

**TOWN HALL AND MANORIAL LAND TRUSTEES MEETING**  
**TO BE HELD ON**  
**THURSDAY 4 AUGUST 2022 AT 7.00 PM**

**A G E N D A**

1. APOLOGIES FOR ABSENCE
2. TO APPROVE THE MINUTES OF THE MEETING HELD ON 7 JUNE 2022
3. FINANCIAL STATEMENTS AND BUDGETS
  - a. To agree the monthly statements for June and July 2022.
4. TOWN HALL TRUST
  - a. Town Hall Update.
  - b. To receive the minutes from the Town Hall Management Advisory Committee held on 11 July 2022.
  - c. To receive the minutes from the Town Hall Committee held on 25 July 2022.
5. MANORIAL LANDS TRUST
  - a. Market Update.
    - i. Friday Market
    - ii. Farmers / Makers Markets
  - b. Strategic Objective 2022/23 - Levenside Improvement Project Update.
  - c. Levenside Kiosk Update.
  - d. Wayleave Agreements.
    - i. 29A College Square – to note that this agreement is now signed, and that the payment has been received.
    - ii. To receive the notice to commence works circulated on 21.7.22.
  - e. Licence and Lease Agreements – to review all the current agreements.
    - i. 2 College Square – this agreement is now signed, and the first payment has been received.
    - ii. Chestnut House – ongoing.
    - iii. Chapters Deli – to receive the request to amend their licence agreement to serve food on the decking area from 9 am rather than 11 am as currently stated circulated on 18.7.22.
    - iv. To receive the correspondence from a resident requesting that consideration be given to allowing the outdoor seating areas to open earlier circulated on 25.7.22.
  - f. Stokesley Fair – to agree the new five year licence agreement and revised map.