

TOWN HALL AND MANORIAL LANDS TRUST

A Meeting was held on Thursday 3 August 2023

Present: Cllrs Sally Atkinson, David Cook, Bryn Griffiths, Chris Johnson, Martin Luxton, David Oxley and Graham Sowerby.

Clerk – Mrs Julie McLuckie

1/03/08/23 APOLOGIES FOR ABSENCE

RESOLVED that the apologies from Cllrs Canavan, Scott and Wake be received.

2/03/08/23 MINUTES OF THE PREVIOUS MEETINGS

RESOLVED that the minutes of the meeting held on 1 June 2023 be approved.

3/03/08/23 FINANCIAL STATEMENTS

- a. **RESOLVED** that the monthly statements June and July 2023 be received and agreed.
- b. **RESOLVED** that the Unaudited Financial Statements for Stokesley Town Hall Trust for the year ending 31 March 2023 circulated on 31.5.23 be received and approved.
- c. **RESOLVED** that the Unaudited Financial Statements for Stokesley Manorial Lands Trust for the year ending 31 March 2023 circulated on 31.5.23 be received and approved.
- d. **RESOLVED** that the Annual Report for the Town Hall Trust circulated on 31.5.23 be received.
- e. **RESOLVED** that the Annual Report for the Manorial Lands Trust circulated on 31.5.23 be received.

4/03/08/23 TOWN HALL TRUST UPDATE

- a. Town Hall Update – the Town Hall continues to thrive with regular bookings and an increase in private bookings. August is one of the quieter months with many groups taking a break for the summer holidays. The Stewards utilise this time to refresh paintwork and have a thorough clean of all the rooms. **RESOLVED** that the Clerk hire a skip so that the loft and other areas can be cleared of items no longer in use. The Clerk to arrange for the carpets to be cleaned during this quiet period.
- b. Town Hall Boiler – The Assistant Clerk has submitted several grant applications and is awaiting a response. A revised quotation has been requested which would include additional radiators in the Carter Room following discussions around how this room could be heated better. The Clerk was asked to obtain further advice about installing a false ceiling into the Carter Room so this option could be considered.
- c. Town Hall Air Conditioning – A meeting had taken place with the Conservation Officer who confirmed that the proposal for the flu outlets and installing air conditioning cabinets in the loft area was acceptable but would require planning approval.
- d. Painting donation – **RESOLVED** that the painting be approved and hung on the landing area. The Clerk would arrange for the installation of a picture light to be installed above to light the new picture.

5/03/08/23 MANORIAL LANDS TRUST

- a. Market Update:
 - i. Friday Market – we have several new stalls trialling attending the market and the footfall seems to of improved over recent weeks.
 - ii. Farmer / Makers Market – continues to be a great success trading on the 1st and 3rd Saturdays of the month, increasing foot flow into the Town and to the Craft Fairs.
- b. Strategic Objectives 2023/24
 - i. Levenside Improvement Project – **RESOLVED** that the new footpath is now complete, and a lot of favourable comments have been received. Cllr Oxley had provided a snagging list to CLS, and this was nearly complete. One additional bench has been identified which was not originally part of the scheme, but Trustees agreed that the York paving should be laid under this bench so that it is in keeping with the rest along the Levenside this would be an additional cost of £1299.57. Trustees agreed to replace the only old wooden bench with one of the new ones and reinstate the memorial plaque onto the new bench along with one dedicated to Mr Peter Dobson for his service to the Town as a Caretaker to the Town Council, Town Hall Steward and Fire Officer. The grand opening of the footpath and interpretation panels would take place on Friday 25 August 2023. The Clerk would circulate a proposed list of guests to invite and confirm the times and if there was scope to serve refreshments in the Town Hall after. The Clerk would liaise with SPIOTA about planting the replacement memorial tree as part of the opening. It was agreed that a litter pick and tidy would take place at 6.30 pm on Thursday 24 August 2023.
 - ii. MLT Cobbles Refurbishment – **RESOLVED** no further update.
- c. Levenside Kiosk Update – **RESOLVED** no further update.
- d. Openreach Wayleave – **RESOLVED** that Cllr Canavan continues to work with Openreach to try and resolve this issue.
- e. Licence and Lease Agreements:-
 - i. Chestnut House – **RESOLVED** that the Solicitors have now amended the lease agreement and are in the process of finalising the arrangements for the sale of Chestnut House with the current occupiers and new occupiers.
 - ii. Decking – **RESOLVED** that the Clerk should obtain a quote for new licences to be issued for the decking areas and that this would be for a five year period subject to annual review and appropriate safety checks. The agreements would also include late payment penalties and the process for non payment etc. The businesses would have to cover the costs for the new agreements.
- f. Risk Assessment – Stokesley High Street – **RESOLVED** that the training event would take place on Wednesday 13 September 2023. All the High Street Businesses have been invited along with representatives who attend Thirsty Thursday. Invitations have also gone to other local relevant groups.

- g. Land adjacent to Golden Lion Plank Bridge – **RESOLVED** that Cllrs Atkinson and Oxley would meet with the owner to discuss the options. The Clerk would arrange the meeting.

The meeting closed at 7.50 pm

Signed Date