

TOWN HALL AND MANORIAL LANDS TRUST

A Meeting was held on Thursday 1 December 2022

Present: Cllrs Sally Atkinson, Mike Canavan, Sean Carey, David Cook, Bryn Griffiths, Chris Johnson, Martin Luxton, David Oxley and Graham Sowerby.

Clerk –Mrs Julie McLuckie

1/01/12/22 APOLOGIES FOR ABSENCE

RESOLVED that the apologies from Cllrs Scott and Wake be received.

2/01/12/22 MINUTES OF THE PREVIOUS MEETINGS

RESOLVED that the minutes of the meeting held on 8 November 2022 be approved

3/01/12/22 FINANCIAL STATEMENTS

- a. **RESOLVED** that the monthly financial statements for October and November 2022 be received and agreed. Trustees approved the reimbursement of the deposit to 29A College Square following the installation of the amenities to the property all of which had been completed in the correct manner and timeframe. The Clerk continues to pursue the reinstatement of the cobbles and footpath following the work carried out by Northern Powergrid.
- b. **RESOLVED** that following agreement to move the Finance Committee meeting to the 6 December 2022 that an additional meeting of the Trustees take place directly following the Town Council meeting on 13 December 2022 to agree the Budgets for 2023/24.

4/01/12/22 TOWN HALL TRUST

- a. Town Hall Update – **RESOLVED** that the Town Hall bookings remain steady and an increase in bookings in the lead up to Christmas. The Town Hall will be closed between Christmas and New Year and as always, the first two weeks in January are quiet.
- b. Town Hall Boiler – **RESOLVED** that the Clerk had met with a company who provide Air Source heating / cooling systems. She will supply them with a set of plans of the building and then a further meeting will be arranged to discuss the options in more detail.
- c. Town Hall Air Conditioning – Two quotes have been received to install air conditioning into the Main Hall, the Clerk is in the process of looking at options around Air Source heating & cooling as an alternative solution.

5/06/10/22 MANORIAL LANDS TRUST

- a. Market Update –
 - i. Friday Market – **RESOLVED** that the clerk confirmed that all except two traders had taken up the ‘Miserable Months’ offer, and this has meant that the market has

been well attended since the beginning of November. We have also successfully attracted two new traders as well as some additional casual traders.

- ii. Farmers Market / Makers Market – continues to be a great success and very well supported. The Christmas Market would take place on Sunday 18 December 2022.

- b. Strategic Objective 2022/23 – Levenside Improvement Project Update. **RESOLVED** that the draft letter of intent circulated by Cllr Oxley be approved and the Clerk was asked to issue. Cllr Oxley would submit the minor amendment to HDC Planning for approval and once approved work can commence.

- d. Levenside Kiosk –**no further update.**

- e. Levenside – Additional Cobbles – Brook House –**RESOLVED** that Cllr Sowerby had checked and confirmed that they had been laid correctly and that there may be scope to reinstate some other areas further along.

- f. Wayleave Agreements
 - i. ZZOOMM – Cllr Canavan and the Clerk had met with ZZOOMM to discuss the areas of work scheduled to take place on Manorial Land. A phased approach will take place during the installation works in College Square to minimise the level of disruption and removal of parking bays. Work in College Square would not take place until January 2023. Work along the Levenside would take place in February because of the requirement for a road closure. ZZOOMM agreed to avoid Friday's and the first and third Saturday's where possible because of the markets. A revised Wayleave agreement has been received along with a revised payment. **RESOLVED** that subject to a full review of the document by Cllr Canavan and that the payment be included within that it could be signed. The Clerk would liaise with NYCC to obtain a copy of their works permits so that a similar one could be issued, this would include a clause that if the site was left idle a charge would be incurred of £250 per day.

- g. Licence and Lease Agreements –
 - i. Chestnut House – **RESOLVED** still waiting for this to be drawn up by Newtons Solicitors.
 - ii. Decking – **RESOLVED** that the Clerk would draft the new agreements to reflect the five-year period and that this would be charged at £100 each, excluding the annual licence fee. Clarification to be obtained around the ownership of 'Over the Road' (previously Tru-Vai).

- h. Cattery Lane – **RESOLVED** that the work to the potholes would take place in the New Year and after ZZOOMM have carried out their work in this area.

- i. Bollards – **RESOLVED** that the Clerk would purchase the bollards but that the installation would not take place until ZZOOMM had completed their work.
- j. Parking Enforcement – Cllr Canavan was in discussion with NYCC regarding the proposal for an additional hour to be added onto the Scarborough BC enforcement contract to cover the areas of Manorial Land as they were concerned that it would not be sufficient. Cllr Canavan would report back.
- k. Openreach Underground Cabling – Cllr Canavan continues to pursue Openreach to underground their cables on Levenside the old posts can be removed. Openreach have advised that they are in the process of appointing a new contractor to undertake this type of survey work.

The meeting closed at 8.05 pm

Signed Date