

**TOWN HALL AND MANORIAL LAND TRUSTEES MEETING**  
**TO BE HELD ON**  
**THURSDAY 5 OCTOBER 2023 AT 7.00 PM**

**A G E N D A**

1. APOLOGIES FOR ABSENCE
2. TO APPROVE THE MINUTES OF THE MEETING HELD ON 3 AUGUST 2023
3. FINANCIAL STATEMENTS
  - a. To agree the monthly statements for August and September 2023.
  - b. To review the budget 2023/24 and to consider submissions for inclusion in the 2024/25 budget.
4. TOWN HALL TRUST
  - a. Town Hall Update.
  - b. Town Hall Boiler.
  - c. Town Hall Air Conditioning and Solar Panels.
5. MANORIAL LANDS TRUST
  - a. Market Update.
    - i. Friday Market
    - ii. Farmers / Makers Markets
  - b. Strategic Objective 2023/24 - Levenside Improvement Project Update.
  - c. Cobbles Refurbishment.
  - d. Levenside Kiosk Update – to receive the e-mail regarding MLT charges circulated on 12.9.23.
  - e. Openreach Wayleave.
  - f. Leveside Undergrounding Survey.
  - g. Licence and Lease Agreements – to review all the current agreements.
    - i. Chestnut House.
    - ii. Decking – to receive the formal request from WG29 Ltd to install a decking area outside Mixology as approved by the Planning Application ZB23/00950/FUL.
  - h. Land Adjacent to Golden Lion Plank Bridge.
    - i. Annual Fair Review.
    - j. Resurfacing of Cattery Lane.