

TOWN HALL AND MANORIAL LANDS TRUST

A Meeting was held on Thursday 6 October 2022

Present: Cllrs Sally Atkinson, Mike Canavan, David Cook, Bryn Griffiths, Chris Johnson, Martin Luxton and Graham Sowerby.

Clerk –Mrs Julie McLuckie

1/06/10/22 APOLOGIES FOR ABSENCE

RESOLVED that the apologies from Cllrs Scott and Wake be received.

2/06/10/22 MINUTES OF THE PREVIOUS MEETINGS

RESOLVED that the minutes of the meeting held on 6 September 2022 be approved

3/06/10/22 FINANCIAL STATEMENTS

- a. **RESOLVED** that the monthly financial statements for August and September 2022 be received and agreed.
- b. **RESOLVED** that the Investment Portfolio update circulated on 3.10.22 be received.
- c. **RESOLVED** that the Annual Report for the Town Hall Trust Year Ending 31 March 2022 circulated on 29.9.22 be approved.
- d. **RESOLVED** that the Annual Report for the Manorial Lands Trust Year Ending 31 March 2022 circulated on 29.9.22 be approved.

4/06/10/22 TOWN HALL TRUST

- a. Town Hall Update – **RESOLVED** that the Town Hall bookings remain steady and during the coming months the building has a lot of events taking place on the lead up to Christmas.
- b. Town Hall Boiler – **RESOLVED** that the boiler has been repaired and the Clerk is in the process of obtaining a quote to change providers to carry out the annual safety checks and servicing required. The Clerk had received an invitation to attend Labman to look at their air source heat pump system as this is something that should be considered in the boiler replacement scheme. The Clerk would also obtain replacement boiler quotes from 3 providers to enable an informed discussion regarding the best options going forward.
- c. Town Hall Air Conditioning – Due to rise in temperatures, the Main Hall over the summer months became extremely hot and with no opening windows it has become an issue. It was agreed by the Town Hall Committee to look at air conditioning options and secure quotes. **RESOLVED** that two quotes have been received to date. Labman has also invited us to view their air conditioning system which may be suitable for the Main Hall, and we could obtain a third quote from the Company they used. The Clerk is liaising with the Conservation Officers at HDC regarding the proposal to ensure it is in

keeping with the Conservation Area and their initial response was positive that it could be achieved as long as the units are not clearly visible.

5/06/10/22 MANORIAL LANDS TRUST

- a. Market Update –
 - i. Friday Market – **RESOLVED** that the clerk attended Northallerton Market and distributed letters inviting traders to attend Stokesley Friday Market on a two-week free trial. To date one trader has taken up the offer. Trustees agreed to offer the current Market Traders the opportunity to be rent free from the 1 November 2022 to the 31 March 2023 subject to them agreeing to attend every week unless cancelled by the Trustees due to the weather conditions. Any other reason for non-attendance would be subject to agreement by the Trustees. Non-attendance would incur the normal rent. The Clerk would draft an agreement for each Market Trader to sign.
 - ii. Farmers Market / Makers Market – continues to be a great success and very well supported. The Christmas Market would take place on Sunday 18 December 2022.
- b. Strategic Objective 2022/23 - Levenside Improvement Project Update – to enable us to apply for additional grant funding three quotes need to be obtained which the Clerk was in the process of securing.
- d. Levenside Kiosk –**no further update.**
- e. Levenside – Additional Cobbles – Brook House – the resident was in attendance and confirmed that these cobbles were under the grassed area, and they had reinstated them. **RESOLVED** that Cllr Sowerby would check that they had been laid correctly and advise the Trustees.
- f. Wayleave Agreements
 - i. 29A College Square – the utility company who are currently working in College Square to connect the initial work carried out by the owner of 29A College Square were still on site despite initially confirming that the work would be completed by 27 September. Trustees had already approved one extension to the 5 October and have now received a second extension request to the 12 October. **RESOLVED** that the Clerk confirm that an extension would be granted to Monday 10 October if the work was not completed by that date, then a charge of £250 would be imposed. The Clerk would also ask NYCC to come and check the site because the safety barriers were not weighted down and keep blowing into the carriageway. Checks to be carried out when the work is complete to ensure the reinstatement is correct.
 - ii. ZZOOMM – Cllr Canavan continues to negotiate the Wayleave with ZZOOMM and had received the detailed maps of where they will be working. **RESOLVED** that Cllr Canavan would confirm what is taking place in each of the map locations and

would discuss further the requirement for Wayleave agreements in any areas of Town Council and Manorial Land.

- g. Licence and Lease Agreements –
 - i Chestnut House – **RESOLVED** Clerk to chase up with Newtons Solicitors.
 - ii. Decking – **RESOLVED** that the Clerk would draft the new agreements to reflect the five-year period and that this would be charged at £100 each. The Clerk would circulate to the Il Mulino Licence agreement for review.

- h. Stokesley Fair – **RESOLVED** that the £1000 deposit be returned at that Mr Crow, the Clerk would express the concern regarding two areas of diesel spillage and also remind them that the licence agreement does not include the footpath and therefore the coffee trader on the end outside the Town Hall needs to be relocated next year. The Clerk was asked to seek a deduction from Hattons Traffic Management invoice because of several issues this year in relation to the signage. The Clerk would discuss using a different provider next year.

- i. Cattery Lane - resurfacing – **RESOLVED** that Cllr Sowerby would arrange to fill the potholes.

The meeting closed at 8.30 pm

Signed Date