

TOWN HALL AND MANORIAL LANDS TRUST

A Meeting was held on Thursday 7 April 2022

Present: Cllrs Mike Canavan, Sean Carey, David Cook, Bryn Griffiths, Chris Johnson, Nigel Johnson and David Oxley.

Clerk –Mrs Julie McLuckie and two residents.

1/07/04/22 APOLOGIES FOR ABSENCE

RESOLVED to receive the apologies for absence from Cllrs Sowerby and Wake.

2/07/04/22 MINUTES OF THE PREVIOUS MEETINGS

RESOLVED that the minutes of the meeting held on 3 February 2022 be approved.

RESOLVED to consider the Levenside Improvement Project and Levenside Kiosk agenda items first so that the residents in attendance did not have to sit through the remainder of the meeting.

Levenside Improvement Project – the residents in attendance were offered the opportunity to present their report which had been circulated on 31.3.22. The report detailed the outcome of the petition against the removal of the ‘Golden Lion Plank Bridge’. Members explained the rationale for the replacement of the Golden Lion Plank Bridge as part of the overall Levenside Improvement Project. The Chair of the Levenside Association confirmed, speaking in a personal capacity, that he was not opposed, per se, to the removal of the current Plank Bridge should it be necessary from either an engineering or landscaping perspective, but that the style and structure of any proposed new bridge was the concern. As highlighted in the discussion with the Chair of the Levenside Association, Trustees **RESOLVED** that:-

1. They would continue to progress the bank stabilisation and footpath improvement element of the Levenside Project:
2. That a meeting be arranged with the NYCC Bridge Manager to discuss further options around the new bridge taking into consideration the desire to maintain the vista for the riverside;
3. To obtain a copy of the ‘Plank Bridge’ risk assessment from NYCC.
4. The additional questions submitted in the report would be responded to in writing following the meeting.

Levenside Kiosk – Cllr Canavan had circulated his response to the Environment Agency on 1.4.22 which challenges their claims that they did consider other site options and the fact that they now claim it cannot be moved to a more suitable location. Awaiting response. The Levenside Association offered their support and assistance in this matter.

3/07/04/22 FINANCIAL STATEMENTS

- a. **RESOLVED** that the monthly financial statements for February and March 2022 be received and agreed. The Town Hall Trust had ended the year with a £6k surplus which was a huge achievement especially during the pandemic, the Clerks, Stewards and all the Volunteers were thanked for their efforts. Cllr Chris Johnson was thanked for hosting the fund-raising quiz and running the bar at Town Hall events.

4/07/04/22 TOWN HALL TRUST

- a. Town Hall Update – **RESOLVED** that the Town Hall bookings have returned to normal following the pandemic and the Town Hall has welcomed several new groups. The Town Hall Stewards have offered their services to continue to refresh the decorating around the Town Hall at opportune times. Trustees passed on their thanks to the Stewards for offering to do this work which will ensure the Town Hall remains well maintained. The Clerk would look into what is required to secure an EPC rating certificate for the Town Hall which is required by 2023 and if we would qualify for an exemption under the Listed Building Status.
- b. Staffing Update – Mr Keith Bellamy commenced his role as a Town Hall Steward on 1 March and is proving to be a great asset to the Team. The Clerk is in the process of arranging for all the appropriate training courses to be set up.

5/07/04/22 MANORIAL LANDS TRUST

- a. Market Update –
 - i. Friday Market – two new stalls have joined the Friday market as full-time traders. **RESOLVED** that the draft terms and conditions circulated on 28.2.22 were agreed and the Clerk would issue them to the traders on Friday 8 April 2022. It was agreed that from 1 April 2023 the minimum stall size would be 12ft rather than the current 10ft.
 - ii. Farmers Market – **RESOLVED** the Farmers Market continues to be a great success and very well supported. As previously agreed, the Makers Market banners were now complete and displayed on the Town Hall and Show Field railings prior to each event.
- b. Levenside Update – **Levenside Improvement Project considered at the beginning of the Agenda.**

Grass Verges and Parking – following a meeting between the Trustees, residents and NYCC it had been agreed that NYCC would commence the process to install extend double yellow lines eastwards to No. 27 Levenside. **RESOLVED** that Manorial Lands Trust would install birds mouth fencing on the resident’s side from 23 Levenside to 27 Levenside and install 4 Manchester bollards in front of no. 21 Levenside to prevent vehicles parking on the grass verges.

Cattery Lane – **RESOLVED** that the Clerk is waiting for a quote to repair the potholes only which will be submitted to members for consideration.

Kerb and Verge damage – **RESOLVED** that following the recent damage to the kerb and grassed area outside Millbry Hill that the Clerk contact the company concerned to ask that they arrange for its repair.

- c. Levenside Kiosk – **considered at the beginning of the Agenda.**

- d. Underground cabling and new lighting on the Levenside – **RESOLVED** that Cllr Canavan has received communication from Openreach who have agreed that its contractor arrange and attend a site meeting with the Trustees, Northern Powergrid and NYCC Lighting to discuss the concerns regarding the lamp posts on Levenside. Cllr Canavan would continue to pursue this matter. Cllr Canavan would also ask the question regarding the proposed timeframe for the installation of fibre technology.

- e. Wayleave Agreements – 29A College Square -**RESOLVED** that the licence agreement is drawn up ready for signature, but the Trust is waiting for the signed Wayleave agreement from Northern Powergrid. Cllr Canavan had contacted Northern Powergrid to request that the signed document be issued as a matter of urgency. The resident would be asked to provide advance notice of the work so that the Trust can advise residents and businesses in College Square.

- f. Licence and Lease Agreements – **RESOLVED** that the current licence agreements remain in place but that when they are up for renewal, they should include a routine review clause. The current decking licence agreements require an extension to cover the additional five years and longer if required. The Clerk would seek advice from our Solicitor on the best way to do this and report back to Trustees.
 - i. 2 College Square – the licence agreement had been received and it was approved subject to inclusion of a five yearly review and a termination clause of 6 months plus a clause regarding access rights to 3 and 4 College Square.
 - iii. Sadlers – the licence agreement circulated was agreed and the rent to be set at £500.

The meeting closed at 9.15 pm

Signed Date