

STOKESLEY TOWN COUNCIL

A Meeting of the Town Council was held on Tuesday 14 February 2023 at 7 pm
in Stokesley Town Hall

Present: Cllrs Mike Canavan, Sean Carey, Bryn Griffiths, Christopher Johnson, Martin Luxton, David Oxley, Audrey Scott, Graham Sowerby and Andy Wake.

Clerk – Mrs Julie McLuckie, Mr K Turland – D&S Reporter, 3 Officers from Streetworks, North Yorkshire County Council and 4 members of the public.

In accordance with the notice of meeting a public forum session took place from 7 pm to 7.15 pm.

Residents from Riversdene Estate presented their complaints regarding the work carried out by Zzoomm. They confirmed that they had not received prior notification and that the level of reinstatement is not acceptable. They also reported that a driveway had been damaged by Zzoomm who had driven their loaded digger onto it and when it has turned it has damaged the driveway. Cllr Canavan reported that he had witnessed one of the contractors driving a truck whilst on his phone and a full tipper reversing in the Estate with no banksman. **RESOLVED** that the Streetworks Team would visit the Riversdene Estate and examine the damage to the driveway along with the reinstatement work carried out and take appropriate action.

Councillors confirmed that they have received several other complaints about the standard of work by Zzoomm and that they are concerned about the poor reinstatement work. **RESOLVED** that the Clerk arrange a meeting between Zzoomm, NYCC, Town Council and residents to discuss all the concerns.

Representatives from the Stokesley Society were in attendance to review the Interpretation Panel proposals which were presented to the meeting. **RESOLVED** that members thanked the Stokesley Society for their input in producing the boards. Members confirmed approval of the design and layout and locations for each of the boards and subject to final approval of the wording on each of the Panels were happy for them to be purchased and installed.

North Yorkshire County Council (NYCC) – County Cllr Griffiths confirmed that from 1 April 2023 all taxis across the Unitary would have the same fare basis. The Council Tax for NYCC would increase by 4.9% and the rent increase for Council Houses in the Unitary Authority would be 7%.

Cllr Canavan asked for an update on the damaged bus shelter on Westlands as the glass has still not been cleared. **RESOLVED** that the Clerk would ask NYCC for a progress update and request that this be addressed on the grounds of health and safety.

Hambleton District Council (HDC) – District Cllr Wake advised that he continues to pursue the issues at the Tilia Site but the senior personnel keep changing which makes it difficult.

1/14/02/23 NOTICE OF MEETING

RESOLVED that the public notice of the meeting had been provided in accordance with Schedule 12, paragraph 10(2) of the Local Government Act 1972.

2/14/02/23 APOLOGIES FOR ABSENCE

1. **RESOLVED** that the apologies for absence from Cllrs Atkinson and Cook be received.
2. **RESOLVED** that the reasons for absence provided be approved.

3/14/02/23 DECLARATIONS OF INTERESTS IN ITEMS ON THE AGENDA

RESOLVED Cllrs Griffiths and Wake declared an interest in anything that may involve their position as District and County Cllr.

4/14/02/23 MINUTES

RESOLVED that the minutes of the Town Council meeting held on 10 January 2023 be agreed and signed as a true record.

5/14/02/23 PLANNING

1. The following Planning Applications were received and reviewed. **RESOLVED** to confirm approval of all the comments submitted as detailed.

Applications Received

22/02929/FUL – The Leven, 27 High Street – Part retrospective conversion of staff accommodation to for self-contained hotel suite. Alterations to external elevations. Full application for the erection of a 2.8 m high boundary wall. **RESOLVED** that at the time of preparing the following comments (17 January 2023), the documentation on the HDC planning portal is deficient in several key respects. It does not include the standard planning application form; it fails to provide a design and access statement and details of the existing materials and proposed materials to be used are not specified. Full details must be submitted to enable a considered reply to be prepared. However, in the interim the following comments are made based on the information available to date:

- The Location Plan shows an area of land defined in blue which is not within the ownership of the applicant, but is registered in the name of Stokesley Manorial Lands Trust, as can be evidenced on the Land Registry webpage <https://eservices.landregistry.gov.uk/mapsearch/addressSearch>
- The current title given for this application Ref: 22/02929/FUL leads to confusion, particularly in the absence of the standard planning application form and that the drawings provided in the 'proposed' state also include changes which appear likely to be excluded from the main focus of this application (i.e. the erection of a 2.8m high boundary wall). Confirmation is sought that this application covers only the erection of a 2.8m high boundary wall, and not any other parts of the earlier application Ref: 22/02151/FUL.

Once full documentation is provided and published on the HDC planning portal interested parties should be advised an extension to the response date be given.

23/00057/TPO – 7 Tameside – Removal and replacement of a tree with a tree preservation order.

RESOLVED no objections, subject to confirmation that HDC accept the arboriculturist's comment despite them not making a site visit.

23/00048/FUL - 28 Station Road – two storey extension to side and rear of house. Single storey extension to side and rear of house and construction of a porch to front elevation. **RESOLVED** no comments.

23/00247/FUL – 8 Glebe Road – Construction of a 2-storey side extension, repositioned garage with lead to roof, alterations to fenestration and internal layout changes. **RESOLVED** that this would be reviewed, and comments be circulated via e-mail for formal ratification at the next meeting.

Applications Granted

22/02644/FUL – 17 Linwood Avenue – Propose single storey rear/side extension.

22/02684/FUL – 54 North Road – revised application for proposed extensions to rear of house and new roof over garage, to include the installation of a flue for a multi fuel stove.

22/02415/TPO 47 The Firs – works to trees subject to TPO 18/00008/TPO2

22/02771/FUL & 22/02772/LBC - 1 Leven Wynd – retrospective application for a loft conversion, including replacement roof, reinstatement of chimney and insertion of 2 roof lights.

Applications Refused

22/02775/FUL - Longbeck Farm – Construction of a detached garage and playroom

3. Planning and Development Issues – no further update received.
 - a. Taylor Wimpey Estate – **RESOLVED** that the update from the Enforcement Officer circulated on 24.1.23 be received.
 - b. British Legion Club Site – **RESOLVED** that the update from the Enforcement Officer circulated on 24.1.23 be received. The Clerk was asked to clarify why the fence had not been included in the list of required improvements.

6/14/02/23 FINANCIAL STATEMENTS

1. **RESOLVED** that the monthly statements for January 2023 circulated on 8.2.23 be received.
2. **RESOLVED** that the payments made in January 2023 (attached at Appendix 1) be received and agreed.
3. **RESOLVED** that the Investment Income Accounts Statements for January 2023 for both the Town Council and Manorial Lands Trust circulated on 6.2.23 be received.

7/14/02/23 MATTERS FOR DISCUSSION

Town Council

1. Update on the Strategic Objectives for 2022/23.
 - a. Cobbles – **RESOLVED** that HDC had confirmed that the cobble repairs would commence in mid March starting with the Y'Thai Triangle. The Clerk was asked to obtain a copy of the programme and scope of works scheduled to be carried out.
 - b. Parking – to review the proposals to introduce the revised Off Street Parking Places Order (OSPPO). **RESOLVED** that following a meeting between NYCC, HDC and Scarborough BC it was agreed that the current enforcement agreement would remain in place and that the current costs would be divided based on the number of tickets issued and payments received. The enforcement would target problem areas. NYCC were in the process of revalidating the enforcement contract approval and it was hoped that the enforcement areas under the ownership of the Town Council would commence on 1 July 2023. The revised order and plan would be submitted to the next Town Council meeting for formal approval along with the new sign requirements and additional yellow lines for approval. The Clerk was asked to submit a claim to HDC for the solicitors invoice for the work and the public notice that appeared in the D&S (as this was a joint notice between HDC and the Town Council).
 - c. Electrical Vehicle Charging Points (EVCP) – **no further update**.
2. Press Releases Approval – **RESOLVED** that items for the next newsletter need to be with the Clerk by Monday 6 March 2023 to enable her to produce a newsletter for the 14 March 2023 copy deadline.
3. Information / Interpretation Panels – **RESOLVED** to approve as presented and detailed at the beginning of the meeting.
4. ZOOMM Update – **RESOLVED** that the Clerk would arrange the meeting between all parties to try and resolve the issues.
5. Silver Street Lease – **RESOLVED** that the Clerk request an annual payment of £240 with an annual CPI increase and as a gesture of good will a payment of £1,500 to cover the previous 15 years when a payment review should have taken place but didn't.
6. Bid to join NYCC Pilot Scheme (information circulated on 2.11.22) – **RESOLVED** that following a meeting with NYCC it was agreed that the proposal to undertake the grass cutting and weed spraying should just be submitted to the relevant department as an element of this already takes place so would not need to go through the double devolution process. The Town Warden proposal did not meet the criteria because the person who empties the bins and should litter pick covers neighbouring villages as well as Stokesley. The Show Field Car Park and the Cobbles Car Parking could be considered

if they could be shown to be cost neutral. It was agreed that the car parks be submitted for consideration as two separate projects.

7. No Mow May Proposals – **RESOLVED** that the areas detailed be agreed and that they remain uncut for the month of May only.
8. Request for ‘No Littering’ signs circulated on 30.1.23. **RESOLVED** that the Clerk would obtain costs to purchase a movable sign stating No Littering and anyone caught littering would be subject to a fine. This could then be rotated around all the problem areas over the year.

Committees and Working Groups

No meetings have taken place since the last Town Council meeting.

North Yorkshire County Council

1. **RESOLVED** that the letter about the Urban Grass Cutting payment for 2023/24 circulated on 27.1.23 be received. The Clerk would ask that the additional areas along the bypass up to Stanley Houses be included in the payment schedule and ascertain if this should be paid at a different rate in accordance with the rural grass cutting policy.
2. **RESOLVED** that the NYCC Launch – Parish and Town Council Communications Pack circulated on 6.2.23 be received.

3. Hambleton District Council

1. **RESOLVED** that the new licensing premises application for 25 High Street circulated on 7.2.23 be received. No objections to this application subject to clarification that it is for the building only, not the garden area.

Police

1. **RESOLVED** that the monthly statistics report circulated on 13 February 2023 be received. It was noted that a total of 36 incidents were reported between 10.1.23 and 9.2.23.

YLCA

1. **RESOLVED** that the White Rose Updates be received.
2. **RESOLVED** that the Training E—Bulletins be received.
3. **RESOLVED** that the Law and Governance Bulletins be received.
4. **RESOLVED** that the Information Requests and Vacancies Information be received.
5. **RESOLVED** that the NALC Parliamentary Briefing – Levelling Up and Regeneration Bill Lords Second Reading 17 January 2023 circulated on 24.1.23 be received.

Correspondence/Complaints received

1. **RESOLVED** that the Memorial Bench application circulated on 9.1.23 be received and it was agreed that a bench could be sited near the Ford.
2. **RESOLVED** that the letter and grant application from the Stokesley Conservation Area Advisory Group providing an update on the ‘20s Plenty for Us’ campaign and requesting a grant of £350 from S137 funds be received. Members are still waiting for a detailed proposal on the proposed scheme which should include where the start and end would be for the 20mph zone. Members also felt it would be beneficial to wait for the trial to take place in Harrogate and receive the feedback to see if introducing such a scheme would be financially viable and work.
3. **RESOLVED** that the correspondence from the 20s Plenty for North Yorkshire action network circulated on 20.1.23 be received.
4. **RESOLVED** that the comments from the Chairman of Stokesley Conservation Area Advisory regarding the work carried out by Zzoomm on West Green and the knock-on effect this had on residents parking circulated on 19.1.23 be received. The Clerk to confirm that the permits for this work were issued by NYCC and that any comments should be submitted to them.

5. **RESOLVED** that the e-mail from a resident who raises several concerns regarding work carried out along the High Street and the poor reinstatement which has left trip hazards as well and the replacement flags not matching circulated on 26.1.23 be received. Cllr Griffiths had raised these concerns with NYCC who were in the process of actioning.
6. **RESOLVED** that the Grant Application form for SPIOTA requesting £1750 sponsorship from S137 funds circulated on 15.1.23 be received and approved.

Items tabled for information

None received.

The meeting closed at 9.05 pm.

SignedDate

STOKESLEY TOWN COUNCIL – JANUARY 2023**ACCOUNTS REPORT****Payments**

<u>Supplier</u>	<u>Reason</u>	<u>Value £</u>
Salaries	Weeks 39 – 43	7600.88
HMRC	PAYE/NIC Weeks Month 10	932.29
Sage	IT Support	94.80
HFC Systems	Remote Support – IT support	20.00
Town Hall Trust	Office Rent x 2 months	1089.00
Clear Business	Internet / Telephone	124.64
Wigin Landscaping	Grass Cutting and Tree Work – January	2111.53
MBP Groundcare	Hedge SLA	322.50
British Gas	Electricity – Open Spaces / Toilets	40.78
Initial Washrooms	Hygiene Contract – Open Spaces / Toilets	163.49
Staples	Toilet Rolls – Open Spaces / Toilets	197.28
Guisborough Electrical & Heating	New disabled toilet – Open Spaces / Toilets	540.00
Climate Action Stokesley and Villages	S137 Grant towards future promotional material	250.00
North Yorkshire Police	S137 Grant to cover room hire for community event	162.00
National Allotment Society	Annual Membership – Allotments	66.00
Christmas Plus	Lights Dismantle & Storage – Christmas Lights Maintenance	1743.00
Town Hall Trust	Meeting Room Rents	144.00
Barclays	Bank Charges - Miscellaneous	10.00
HDC	Planning Amendment Fee – Miscellaneous	234.00
Bravura	PA System for Stokesley Sparkle – Miscellaneous	180.00
Total		16026.19