

## **TOWN HALL AND MANORIAL LANDS TRUST**

A Meeting was held on Thursday 5 June 2025

**Present:** Cllrs Sally Atkinson, Mike Canavan, Claire Craster, Olivia Dell-Price, Bryn Griffiths, Chris Johnson, David Oxley and Gary Yuille.

Clerk – Mrs Julie McLuckie.

### **1/05/06/25 APOLOGIES FOR ABSENCE**

**RESOLVED** that the apologies from Cllrs Cook and Sowerby be received.

### **2/05/06/25 MINUTES OF THE PREVIOUS MEETINGS**

**RESOLVED** that the minutes of the meetings held on 3 April 2025 be approved.

### **3/05/06/25 FINANCIAL STATEMENTS**

a. **RESOLVED** that the monthly statements for April and May 2025 be received and agreed.

### **4/05/06/25 TOWN HALL TRUST UPDATE**

- a. Town Hall Update – **RESOLVED** that a new Comedy Club was due to start from September 2025 running with the same format as the previous one.
- b. Town Hall Windows – **RESOLVED** that the Clerk has contacted English Heritage and Historic England to see if they can offer advice on any contractors who undertake repairs to windows on listed buildings and is awaiting a response.
- c. Solar Panels – **RESOLVED** that we have received quotes to install the solar panels but to date have not been successful in securing any grants. The Clerk to contact YLCA to see if they are aware of any available grants and Cllr Oxley would pass on the contact who is currently working with Stokesley Sports Club to install solar panels.
- d. Carpets – **RESOLVED** that the Jack Brunton Trust for had not awarded the grant to replace the carpets on the ground floor. The Clerk to recirculate the quote to Trustees so they can consider paying for the replacement carpets from Manorial Land Trust.

### **5/05/06/25 MANORIAL LANDS TRUST**

- a. Market Update:
  - i. Friday Market – **RESOLVED** that we continue to try and encourage regular traders as well as encouraging casuals to join the market. A promotion is currently underway interviewing traders to promote what they sell and what Stokesley market has to offer. It was agreed to offer a one week free trial to anyone who is interested in joining the market.
  - ii. Farmer / Makers Markets – **RESOLVED** that the Farmers Market and The Maker’s Market continue to take place on the 1<sup>st</sup> and 3<sup>rd</sup> Saturdays of the month and continue to be well supported not only by residents but visitors.
- b. MLT Cobbles –
  - i. Refurbishment – **RESOLVED** that we are still waiting for an update from North Yorkshire Council. Cllr Griffiths was asked to follow up.
  - ii. White Lines – **RESOLVED** that Cllr Griffiths request an update.
- c. Levenside Kiosk Update – **RESOLVED** that our Solicitor is still waiting for information from the Environment Agency, the Clerk had contacted the EA again who had advised that they had appointed a new solicitor but to date they still have not contacted our solicitor. The Clerk would contact them to advise that this has been ongoing since 2022 and that we should receive some financial compensation for the continued delay.

- d. Levenside Undergrounding Survey – **RESOLVED** that following receipt of a wayleave agreement that shows the erection of three poles that Cllr Canavan had been in touch with Openreach to advise that we do not agree to the erection of poles and that underground cabling would be preferred in the conservation area. They have now agreed this and are due to issue a revised wayleave agreement.
- e. Licence and Lease Agreements: -
  - i. Old Bethel Chapel – **RESOLVED** that this is now signed and completed.
  - ii. The Leven Hotel – **RESOLVED** that our Solicitor is still awaiting proof of ownership so is unable to progress further until this is received.
  - iii. Police Parking Bays – **RESOLVED** that the Clerk is in the process of obtaining a quote for an agreement to be drawn up for peppercorn rent allocating the parking bays to the Police Station to park police vehicles only in the allocated bays. The maintenance and repairs of this area will be the responsibility of the Police Estates team.
  - iv. Decking – **RESOLVED** that the Clerk remind the decking owners that they must adhere to their agreements including the amount of furniture on the decking areas.
  - v. Queens Head – **RESOLVED** that the Clerk would confirm with Valiant when the soak away drain would be completed and to ensure that we have the installation details and a drawing on file.
  - vi. Quickline Communications – **RESOLVED** that the Clerk contact them to get a full update on work that has taken place and is due to take place, including apparatus installation.
- f. Manorial Land Inspection and Proposed Work – we are still waiting for the machine to clear the drains etc. As soon as it is available the work will be scheduled in.
- g. 27 Levenside – **RESOLVED** that the Clerk write to the owners to ask when they will complete the reinstatement of the grassed areas, one side is complete but the other still has soil piled on. The Clerk would also remind the owners that they do need approval from Manorial Land Trustees to install any items including stones on the verges that belong to MLT. The stones that are placed on the cobbled area need to be either removed or subject to an agreement from MLT.
- h. Milburns Yard– **RESOVLED** that the Clerk write to the premises owner about the erection of scaffolding and skips on Manorial Land and the requirement to obtain approval from Trustees and pay the appropriate fee. It was agreed to also send a letter to all the residents in this area reminding them of the requirement to obtain permission for any work from Manorial Land Trustees.
- i. Hedge – Stokesley Parish Church footpath- **RESOLVED** that the Clerk send the report of the overgrown hedge to North Yorkshire Council to action.

The meeting closed at 7.50 pm

Signed ..... Date .....