

STOKESLEY TOWN COUNCIL

A Meeting of the Town Council was held on Tuesday 21 September 2021 at 7 pm
in Stokesley Town Hall

Present: Cllrs Bryn Griffiths, Sean Carey, Christopher Johnson, Katriina Makinen and Graham Sowerby.
Clerk – Mrs Julie McLuckie and one member of the public.

In accordance with the notice of meeting a public forum session took place from 7 pm to 7.15 pm.

County Cllr Griffiths was disappointed to report to Members that the resurfacing of North Road and Helmsley Road has once again been pushed back and it is now scheduled to take place in October. The drainage repairs along the High Street adjacent to the crossing has also been pushed back and will not be addressed until the financial year 2023/24. Cllr Griffiths has expressed his concerns about the delays to the works required and will continue to push NYCC to try and sort sooner.

Cllr Griffiths was also pushing for Station Road resurfacing work to be carried out as this is regularly used by cyclists, even more so since the cycle shop moved onto the Industrial Estate. The carriageway is not suitable for cyclists which goes against the new scheme currently being promoted by NYCC.

Cllr Griffiths also updated members on progress regarding the Unitary Authority and agreed to share further information received regarding the ward arrangements.

District Cllr Griffiths advised members that the new crematorium on the outskirts of Thirsk is on track to open in early 2022. The Northallerton Prison site has received a national award for design and use of the building.

District Cllr Griffiths and Wake continue to pursue HDC Enforcement for action against the owners of the North Road Club site. **RESOLVED** that the Clerk would write to the Chief Executive to express their ongoing concerns regarding the lack of progress towards this site and would also look into whether this would warrant negligence under maladministration.

Cllr Griffiths and Wake continue to push for the Showfield Car Park to be handed over to the Town Council prior to the implementation of the Unitary Authority. **RESOLVED** that Cllr Carey would seek legal advice regarding the Asset Value, Leases etc.

1/21/09/21 NOTICE OF MEETING

RESOLVED that the public notice of the meeting had been provided in accordance with Schedule 12, paragraph 10(2) of the Local Government Act 1972.

2/21/09/21 APOLOGIES FOR ABSENCE

1. **RESOLVED** that the apologies for absence from Cllrs Canavan, N. Johnson, Oxley, Robinson and Wake be received.
2. **RESOLVED** that the reasons for absence provided be approved.

3/21/09/21 DECLARATIONS OF INTERESTS IN ITEMS ON THE AGENDA

None received.

4/21/09/21 MINUTES

RESOLVED that the minutes of the Town Council meeting held on 10 August 2021 be agreed and signed as a true record.

5/21/09/21 PLANNING

1. The following Planning Applications were received and reviewed. **RESOLVED** to confirm approval of all the comments submitted as detailed.

Cllr Griffiths as a member of HDC Planning Committee observes and offers advice only regarding planning applications discussed.

Applications Received

21/01862/FUL - 22 Jackson Drive – two storey extension to the side of the existing house. **RESOLVED** no objections.

21/01805/FUL – 28 The Acres – Construction of a replacement sunlounge to the dwellinghouse. **RESOLVED** no objections.

21/01831/FUL and 21/01832/LBC – 71 Levenside – Repair works to replace main dwelling roof tiles with new clay patiles. **RESOLVED** no objections.

21/01901/FUL – Cringle Moor, Thirsk Road – Erection of two detached garages as amended on 19 August 2021. **RESOLVED** that following receipt of the Heritage Statement Stokesley Town Council commented as follows:-

In addition to the above proposed works outlined in the title of the application, it has now been amended with the additional proposal to replace the existing wooden entrance gate on West End with an open metal structure.

Dealing with the original application initially, Stokesley Town Council comments are as follows:

- 1) Whilst the house and outbuildings are in Flood Zone 1 the site of the proposed garages appear, subject to re-confirmation, to be in Flood Zone 3. The two blocks of garages and associated concrete aprons would provide a non-permeable area of approximately 180 m², excluding the permeable hardstanding around both buildings. This raises two questions, would a single soakaway be a suitable drainage solution, and given the location in Flood Zone 3 is there not a requirement to provide a full Floor Risk Assessment?
- 2) The extent of the permeable hard standing adjacent to Garage Block B should be clearly specified, the plan currently provided lacks the necessary detail.
- 3) The Heritage Statement notes that the proposal has a minimum impact on the existing main house and outbuildings. Conversely, the proposal has arguably the maximum impact on the current open space at the southern end of the curtilage and on the neighbouring properties. The two buildings, for a total of 7 vehicles plus a workshop area, if approved, would become a dominant feature of the southern part of the curtilage of Cringle Moor.
- 4) The proposed construction materials for the garages lack any empathy with the existing buildings on site, or with other structures within the Stokesley Conservation Area. This applies not only to the timber frame, timber cladding and the extensive use of steel sectional doors, but particularly to the use of profiled steel sheeting as the roofing material. In mitigation, the garages are not visible from the public domain, but they are visible from the neighbouring properties, e.g. on Malvern Drive and The Beeches, Edgar House and Beech House.
- 5) If the application is approved, then the provision of a detailed tree retention plan and a new tree planting scheme are considered appropriate conditions.

Turning to the additional proposal to replace the gate, Stokesley Town Council comments are as follows:

- 6) Following the provision of the updated Heritage Statement, subject to the Conservation Officer considering the detailed design acceptable - no objection.
- 7) Any approval should be conditioned that the random cobbles in the area behind the existing gate, which have recently been at least partially lifted, are fully re-instated. (Photograph 3 of the outbuildings shows this area prior to any work being carried out.)

This is considered necessary as the proposed new gates will open this area to public view. Reinstatement of the random cobbles will ensure that this important element of the heritage of this part of the site is retained.

21/01877/MRS – Kier Living Tanton Fields Development to the North and West of Woodlands Walk – Application for variation of condition 2 (approved plans to allow for the inclusion of 5no bungalows to the East boundary and affordable provision for the site to be reduced to 30% - new plans submitted for planning layout, footpath locations, boundary treatment drawings, materials layout, street scenes and typical sections) following grant of planning permission ref: 16/02756/REM for Reserved matters submission for details of layout, scale, appearance and landscaping for residential development of 225 dwellings as per amended plans received by Hambleton District Council on 15 May 2017. **RESOLVED** that Stokesley Town Council object to this application based on the following areas which the Town Council provided in-depth responses to – Affordable Housing, Site Levels and the Proximity of new dwellings to existing properties. Stokesley Town Council welcomed the increased bungalows provision, the change from single to double garages, the change in design to 7 plots from 2.5 to 2 storeys and from 5 to 4 bedrooms and also the reconfiguration of plots 122 and 127 and the provision of additional plot 124A. The Town Council also raised the ongoing issue regarding the street lighting and footpath both of which should have been completed prior to occupation. The full detailed response can be found on the HDC website under this planning application.

21/02036/TPO – 3 Springfield – Works to trees covered by Tree Preservation Order No 2007/18. **RESOLVED** no objections.

21/02007/FUL - Rushford House, Tanton Road – single storey rear/side extension. **RESOLVED** no objections.

Applications Granted

21/01468/FUL – 35 Apple Tree – Conversion of garage to usable room.

21/01551/FUL – 18 West End – Retrospective application form the removal of existing kitchen window with new hardwood sliding sash window.

21/01512/FUL – 35 The Acres – Part Garage Conversion (rear section) to form Home Office.

21/01668/FUL – 38 West Green – Proposed replacement wood door and frame to front elevation and railings to front elevation as amended on 20 July 2021.

21/01763/FUL - 21 Springfield – proposed single storey extension to rear of house.

21/01376/FUL - 11 Evergreen Avenue – conversion of one of the double integrated garages, for use as a dining room or sitting room.

2. Planning and Development. No report received from HDC.
 - a. **RESOLVED** that the Clerk continues to liaise with HDC regarding the outstanding enforcement issues. It was noted that the Enforcement Officers have now had a positive outcome in regard to the old Barclays Banks and it was hoped that improvements to this building would be seen in the near future.

6/21/09/21 REVIEW OF ACTIONS FROM LAST MEETING

See the attached Appendix 1.

7/21/09/21 FINANCIAL STATEMENTS

1. **RESOLVED** to agree the financial statements for August 2021.
2. **RESOLVED** that the payments made during August 2021 totalling £12639.93 were agreed.
3. **RESOLVED** that the Income Account Statements for the Town Council and Manorial Lands Trust Investments for the period 1 August to 31 August 2021 be received.
4. **RESOLVED** that the completed Annual Governance and Accountability Return 2020/21 Part 3 be received. The Clerk confirmed that this has been displayed as required in both the notice board and on our website.

8/21/09/21 MATTERS FOR DISCUSSION

Town Council

1. Strategic Objectives for 2021/22.
 - a. Cobbles – **RESOLVED** that following a meeting of the Parking Committee we are now awaiting the tender documentation from the officer at HDC. The aim is to get the lease and all the associated documents signed by February 2022 then work can commence on repairing the cobbles in agreed stages.
 - b. Parking – **RESOLVED** that following the Parking Committee meeting the Clerk would now liaise with Scarborough Borough Council regarding the enforcement element following approval of the Traffic Regulation Order. Cllr Griffiths was in the process of drawing up a proposal to improve the one-way signage around College Square.
 - c. River Leven Project – **RESOLVED** that ECB Design have now submitted the additional documentation to HDC Planning and the planning consultation process has commenced.
 - d. Developing Stokesley as a Gateway to the North York Moors – Cllr Makinen provided a presentation on a proposal to introduce a new website focussing on promoting Stokesley for visitors, residents, and businesses with the aim to increase the footfall into

the Town. **RESOLVED** that quotes be obtained to provide a new website along with the option to re-vamp our current website for members to consider.

- e. Climate Action (including Electrical Vehicle Charging Points (EVCP) – no further update.
2. Press Releases Approval – none received.
3. Fair Trade Signs – **RESOLVED** a design option would be drawn up to submit to NYCC for consideration which not only states Welcome to Stokesley but will include Gateway to the North York Moors and that we are a Fair-Trade Town. Two options would be produced one for the current stone signs to be increased in height and a new sign place on them in the green and gold as current and one to have a new sign similar to that at the entrance to Malton. Subject to approval from NYCC quotes will be obtained.
4. Information / Interpretation Panels & Fingerposts – **RESOLVED** that the Clerk had received confirmation from the company that the Fingerpost signs were ready for delivery, and they would advise of a date in due course. The Clerk was in the process of arranging a meeting to discuss the Heritage Boards.
5. Town Hall Clock – **RESOLVED** that the clock was scheduled to be installed at the beginning of October, the Clerk confirmed that a donation of £2k towards to the clock had been received which members were delighted to accept.
6. Play Park – Under 8 facilities – **RESOLVED** that the quotes be received, and it was agreed to go ahead with the quote provided by Streetscape as it included two accessible pieces of equipment. Cllr Griffiths confirmed that he would allocate £5k of his grant towards the scheme the rest of the new equipment would be paid for using CIL funds and the repairs paid for by the Town Council. It was agreed to also obtain a quote to install the wooden train as another additional item.
7. Tree Planting for the Queens Platinum Jubilee – **RESOLVED** that this would be discussed at the next meeting of the Open Spaces and Footpaths Committee and a proposal would be submitted to the Town Council.
8. Planning Inspectorate ROW/3251643 – Bridleway Levenside to Rosehill Way – **RESOLVED** that the decision notice circulated on 3.9.21 be received.
9. Grass Cutting Contract Review – **RESOLVED** that the Clerk write to the contractor to detail the areas of concern where the contract is not been met and to ensure that this is rectified going forward. It was agreed that Members would routinely check to ensure the grass cutting contract has been fully adhered too and if not, payment may be reduced or withheld. The Open Spaces and Footpaths Committee would produce a clear proposal identifying areas and time frame for the ‘No Mow May’ initiative next year so this can be promoted well in advance.
10. Town Wifi – **RESOLVED** that the Quarter 2 2021 report circulated on 15.9.21 be received.
11. Town Warden – **RESOLVED** that members agreed to appoint a Town Warden and that the role should be included in the budget for next year.

Committees and Working Groups

1. **RESOLVED** that the feedback from the Gateway to North York Moors Working Group be received.
2. **RESOLVED** that the minutes from the Parking Committee held on 9 September 2021 be received.

North Yorkshire County Council

1. **RESOLVED** that the COVID 19 Updates be received.

Hambleton District Council

1. **RESOLVED** that the Members Coronavirus Response Briefings be received.
2. **RESOLVED** that the correspondence regarding the Parish Precept – Arrangements for the Financial Year 2022/23 circulated on 14.9.21 be received.

Police

1. **RESOLVED** that the monthly statistics report be received. Members were concerned about the increase in the number of incidents with 55 recorded during the period 9 August to 13 September 2021. The Clerk would ask that an officer attend the next meeting to provide further information but also to ascertain if the anti-social behaviour was the same group of youths.

YLCA

1. **RESOLVED** that the White Rose Updates be received.
2. **RESOLVED** that the Training E—Bulletins be received.
3. **RESOLVED** that the Law and Governance Bulletins be received.
4. **RESOLVED** that the Queens Tree Canopy Initiative – Plant a Tree for Jubilee circulated on 10.9.21 be received.

Correspondence/Complaints received

1. **RESOLVED** that the proposal to plant Jubilee Trees on the grassed area between the A172 and Roseberry Avenue circulated on 6.9.21 be received.
2. **RESOLVED** that the Parking Management Plan – North side of West Green initiative circulated on 2.9.21 be received. The Clerk was asked to confirm that the Town Council supported this proposal and advise that this needs to be progressed through NYCC.

3. **RESOLVED** that the e-mail regarding the Afghanistan Situation circulated on 20.8.21 be received.
4. **RESOLVED** that the 'No Mow May' survey report from the Climate Action Group circulated on 20.8.21 be received.
5. **RESOLVED** that the report from the Climate Action Group regarding plans for the Verge A172 at Thirsk Road circulated on 20.8.21 be received.

Items tabled for information

None received.

The meeting closed at 9.05 pm.

Town Council Meeting Actions

Minute No. Date Agreed	Task	Lead Councillor	Responsible Committee	Expected date for completion	Status
12/16/06/20 5.	Levenside Berms – Clerk to ask the River Leven Group (RLG) to develop a Management Plan for the Town Council to consider.	Clerk	Town Council		Request submitted to the RLG. Response received and circulated. Due to the lack of response the Clerk has contacted the Tees River Trust to see if this is something they can advise on and they have confirmed that they will produce a report of recommendations. Ongoing.
9/12/01/21 1.e.	Electrical Vehicle Charging Points (EVCP) – Clerk to ask HDC Chief Executive to share information requested to assist us with the installation of our units.	Clerk	Town Council		E-mail request sent –Cllr Nigel Johnson Is progressing this with assistance from Ryedale Council. Ongoing.
9/12/01/21 9.	Audit Fees – Clerk to obtain two further quotes for the financial year 2021/22.	Clerk	Town Council		Ongoing.
12/18/05/21 7.	Cleaning the War Memorial	Cllr Oxley	Town Council		The cleaning of the war memorial was now complete. The repairs will be completed prior to Remembrance Sunday. Ongoing.