

STOKESLEY TOWN COUNCIL

A Meeting of the Town Council was held on Tuesday 9 May 2023 at 7 pm
in Stokesley Town Hall

Present: Cllrs Sally Atkinson, Mike Canavan, Sen Carey, David Cook, Bryn Griffiths, Christopher Johnson, Martin Luxton, David Oxley, Graham Sowerby and Andy Wake.
Clerk – Mrs Julie McLuckie, Sgt Ross, North Yorkshire Police.

In accordance with the notice of meeting a public forum session took place from 7 pm to 7.15 pm.

Sgt. Ross presented the Police report and provided further information on the 23 incidents recorded between 1 and 30 April 2023. There continues to be a concern about the use of an air gun following an incident where a cat was shot, and several reports of properties been hit by what appears to be an air rifle pellet. Any such incidents to be reported to the Police. Cllr Oxley expressed the concern about the length of time it takes for someone to answer when you try to report a crime. Sgt Ross confirmed that significant investment is being made to improve the call centre following the HMIC report which identified this as an area of concern.

North Yorkshire Council (NYC) – Cllr Griffiths informed members that he had shown the Executive Member for Highways and Transportation around Stokesley and shown him all the problem areas including, the areas that flood near the crossing on the High Street, Stokesley Motors roundabout and the junction of Station Road/ Helmsley Road. The lack of lighting at the Tanton junction and the crossing on the by-pass for the Endeavour Way proposal. He also visited Carricks Corner and witnessed first hand the issue with wagons and tractors coming round the junction. **RESOLVED** that the Clerk would follow up the visit in writing to confirm the areas of concern raised and request an update on any plans to address the issues. The Clerk was asked to obtain an update regarding the double yellow lines that were to be introduced on Levenside as to date this has not happened. The Clerk would also request that consideration be given to resurfacing the Levenside to bring the carriageway back up to an appropriate standard and that this would be appreciated as it would build on the improvement work currently taking place on the riverside.

Cllr Sowerby confirmed that he would be standing down as Chairman, he was thanked for his service in this role.

1/09/05/23 ELECTION OF CHAIRMAN

RESOLVED that Cllr Andy Wake be elected as Chairman for the coming year.

2/09/05/23 DECLARATION OF ACCEPTANCE OF OFFICE OF CHAIRMAN

RESOLVED that Cllr Wake signed the declaration of acceptance of office of Chairman.

3/09/05/23 NOTICE OF MEETING

RESOLVED that the public notice of the meeting had been provided in accordance with Schedule 12, paragraph 10(2) of the Local Government Act 1972.

4/09/05/23 APOLOGIES FOR ABSENCE

None received.

5/09/05/23 ELECTION OF VICE CHAIRMAN

RESOLVED that Cllr Graham Sowerby be elected as Vice Chairman for the coming year.

6/09/05/23 DECLARATIONS OF INTERESTS IN ITEMS ON THE AGENDA

None declared.

7/09/05/23 COMMITTEE / AREAS OF RESPONSIBILITY STRUCTURE

RESOLVED that the Committee / Areas of Responsibility Membership for 2023/24 be as follows:-

Committee / Working Group Current Membership 2023/24

Committees

Employment Committee	Cllrs Canavan, Carey, Griffiths, Sowerby & Wake
Finance Committee	Cllrs Canavan, Carey, Cook, Oxley and Wake.
Planning Committee	Cllrs Canavan, Cook, Oxley and Wake.
Health & Safety Committee	Cllrs Canavan, Johnson, Oxley, Sowerby & Wake
Open Spaces & Allotments Committee	Cllrs Griffiths, Luxton, Oxley, Sowerby & Wake (plus allotment holder representative)
Town Hall Committee	Cllrs Canavan, Oxley, Scott & Wake (3 Town Hall Management representatives)
Communications & Events Committee	Cllrs Atkinson, Cook, Johnson, Sowerby & Wake (plus non-council members)
Parking Committee	Cllrs Canavan, Carey, Griffiths & Johnson

Working Groups

River Leven Project	Cllrs Canavan, Griffiths, Oxley & Wake.
Electric Vehicle Charging Points	Cllrs Johnson & Oxley

External Bodies

Preston Educational Trust	Cllrs Canavan & Wake.
Lady Hullocks Trust	Mr Johnson & Mr Turland – Town Council appointed representatives.
The Globe	Cllrs Atkinson & Griffiths.
Fairtrade	Cllr Atkinson.
Climate Action	Cllr Atkinson.
Community Care Association	Cllr Luxton.

8/09/05/23 MINUTES

RESOLVED that the minutes of the Town Council meeting held on 11 April 2023 and the minutes from the Annual Town meeting held on 25 April 2023 be agreed and signed as a true record.

9/09/05/23 PLANNING

1. The following Planning Applications were received and reviewed. **RESOLVED** to confirm approval of all the comments submitted as detailed.

Applications Received

ZB23/00833/LBC – The Only Weight Out Ground Floor, 25 High Street – Application of polar white self coloured fine textured K rend render to the single storey extension to the rear to conceal former patched opening in brickwork. **RESOLVED** that no decision should be made until a decision on application 22/02497/FUL has been made.

23/00532/ADV – The Only Weigh Out Ground Floor, 25 High Street – Retrospective application for back illuminated sign above the ground floor bay window and non illuminated logo in the fan light above the entrance. **RESOLVED** that this be objected to as it is not in keeping with the guidance for signage in a conservation area and in addition the building is listed.

Applications Granted

23/00441/cat – Cromwell House, 38 College Square – Works to fell 8 trees in a conservation area.

23/00433/LBC – Tanton Hall – LBC for external alterations and part retrospective internal works to include bathroom on first floor, fireplaces to ground floor and replacement windows as amended by HDC 30/3/2023.

23/00551/FUL – 28 Station Road – revised planning application for two storey extension to side and rear of house, single storey extension to side and rear of house and porch elevation.

23/00560/FUL – 46 West Green – replacement windows.

23/00340/FUL – Ground Floor, 25 High Street – Change of use from shop to bar and restaurant with micro brewery. Signage to front elevation.

23/00341/LBC – Ground Floor, 25 High Street – Listed Building Consent for change of use from shop to bar and restaurant with micro brewery. Signage to front elevation.

23/00678/CAT The Leven, 27 High Street – works to fell 2 trees in a conservation area.

Applications Withdrawn

22/02500/LBC – 25 High Street – Change of use of rear garden area to accommodate 4no glamping pods.

2. Planning and Development Issues – the Clerk had requested updates from HDC but none received.
 - a. Taylor Wimpey Estate – **no further update. RESOLVED** that the Clerk report the poor state of repair of the roundabout to both enforcement and highways.
 - b. British Legion Club Site – **no further update.**
 - c. Tilia Estate – **no further update. RESOLVED** that the Clerk arrange a meeting with the Planning Officers to discuss all of the ongoing issues.
 - d. Brierley Development – **RESOLVED** that the removal of the hedge was now subject to enforcement action. The Clerk was asked to respond regarding the sign that had been erected to advise that members did not agree that it be on site as planning has still not been approved.

10/09/05/23 FINANCIAL STATEMENTS

1. **RESOLVED** that the monthly statements for April 2023 circulated on 3.5.23 be received.
2. **RESOLVED** that the payments made in April 2023 (attached at Appendix 1) be received and agreed.
3. **RESOLVED** that the Investment Income Accounts Statements for April 2023 for both the Town Council and Manorial Lands Trust circulated on 3.5.23 be received.

11/09/05/23 MATTERS FOR DISCUSSION

Town Council

1. Review of the Strategic Objectives for 2022/23.
 - a. Cobbles – **RESOLVED** that the Clerk notify NYC of the concerns raised by businesses around the length of time the cobbles repairs are taking. Seek clarification that the size and colour of the new cobbles been used are appropriate in a conservation area and that the repair area is not based on the 2017 measure but the more recent measure which included additional areas. Members expressed concern about the process for re-laying some areas and the fact that cobbles had not been lifted and this may in time lead to them moving. The Clerk was asked to seek clarification about the warranty period and to remind NYC that the Manorial Lands Trustees want to have an opportunity to inspect each area upon completion.
 - b. Parking – **RESOLVED** unfortunately, the planned Parking Committee had not been quorate so a formal meeting could not take place. However, a review of the signage and double yellow line requirements had taken place and a proposal would be forwarded to members via e-mail for approval.
 - c. Electrical Vehicle Charging Points (EVCP) – **RESOLVED** that the Clerk write to the NYC Chief Executive to request that they consider installing EVCP on the High Street following receipt of

funds to introduce EVCP across North Yorkshire. Meetings with Zest would continue to take place as well to develop a scheme in case NYC decided to not install any in Stokesley.

2. To agree the Strategic Objectives for 2023/24 – **RESOLVED** that the following objectives be set:-
Cobbles – to oversee the reinstatement of the cobbles along the High Street by NYC and areas of Manorial Land.
Parking – to introduce the Off Street Parking Places Order to cover College Square, The Plain and the eastern side of the High Street managed by MLT. To continue to pursue the double devolution bid to take over responsibility for all parking across Stokesley.
Electrical Vehicle Charging Points (EVCP) – to oversee the installation of EVCP on Stokesley High Street.
3. Press Releases Approval – **RESOLVED** that any amendments to the draft newsletter circulated by the Clerk be submitted by 10 am on Thursday 11 May 2023.
4. Use of Cobbled Parking areas by commercial vehicles – **RESOLVED** that the parking of commercial vehicles for business purposes on areas of Manorial Land in Stokesley High Street, which are leased to North Yorkshire Council (formerly Hambleton District Council), be stopped with immediate effect, as is not permitted in the lease agreement. Any commercial entities wishing to promote their business should contact the Clerk to seek a pitch at our Friday market.
5. Public Toilets
 - a. **RESOLVED** that the quote to repair and paint the toilet doors circulated on 28.4.23 be received and agreed.
 - b. **RESOLVED** to replace the current toilet roll holders to single sheet holders at a cost of £135 be agreed.
6. Jackson Drive – awaiting a response from the Planning Department to the question raised about the hedge and if there were any conditions imposed at the time of planning approval for this part of the estate.
7. Information / Interpretation Panels – **RESOLVED** that the Panels are currently been installed across the Town and have received several favourable comments from residents and visitors. An official launch will take place once all the Panels are installed. Routine cleaning of the Panels would be carried out. Members thanked Cllrs Johnson and Oxley for overseeing this project along with the Assistant Clerk, Stokesley Society and Catch Design.
8. ZOOMM Snagging List / Reinstatement List – **RESOLVED** that following a request for the snagging / reinstatement lists to be provided to date they have not been received. Members were concerned to note that branding was been placed on the green cabinets, the Clerk would report this to Planning.

Committees and Working Groups

1. **RESOLVED** that the minutes from the Employment Committee held on 18 April 2023 be received.
2. **RESOLVED** that the minutes from the Communications and Events Committee held on 27 April 2023 be received.

North Yorkshire Council

1. **RESOLVED** that the information about the Members Complaints Process under the new authority circulated on 6.4.23 be received.

Police

1. **RESOLVED** that the monthly statistics report circulated on 1.5.23 be received.

YLCA

1. **RESOLVED** that the White Rose Updates be received.
2. **RESOLVED** that the Training E—Bulletins be received.
3. **RESOLVED** that the Law and Governance Bulletins be received.
4. **RESOLVED** that the Information Requests and Vacancies Information be received.

Correspondence/Complaints received

1. **RESOLVED** that the e-mail about the damaged bench between Fairfield Road and Neasham Lane circulated on 20.4.23 be received. Members agreed that the bench currently outside the Doctors Surgery replace this broken bench and that the debris be removed and the area made safe.
2. **RESOLVED** that the information from the 20s Plenty for North Yorkshire Action Group circulated on 19.4.23 be received.
3. **RESOLVED** that the information from SCAAG regarding 20s Plenty for Stokesley circulated on 5.5.23 be received. As this was not received until 5 May which was after the circulation of the Agenda, Members requested that this be deferred to the next meeting to allow them an opportunity to review the information.
4. **RESOLVED** that the membership invitation from Stokesley & District Community Care Association circulated on 18.4.23 be received. It was agreed that a member should be representative on this Association and currently it would be Cllr Martin Luxton.

Items tabled for information

None received.

The meeting closed at 8.40 pm.

SignedDate

STOKESLEY TOWN COUNCIL – APRIL 2023ACCOUNTS REPORTPayments

<u>Supplier</u>	<u>Reason</u>	<u>Value £</u>
Salaries	Weeks 1 - 4	5340.46
HMRC	PAYE/NIC Weeks Month 1	1019.57
Sage	IT Support	97.80
HFC Systems	Office 365 – IT support	117.24
HFC Systems	Internet Security Renewal – IT support	47.00
Zurich Municipal	Insurance	3657.69
Clear Business	Internet / Telephone	142.02
Tom Newton	Play Park Repairs – Open Spaces / Play Areas	420.00
Wigin Landscaping	Grass Cutting and Tree Work – March	2278.19
HDC	Pet Control – Open Spaces / RiverBanks	691.10
Westclean	Holiday cover cleaning – Open Spaces / Toilets	344.40
Staples	Toilet Rolls – Open Spaces / Toilets	179.95
British Gas	Electricity – Open Spaces / Toilets	40.54
Wallgate	Service Contract – Open Spaces / Toilets	1197.00
Initial	Hygiene Contract – Open Spaces / Toilets	163.49
Don Ruffles	Disposable Overalls – Open Spaces / Toilets	19.26
YLCA	YLCA Subs	896.00
Lady Hullocks	Allotment Rent	525.00
Defib Store	Defib Pads – Miscellaneous	132.00
Barclays	Bank Charges - Miscellaneous	10.00
Resident	Allotment Refund	120.00
Total		17438.71