

STOKESLEY TOWN COUNCIL

A Meeting of the Town Council was held on Tuesday 8 February 2022 at 7 pm
in Stokesley Town Hall

Present: Cllrs Mike Canavan, Sean Carey, David Cook, Bryn Griffiths, Christopher Johnson, Nigel Johnson, David Oxley, Graham Sowerby and Andy Wake.

Clerk – Mrs Julie McLuckie and Mr K Turland, D&S Reporter.

In accordance with the notice of meeting a public forum session took place from 7 pm to 7.15 pm.

District Cllr Wake confirmed that the Tilia site visit had taken place and the planning application would be considered by the Planning Committee on Thursday 10 February 2022.

Cllr Wake had contacted the Dog Warden to raise his concerns regarding the increase in the amount of dog fouling across Stokesley, in particular on North Road and was waiting for a response.

County Cllr Griffiths advised members that County are currently running a campaign to recruit staff to work in social services to try and fill the large gaps.

Cllr Griffiths was asked to obtain an update on the one-way system requested around West Green and the request to install double yellow lines along Levenside.

Cllr Canavan confirmed that to date no further information had been provided as promised following the meeting with NYCC about the Urban Grass Cutting, Cllr Griffiths would follow up.

Cllr Griffiths confirmed that the Local Plan was due to be signed off on 22 February 2022.

1/08/02/22 NOTICE OF MEETING

RESOLVED that the public notice of the meeting had been provided in accordance with Schedule 12, paragraph 10(2) of the Local Government Act 1972.

2/08/02/22 APOLOGIES FOR ABSENCE

1. None received.

3/08/02/22 DECLARATIONS OF INTERESTS IN ITEMS ON THE AGENDA

None declared.

4/08/02/22 MINUTES

RESOLVED that the minutes of the Town Council meeting held on 11 January 2022 be agreed and signed as a true record.

5/08/02/22 PLANNING

1. The following Planning Applications were received and reviewed. **RESOLVED** to confirm approval of all the comments submitted as detailed.

Cllr Griffiths as a member of HDC Planning Committee observes and offers advice only regarding planning applications discussed.

Applications Received

21/02853/FUL – Cringle Moor, Thirsk Road – revised application for the construction of 3 no detached domestic garage blocks. **Application already approved.**

22/00087/LBC and 22/00086/FUL – CCMS, 1 North Road – Listed Building Consent for conversion of offices back to a dwelling with minor alteration as shown on floor plans and change of use of offices back to a dwelling with minor internal alterations. **RESOLVED** no objections.

22/00153/CAT – 12 West Green – Works to and works to fell trees in a conservation area. **RESOLVED** no objections.

Applications Granted

21/02847/FUL – 6 Station Road – Single storey rear extension and alterations to dwelling.

21/02623/FUL – 23 West Green – Application for planning approval for the replacement of windows and doors.

21/02532/CAT – 69 Levenside – Works to trees in a conservation area.

21/02493/FUL – 2 College Square – Application for planning approval to erect cast iron railing around cobbled area at the front of property.

21/02386/CLP - 45 Allen Grove – Application for certificate of lawfulness (proposed) for thermal enhancement works to existing dwelling including external wall insulation system with brick slip finish to match existing. Thickness of EWI system to be under 16cm (as amended).

Application Withdrawn

21/02147/MRC – Tru-Vai 69-71 High Street – Variation of conditions attached to Planning Consent 21/00230/FUL – Change of use of manorial land directly in front of 69-71 High Street, Stokesley for a seating area for Bar Tru:Vai with wooden decking and barriers.

Cllr Canavan raised his concern regarding the following application on the HDC website 19/02101/DCN Discharge of conditions 4,7,12,13,14,16,17,18 and 20 from previously approved application 19/02101/OUT White House Farm Stokesley North Yorkshire TS9 5LE. Cllr Griffiths confirmed that this decision would be designated to HDC officers and that is why the Town Council had not received a formal notice. It was agreed that a response should be submitted from the Town Council and Cllr Canavan agreed to draft this.

2. Planning and Development - Planning Enforcement – no update received.
RESOLVED that following receipt from HDC Enforcement regarding the road and verges along Levenside and their confirmation that there were no issues. The Clerk was asked to point out that cobbles have been removed and must be reinstated as this property is within a Conservation area and this is something that should be monitored by the Enforcement Officer.
The Clerk was asked to report the boarded door at 7 High Street as this is not appropriate in a conservation area.
3. Planning Committee – Site Visits:-
 - i. 22/00143/MRC – Kier Living, Tanton Fields Development – Application for variation of condition 10 (affordable houses) following grant of appeal APP/G2713/A/14/2223624 of 14/00337/OUT. Where reference is made to 50% of affordable housing delivery this requires amending to 30%. **RESOLVED** that Cllr Canavan would represent the Town Council at the Planning Committee and would focus on our concerns regarding the proposed reduction in affordable housing against the viability.
 - ii. 21/01877/MRC – Kier Living, Tanton Fields Development – Application for variation of condition 2 (approved plans to allow for inclusion of 5no bungalows to the East boundary and affordable provision for the site to be reduced to 30% - new plans submitted for planning layout, footpath locations, boundary treatment drawings, materials layout, street scenes and typical sections) following grant of planning permission ref: 16/02756/REM for reserved matters submission for details of layout scale, appearance and landscaping for residential development of 225 dwellings as per amended plans received by HDC on 15 May 2017. **RESOLVED** that Cllr Canavan would confirm that members welcome the change to bungalows, however, this does not go far enough in dealing with the overlooking and residential amenity issues imposed by properties already developed or plots sold to be developed.

6/08/02/22 REVIEW OF ACTIONS FROM LAST MEETING

RESOLVED that the Action List (attached at Appendix 2) be received.

7/08/02/22 FINANCIAL STATEMENTS

1. **RESOLVED** that the financial statements for January 2022 circulated on 2.2.22 be agreed.
2. **RESOLVED** that the payments made during January 2022 totalling £15404.11 (attached at Appendix 1) were agreed.
3. **RESOLVED** that the Investment Income Accounts Statements for the Town Council and Manorial Lands Trust for January 2022 circulated on 3.2.22 be received. Cllr Canavan confirmed that the Investments were yielding good returns and above the targets set.

8/08/02/22 MATTERS FOR DISCUSSION

Town Council

1. Strategic Objectives for 2021/22.

- a. Cobbles – the tenders documents have been circulated to four companies and we await their responses next week. **RESOLVED** that a meeting of the Parking Committee be arranged to review the quotes received. Cllrs Canavan and Griffiths are due to meet with the Leader and Chief Executive of HDC on 1 March to review the quotes received, discuss the payments to be made by HDC and Project Management of the scheme.
- b. Parking – Cllr Canavan had circulated an updated Gantt chart to members prior to the meeting. **RESOLVED** that Cllr Griffiths would confirm the bollard and signage requirements for the East End access to College Square. The agreed response following the consultation would be publicised appropriately as well as the final version of the Parking Order. The final order would also be provided to local businesses and residents. The sign requirements were currently out for quotes and would be reviewed in due course. The Clerk was asked to arrange for the re-marking of bays in accordance with the new order, this includes the new disabled bays also identified on the order. The Clerk would contact Scarborough Borough Council to request that the copy of the current Enforcement Contract be provided so that it can be approved at the meeting in March. Cllr Griffiths was asked to follow up on the request to obtain formal consent from NYCC following advice received from HDC Legal Department that this must be secured.

Parking Permits – Cllr Canavan had circulated a presentation regarding the issuing of Residents, Visitors and Business Parking Permits. This function is currently carried out by HDC but will transfer to the Town Council once the handover is complete. **RESOLVED** that the renewal date for permits would remain as 1 August each year. The current application process would be adopted by the Town Council, meaning that proof of vehicle ownership and residency occupation must be supplied. This service is currently offered free by HDC but Members agreed that because of the increase in work load to the Clerks and the costs associated with issuing the permits that a charge of £25 per year be introduced from 1 August 2022. The charging scheme would be reviewed annually. Residents with carers who qualify for a visitor's permit will not be charged subject to proof of this role.

- c. River Leven Project –Following approval of the planning application Members were aware that a petition was currently circulating opposing the removal of the plank bridge. **RESOLVED** Cllr Oxley and the Clerk produce a fact sheet that will be promoted through social media and local information forums, including the Loop. The document will include the details that originally the river crossing was steppingstones and then in the early 1900s it was changed to a double span bridge with handrails. The rails were removed for reasons unknown in the late 1940's and the Northern half of the bridge was filled in by the River Authority during the narrowing of the river in the late 1970's. The focus for the installation of a new bridge is to ensure that everyone can access the riverside safely, providing a bridge that can be used safely by people with buggies and wheelchairs will enable them to

visit the riverside without having to walk into the carriageway. This is part of the overall improvement scheme which will start with work on the footpaths and river wall along the riverside some of which are in need of urgent repair.

- d. Developing Stokesley as a Gateway to the North York Moors – **RESOLVED** that a meeting would be arranged.
- e. Climate Action (including Electrical Vehicle Charging Points (EVCP) – **RESOLVED** that Cllr N. Johnson had finalised the document to secure expressions of interest from consultants and this has been circulated to three companies with a closing date of 28 February 2022.
2. Press Releases Approval – **RESOLVED** that items for inclusion in the next newsletter should be submitted to the Clerk by Friday 25 February 2022.
3. Fair Trade Signs – **RESOLVED** that Cllr Griffiths had secured funding for the new signs. The Clerk would arrange for them to be purchased and installed by an approved contractor.
4. Information / Interpretation Panels & Fingerposts – **RESOLVED** that the fingerposts were now installed, and Cllrs C Johnson and Oxley have installed the fingers. The Clerk will now arrange a meeting with the suppliers of the interpretation panels so work can commence.
5. The Globe – entry access. **RESOLVED** that Cllr Griffiths would liaise with NYCC regarding the lease agreement to ascertain what can be done.
6. Town Map. **RESOLVED** that the Clerk had submitted a grant to HDC Vibrant Market Towns towards this scheme.
7. Proposed New Play Park Consultation. **RESOLVED** that the consultation document circulated by Cllr Oxley be agreed and be circulated through the Market Place newsletter as the first part of the consultation process.
8. Great British Spring Clean – 29 March to 10 April 2022. **RESOLVED** that the Great British Spring Clean in Stokesley take place on Sunday 3 April 2022.
9. Deputy Library Manager. **RESOLVED** that the Clerk confirmed that the Deputy Library Manager was now in post.
10. Town Warden Update. **RESOLVED** to advertise for one full time or two part-time (16 hours each) positions.
11. No Mow May, Wildflower and Grass Cutting along the riverside. **RESOLVED** that the Open Spaces & Footpaths Committee were due to meet on Thursday evening to finalise an agreed report.

Committees and Working Groups

1. **RESOLVED** that the minutes from the Communication & Events Committee meeting held on 1 February 2022 be received.

North Yorkshire County Council

1. **RESOLVED** that the Clerk discuss the termination arrangements on the HDC Town Wifi now that the NYCC Wifi is in place.

Hambleton District Council

1. **RESOLVED** that the correspondence regarding the Stokesley Public Open Space, Sport and Recreation Action Plan circulated on 8.12.21 be received. There is currently £60k available to Stokesley and it was agreed that the Levenside Improvement Scheme be priority 1 and that the Electrical Vehicle Charging Points be priority 2. The Clerk confirmed that she had submitted the revised document and had received confirmation that only the Levenside Improvement Scheme qualified so this is now the only item on the document. It was agreed that the Clerk should submit an application for this grant to be made towards the Levenside Project.

Police

1. **RESOLVED** that the police report circulated on 8.2.22 be received. A total of 23 incidents had been reported during the period 9 January 2022 to 6 February 2022.

YLCA

1. **RESOLVED** that the White Rose Updates be received.
2. **RESOLVED** that the Training E—Bulletins be received.
3. **RESOLVED** that the Law and Governance Bulletins be received.
4. **RESOLVED** that the New Year Open Letter from the National Association of Local Councils circulated on 21.1.22 be received.
5. **RESOLVED** that the PC21-22/OFCOM Review of Postal Regulation circulated on 11.1.22 be received.

Correspondence/Complaints received

1. **RESOLVED** that the letter of thanks from Zoe's Place for the Christmas donation of £160.00 be received.
2. **RESOLVED** that the letter of thanks from the Great North Air Ambulance for the S137 donation of £200.00 be received.
3. **RESOLVED** that the correspondence from a North Road resident regarding the speeding and heavy goods vehicles using North Road circulated on 31.1.22 be received. The Clerk would forward a copy of this letter to the Police.
4. **RESOLVED** that the letter about the Queens Platinum Jubilee Beacons circulated on 7.1.22 be received.
5. **RESOLVED** that the Queens Platinum Jubilee 2022 Updates circulated on 14.1.22 be received.
6. **RESOLVED** that the Local Government, North Yorkshire (Structural Changes) Draft Order 2022 circulated on 28.1.22 be received.
7. **RESOLVED** that the request for dog waste bins to be installed on the Stokesley Grange Estate circulated on 27.1.22 be received. The Clerk had confirmed with HDC that it was up to the developer (Taylor Wimpey) to install waste bins until such time as the estate is adopted by the local authority.
8. **RESOLVED** that the request from the WI to plant a tree and their proposed options be received. Members approved Option B as detailed within their correspondence.

9. **RESOLVED** that the Scouts request to plant a Jubilee Tree be received. Members agreed that the Scouts could plant a suitable tree adjacent to the Scout Hut. The Clerk would ask them to advise what tree and exact location.

Items tabled for information

None received.

The meeting closed at 9.10 pm.

SignedDate

STOKESLEY TOWN COUNCIL – DECEMBER 2021**ACCOUNTS REPORT****Payments**

<u>Supplier</u>	<u>Reason</u>	<u>Value £</u>
Salaries	Weeks 39 - 43	5073.05
HMRC	PAYE/NIC Weeks Month 10	682.95
Sage	IT Support	DD 91.80
Home Fix	Office 365 – IT Support	79.80
Town Hall Trust	Office Rent – January	480.60
Clear Business	Internet / Telephone	DD 115.12
Canon	Photocopier	7.75
MBP Groundcare	Monthly SLA – Open Spaces / Trees	322.50
Wigin Landscaping	Grass Cutting and Tree Work – December	2018.72
Wigin Landscaping	West Green Tree Removal and re-planting – Open Spaces / Trees	1056.00
Wigin Landscaping	Jubilee Trees – Open Spaces / Trees	882.00
MacVenture LLP	Quarterly Inspection / Open Spaces / Play Areas	90.00
Clock Tower People	Installation of new Town Hall Clock	2100.00
British Gas	Electricity – Open Spaces / Toilets	DD 40.36
Initial	Hygiene Contract – Open Spaces / Toilets	152.07
Guisborough Electrical & Heating	Replacement boiler – Open Spaces / Toilets	160.00
SPIOTA	S137 Grant	1750.00
Amazon	Shredder – Office Equipment	34.70
National Allotment Society	Membership – Allotments Maintenance	66.00
Town Hal Trust	Meeting Rents – January	36.00
Barclays	Bank Charges	DD 8.50
Lesley Palmer Advertising	Newsletter – Miscellaneous	75.00
Welcoms	Town WiFi	DD 81.19
Total		15404.11

Town Council Meeting Actions

Minute No. Date Agreed	Task	Lead Councillor	Responsible Committee	Status
9/12/01/21 1.e.	Electrical Vehicle Charging Points (EVCP) – Clerk to ask HDC Chief Executive to share information requested to assist us with the installation of our units.	Clerk	Town Council	Tender documents issued, closing date for quotes is 28.2.22. Ongoing.
8/14/12/21	Play Park – new U8s play park – consultation	Cllr Oxley	Town Council	Cllr Oxley was in the process of producing a consultation document that would be circulated through the newsletter and other means as agreed. Ongoing.