook, Luxton and Scott be received.
2. **RESOLVED** that the reasons for absence provided be agreed.

3/12/09/23 DECLARATIONS OF INTERESTS IN ITEMS ON THE AGENDA

None declared.

4/12/09/23 MINUTES

RESOLVED that the minutes of the Town Council meeting held on 8 August 2023 be agreed and signed as a true record.

5/12/09/23 PLANNING

1. The following Planning Applications were received and reviewed. **RESOLVED** to confirm approval of all the comments submitted as detailed.

Applications Received

ZB23/01612/FUL – Tanton Bridge – Single storey sunroom extension to the dwelling. **RESOLVED** no objections.

ZB23/01625/FUL and ZB23/01707/LBC – 63-65 High Street – Change of use from Class E to Sui Generis (Drinking Establishment), internal alterations for combining of 63 and 65 High Street, removal of signage from 65 High Street. **RESOLVED** no objections as long as it is compliant with Conservation area and Listed Buildings regulations.

ZB23/01768/CAT – St Peter & St Pauls Church – High Street – remove Holly tree causing damage to boundary wall. **RESOLVED** no objections.

Applications Granted

ZB23/01227/ADV – The Queens Head, 49 High Street – Advertisement consent for a replace external signage as amended 27 June 2023.

ZB23/01035/FUL – NFU Buildings, 23 College Square – Application for replacement of existing timber windows on side and rear elevations (not front) with aluminium.

ZB23/01244/LBC – Newtons Solicitors, Martin House, 13 High Street – Listed building consent for replace roof and installation of 8 solar panels.

ZB23/01245/FUL – 2 Oak Tree Road – Conversion of garage into a habitable room.

ZB23/01446/TPO – 3 Thirsk Road – This large copper beech tree situated in the rear garden of Edgar house has lost several limbs in the storm damage over several years due to weak disease points all around (shown in the images) which has made the tree unstable and severely unbalance. We wish to fell the tree, grind out the stump and re-plant with the same specimen of tree.

23/00631/LBC and 23/00630/FUL – The Coach House, 12B West Green – Retrospective installation of an air source heat pump.

22/02929/FUL – The Leven, 27 High Street – Part retrospective conversion of staff accommodation to form self-contained hotel suite. Alterations to external elevations. Full application for the erection of a 2.8m high boundary wall.

ZB23/01243/FUL – Newtons Solicitors, Martin House, 13 High Street – Replacement roof and installation of 8 solar panels.

ZB23/01340/FUL – 3 Apple Tree Road – Single storey rear extension, installation of door to side elevations.

ZB23/01336/FUL – 30 The Avenue – Two storey extension to the side, alterations to first floor bathroom window and alterations to existing ground floor extension.

ZB23/01518/CAT – Cringle Moor, Thirsk Road – felling of an Elm tree in a conservation area.

ZB23/01418/LBC -45 College Square - replacement old English clay pantiles roof coverings to the main cottage

2. Planning and Development Issues:-

- a. Taylor Wimpey Estate – **RESOLVED** no further update.
- b. British Legion Club Site – **RESOLVED** that Cllr Atkinson continues to pursue an update as a resident of Stokesley. Depending on the responses, the option remains of taking the issue to the Local Government Ombudsman.
- c. Tilia Estate – **RESOLVED** that there was no further update. Cllr Canavan would commence raising questions as a resident. Depending on the responses, the option remains of taking the issue to the Local Government Ombudsman.
- d. Brierley Development – **RESOLVED** that following the site visit on 7 September the following concerns were raised – Loss of Hedgerows, the low number of 2 and 3 bedroomed properties, the lack of a visibility assessment and the requirement for a financial evaluation. In addition, a condition must be imposed to ensure the footpath provides perpendicular access on the roundabout and the 30mph sign needs to be moved further out of Town as it currently sits directly on the exit road. The new agricultural access will also require reviews. In light of all of the above issues a request for the application to be deferred be submitted pending resolution of all of the above. Cllr Canavan would draft a letter expressing our concerns about this application being considered in Richmond rather than Hambleton.

- e. 47 High Street (formerly the Pack Horse Pub) – no further updates.
- f. 41 High Street – **RESOLVED** that this has been reported to Enforcement and awaiting a response.

6/12/09/23 FINANCIAL STATEMENTS

- 1. **RESOLVED** that the monthly statements for August 2023 circulated on 6.9.23 be received.
- 2. **RESOLVED** that the payments made in August 2023 (attached at Appendix 1) be received and agreed.

7/12/09/23 MATTERS FOR DISCUSSION

Town Council

- 1. Strategic Objectives for 2023/24.
 - a. Cobbles – **RESOLVED** that the Clerk would contact NYC to ask for an updated timetable for the continued repair programme. The Clerk would submit a complaint about the work that has taken place so far and request that this be corrected as a matter of urgency along with the reinstatement of the white lines. Going forward a request would be submitted that upon completion of each section that the parking bays be painted prior to moving onto the next section.
 - b. Parking – **RESOLVED** that following receipt of the revised draft agreement our amendments have been submitted and we are awaiting a revised map from Ward Hadaway which will be forwarded upon receipt.
- 2. Press Releases Approval – **RESOLVED** that the draft newsletter circulated and approved via e-mail be received and formally agreed. The press release from the Prime Ministers office circulated via e-mail was agreed.
- 3. ZOOMM Snagging List / Reinstatement List – **RESOLVED** that the Clerk ask Streetworks to confirm when this work will take place and also report the current works on Springfield and ask that they check the reinstatement of the manhole covers etc.
- 4. Remembrance Day Parade – Traffic Management, Refreshments and Silver Band – **RESOLVED** that the Traffic Management proposal circulated via e-mail be agreed. The Town Council agreed to cover the £325 costs for the Traffic Management to show their support to this event and to ensure that it continue to go ahead following the late notice from North Yorkshire Police that they would no longer police Remembrance Day events. The Town Council would provide refreshments in the Town Hall and the Clerk would arrange for the Silver Bank to play outside Boyes and inside the Town Hall as in previous years.

Committees and Working Groups

RESOLVED that the minutes from the Employment Committee held on 5 September 2023 be received.

North Yorkshire Council

No items received.

Police

- 1. **RESOLVED** that the monthly statistics report circulated on 1.9.23 be received.

YLCA

- 1. **RESOLVED** that the White Rose Updates be received.
- 2. **RESOLVED** that the Training E—Bulletins be received.
- 3. **RESOLVED** that the Law and Governance Bulletins be received.
- 4. **RESOLVED** that the Information Requests and Vacancies Information be received.
- 5. **RESOLVED** that the Chief Executive bulletins be received.
- 6. **RESOLVED** that the copy of the letter sent to the Local Government Association regarding Remembrance Day Events circulated on 17.8.23 be received.
- 7. **RESOLVED** that the NALC consultation on Local Plans circulated on 6.9.23 be received. Cllr Wake agreed to review the consultation.

Correspondence/Complaints received

1. **RESOLVED** that the response from Boyes about their knife display circulated on 11.8.23 be received. The Clerk would forward them a copy of the Home Office Sale of Knives: Voluntary Agreement by Retailers document and ask that they consider adhering to the statements contained within. An offer to meet with them at Scarborough would also be included in the correspondence.
2. **RESOLVED** that the thank you e-mail from a visitor about the new riverside footpath circulated on 9.8.23 be received.
3. **RESOLVED** that the grant application form from the Stokesley Under 8's United Football Team requesting a S137 of £450 circulated on 6.9.23 be received. The Clerk would notify the team that unfortunately, their application does not meet the criteria within the Policy and recommend that they seek to secure commercial funding.
4. **RESOLVED** that the e-mail from a resident regarding resident parking permits on the High Street circulated on 5.9.23 be received. (See the public session).

Items tabled for information

None received.

8/12/09/23 EXCLUSION OF THE PRESS AND PUBLIC

In accordance with Paragraph 1 (2) of The Public Bodies (Admission to Meetings) Act 1960, the Town Council **RESOLVED** that the press and public be excluded from the meeting to deal with items of a confidential nature.

Scout Hut Lease - **RESOLVED** that a Working Group be established to commence reviewing the Scout Hut Lease agreement which would be due for renewal in 2026.

Employment Committee – **RESOLVED** that members are encouraged to review the YLCA Training courses and attend any that they would find beneficial. It had also been agreed at the meeting to pull together some Planning Case Studies for review by all Members to gain a better understanding of the planning process and what is considered when making decisions.

The meeting closed at 8.35 pm.

SignedDate

STOKESLEY TOWN COUNCIL – AUGUST 2023**ACCOUNTS REPORT****Payments**

<u>Supplier</u>	<u>Reason</u>	<u>Value £</u>
Salaries	Weeks 18 - 21	5250.10
HMRC	PAYE/NIC Weeks Month 5	1226.85
Sage	IT Support	97.80
HFC Systems	Office 365 – IT support	117.24
Clear Business	Phone / Internet	53.03
Canon	Photocopier Contract	172.35
MBP Groundcare	Old Equipment Removal – Open Spaces / Play Areas	760.00
Wigin Landscaping	Grass Cutting and Tree Work – June	2278.19
MBP Groundcare	Monthly Hedges SLA – Tree Work	322.50
British Gas	Electricity – Open Spaces / Toilets	40.29
Direct Business Supplies	Shredder – Office Equipment	94.80
Barclays	Bank Charges - Miscellaneous	8.50
Galsdon UK	Memorial Plaque Replacement – Miscellaneous (Reimbursed by memorial bench owner)	136.67
Rotherham Metropolitan BC	Yorkshire Day Event – Miscellaneous	55.00
Catch Designs	Accessibility Check and Report – Website	138.00
Total		10751.32