

TOWN HALL AND MANORIAL LANDS TRUST

A Meeting was held on Thursday 4 August 2022

Present: Cllrs Sally Atkinson, Mike Canavan, David Cook, Bryn Griffiths, Chris Johnson, David Oxley, Audrey Scott and Andy Wake.

Clerk –Mrs Julie McLuckie

1/04/08/22 APOLOGIES FOR ABSENCE

RESOLVED to receive the apologies for absence from Cllrs Carey, Luxton and Sowerby.

2/04/08/22 MINUTES OF THE PREVIOUS MEETINGS

RESOLVED that the minutes of the meeting held on 7 June 2022 be approved

3/04/08/22 FINANCIAL STATEMENTS

- a. **RESOLVED** that the monthly financial statements for June and July 2022 be received and agreed.

4/04/08/22 TOWN HALL TRUST

- a. Town Hall Update – **RESOLVED** that the Town Hall bookings remain steady, with lots of positive feedback being received. As August is the quietest month the Stewards are in the process of refreshing the paintwork around the building, Trustees thanked the Stewards for once again undertaking this work which ensure the building remains fresh and welcoming.
- b. Town Hall Management Advisory Committee (THMAC) – **RESOLVED** that the minutes from the THMAC meeting held on 11 July 2022 be received, it was noted that the constitution would be amended to reflect the requirement to only meet four times a year now rather than six.
- c. Town Hall Committee – **RESOLVED** that the minutes from the Town Hall Committee held on 25 July 2022 be received.

5/04/08/22 MANORIAL LANDS TRUST

- a. Market Update –
 - i. Friday Market – **RESOLVED** that the clerk continues to monitor attendance and has approached some new stalls to attend. Hambleton District Council (HDC) are currently running a promotional campaign called the York Mix Activity Pack which includes leaflet, PR and radio. They are due to host an outside broadcast in Stokesley on Friday 2 September which will include interview with traders, shoppers, Town Councillors and representatives from HDC. It was agreed that Cllrs Canavan and Griffiths would be available for interview and the Clerk would notify all the traders of the broadcast and ask that they make sure they are in attendance.

- ii. Farmers Market / Makers Market – continues to be a great success and very well supported. The Christmas Market would take place on Sunday 18 December 2022.

- b. Strategic Objective 2022/23 - Levenside Improvement Project Update – **RESOLVED** that following the tender process, only one firm chose to submit a quote despite agreeing to extend the timeframe. Cllr Oxley had reviewed the quote received and analysed it against the criteria. Following a meeting of the Working Group it was concluded that the bid submitted was detailed and successfully met all that was required, and the costs were as anticipated. It was therefore agreed to award the contract to Cleveland Land Services (CLS) in principle subject to clarification of availability to commence the project and subject to agreement of some possible changes. It was agreed that the River Leven Project Working Group would meet with CLS to finalise the details and then they would offer them the contract. Two grants have already been secured towards the scheme and HDC were going to offer further advice on other possible grant applications. It is imperative that the money already secured is spent by March 2023, therefore as previously agreed, the scheme would commence in a phased approach as soon as possible. The River Leven Project Working Group would also meet with the NYCC Bridge Officer to discuss proposals for the plank bridge prior to consulting with residents.

- c. Levenside Kiosk –**no further update.**

- d. Wayleave Agreements – 29A College Square -**RESOLVED** that the licence agreement is now signed by both parties and the payment has been received. A site meeting had taken place between the owners, contractors and Trustees and it was agreed that the work would commence on 8 August 2022 and should take one week. The contractors would notify the business in College Square and ensure appropriate signage is in place. It was stressed to the contractors the importance of keeping the cobbles in tack so they can be reinstated correctly.

- e. Licence and Lease Agreements –
 - i. 2 College Square – **RESOLVED** the licence agreement has been signed and the first payment received.
 - ii. Chestnut House – **RESOLVED** Clerk to chase up with Newtons Solicitors.
 - iii. Chapters Deli – **RESOLVED** that the request to amend their licence agreement to service food on the decking area from 9 am rather than 11 am as currently stated circulated on 18.7.22 be received. The e-mail from a resident in support of this request circulated on 25.7.22 be received. It was agreed to notify all the current licence holders that they can utilise the decking areas from 9am but that the sale of alcohol could not commence until 11 am. The Clerk would also remind all the tenants that any request for parasols etc must be provided in writing to the Manorial Lands Trust for agreement. It was also agreed that the Clerk would

liaise with our Solicitor with a view to agreeing a one-off price to amend the licence agreements to five-year lease agreements. The cost could then be shared between all the lease holders to try and reduce the amount required.

- iv. Leven Hotel – **RESOLVED** that the Clerk write to the owners to advise them that they need to either remove the fence and hand back the area of land at the rear of the premises that is Manorial Land, or that an agreement could be drawn up for its usage that would be subject to an annual fee.

- f. Stokesley Fair – **RESOLVED** the new five-year licence agreement and revised map be agreed and that the Clerk arrange for Mr Crow to sign. Trustees agreed that as a one-off gesture of good will the increase this year would be CPI rather than RPI which would equate to 9% rather than 11.3 %.

- g. Levenside Undergrounding – Cllrs Canavan and Griffiths had met with Openreach contractors to discuss the ongoing issue regarding the undergrounding of their cables and removal of lamp posts etc. Unfortunately, the people who attended the meeting were not able to agree to any works but did advise that the current proposals for the poles for the Openreach cables were not viable and that they would report that back. **RESOVLED** that Cllr Canavan would try to arrange a meeting with Openreach direct to discuss the ongoing issues and the outstanding wayleave agreements that have now expired.

The meeting closed at 8.25 pm

Signed Date